



**Australian Campdraft Association Inc.**

**Minutes Of The Annual General Meeting**

Held at: Multipurpose Centre, Springsure Showgrounds  
On Sunday 17 April 2022 at 7:25pm

*When these minutes are confirmed, the unconfirmed watermark is removed from each page and the ACA President's signature is added to the last page, along with the confirmed date.*

**Attendance**

Sixty Four (64) members as per the Attendance Book.

**Welcome**

Read by President, Hugh Philp.

**Notice Convening The Meeting**

Read by Secretary, Gabrielle Franklin was taken as read.

**Apologies**

Read by Secretary, Gabrielle Franklin.

MOVED Rod Carpenter SECONDED Tom Gleeson that the apologies from Allister Butcher, Barry Miller, Charlie Smith, Claudette Neville, Craig Sheppard, Dane Bateman, Donna Atthow, Ed McCormack (Patron), Fiona Radke, Greg Wallace, Ian Atthow, Ian Watson, Jack Harries, James McAuley, James Roxburgh, Jenni Levers, Jim Daley, Kay Radke, Kimberley Harries, Lynne Lucas, Sam Knight, Scott Haley, Tania Moorhead and Wendy Wockner, be received and accepted.

CARRIED UNANIMOUSLY

**Confirmation of Previous Minutes**

Read by Secretary, Gabrielle Franklin.

MOVED Paul McKey SECONDED Annie Williamson that the minutes of the Annual General Meeting, held 19 October 2021, as presented in Appendix A be confirmed.

CARRIED UNANIMOUSLY

**Secretary's Report**

Read by Secretary, Gabrielle Franklin.

MOVED Peter Petty SECONDED Tom Gleeson that the Secretary's Report as presented and shown in Appendix B be received.

**President's Report**

Read by President, Hugh Philip.



MOVED Evan Acton SECONDED Berry Shann that the President's Report as presented and shown in Appendix C be received.

#### **Vice President's Report**

Read by Vice President, Rohan Marks.

MOVED Rohan Marks SECONDED Rod Carpenter that the Vice President's Report as presented and shown in Appendix D be received.

#### **Vice President's Report**

Read by Vice President, Sean Dillon.

MOVED Sean Dillon SECONDED Pete Comiskey that the Vice President's Report as presented and shown in Appendix E be received.

#### **Vice President's Report**

Read by Vice President, Stephen Sheppard.

MOVED Denis Hanrahan SECONDED Ben Hall that the Vice President's Report as presented and shown in Appendix F be received.

#### **Treasurer's Report**

Read by Secretary, Gabrielle Franklin.

MOVED Mac Shann SECONDED Evan Acton that the Treasurer's Report as submitted and shown in Appendix G be received.

#### **General Business**

Read by President, Hugh Philp.

Mac Shann gave a vote of thanks to Hugh and expressed his disappointment at the negative attitude from members. Hugh Philp responded by outlining the process for complaints to be submitted through the ACA Office for review by the Management Committee.

Norma Shannon expressed her concerns regarding Campdraft One. Hugh Philp responded with an explanation that members are welcome to attend Management Committee meetings. Sean Dillon added that minutes from every meeting are available to members should they be requested. It was suggested by Norma Shannon that the minutes be posted on the website for viewing.

Evan Acton stated that every letter that is written and sent to the Operations Manager, is read, tabled and discussed at the Management Committee meeting following its receipt.

Mick Cole expressed his concerns in regards to ACA's in action towards the problem of people not getting in to campdrafts. Sean Dillon addressed this expressing that that a rule was put through at the Management Committee Meeting held earlier in the day to eliminate the issue of committees picking and choosing which events are affiliated on their programs, thus allowing more competitors to nominate.



Holly Dawson also expressed her concerns of members not getting in to campdrafts. Hugh Philp responded to this with some restrictions from the ACA General Information Competition Rules and Guidelines that ACA Affiliated committees can impose to get the maximum number of members into each event. He also mentioned that Secretaries Forums are available and a great tool to help get information across to ACA Secretaries. Mac Shann added that anyone can get in and have a go, start a committee and put back into the sport.

Norma Shannon raised her concerns about the 50% increase on membership fees that is applied to memberships paid after 31 January. Hugh Philp responded that the same increase was in place last year with no complaints from members. Gabrielle Franklin added that the price for administering a membership is still the same and that the additional cost is reflective of how much it increases if a member renews late. Sean Dillon noted that the volunteer status membership option that is available for those attending who can contribute through the committee.

Tom Gleeson said he was against the 50% increase of membership fees paid after 31 January.

#### **Presentation to Outgoing President**

Presented by Incoming President, Rohan Marks.

#### **Meeting Close**

President, Hugh Philp declared the meeting closed at 8:34pm and thanked everyone for their attendance & participation.



## Appendix A



## Appendix B



## ACA Secretary's Report On The Election Of The Management Committee Members

Mr President and Members, I advise that:

- A ballot was not required.
- There were no valid nominations for the following offices of the Management Committee:  
Central Western New South Wales, Northern Territory/Western Australia and Victoria.

The names of candidates who are taken to be elected as the only nominees for the office are stated below in Schedule A, to take effect as at 1 May 2022:

### Schedule A

Office	Names of Candidates
President	Rohan Marks
Vice Presidents	Peter Petty, Sean Dillon, Stephen Sheppard
Treasurer	Ian Watson
<b>Zone Management Committee Members (Councillors)</b>	
Border Zone	Claudette Neville
Central Zone	Brett McCamley, Hugh Philp
Central Western New South Wales Zone	Nil
Eastern New South Wales Zone	Paul McKey
Northern Territory/Western Australia Zone	Nil
Northern Zone	Dan Condon, Harvey Walters
South East Zone	Charlie Smith, Dane Bateman, Kay Radke, Phillip Aikenhead
Southern Zone	Fiona Radke, James McAuley, Robert Daly
South West Western Australia Zone	Allister Butcher
Tasmanian Zone	Lynne Lucas
Victorian Zone	Nil
Western Zone	Ben Hall



**Members of ACA Management Committee as at 1 May 2022:**

Office	Names
President	Rohan Marks
Vice Presidents	Peter Petty, Sean Dillon, Stephen Sheppard
Treasurer	Ian Watson
<b>Zone Management Committee Members (Councillors)</b>	
Border Zone	Annie Williamson, Claudette Neville
Central Zone	Brett McCamley, Gayle Shann, Hugh Philp, Mac Shann, Pete Comiskey, Rod Carpenter
Central Western New South Wales Zone	Nil
Eastern New South Wales Zone	Paul McKey, Tania Moorhead
Northern Territory/Western Australia Zone	Nil
Northern Zone	Ben Stanger, Dan Condon, Evan Acton, Harvey Walters, Jenni Ivers, Wendy Wockner
South East Zone	Brian Elliot, Charlie Smith, Craig Sheppard, Dane Bateman, Glenn Evans, Kay Radke, Phillip Aikenhead, Scott Haley
Southern Zone	Fiona Radke, James McAuley, Mat Durkin, Robert Daly
South West Western Australia Zone	Allister Butcher, James Roxburgh, Jim Daley
Tasmanian Zone	Lynne Lucas
Victorian Zone	Nil
Western Zone	Ben Hall, Jason Comiskey, Tom Gleeson

**Vacant Positions on the Management Committee as at 1 May 2022 are:**

Office	Vacancies
Executive	Nil
Border Zone	2 for a 2 year term, 1 for a 1 year term
Central Zone	2 for a 2 year term
Central Western New South Wales Zone	1 for a 2 year term, 1 for a 1 year term
Eastern New South Wales Zone	2 for a 2 year term, 2 for a 1 year term
Northern Territory/Western Australia Zone	3 for a 2 year term, 3 for a 1 year term
Northern Zone	1 for a 1 year term



South East Zone	Nil
Southern Zone	1 for a 2 year term, 1 for a 1 year term
South West Western Australia Zone	1 for a 2 year term
Tasmanian Zone	Nil
Victorian Zone	1 for a 2 year term, 1 for a 1 year term
Western Zone	1 for a 2 year term, 2 for a 1 year term

Before I ask for someone to move my report, I'd just like to add that this is the first Secretaries Report I've presented during my time at ACA that hasn't had Hugh's name listed next to the President nomination. Hugh, thank you for the last five years working together, I've made a friend for life, and a wish you all the best.

Gabrielle Franklin  
Operations Manager





## Appendix C



## ACA President's Report – Hugh Philp

Good Evening to our Patron, Mr Ed McCormack, the Management Committee and Members of ACA! It is a great honour to stand before you at our Annual General Meeting at the start of our ACA Golden Anniversary National Finals!

Although things are quite different to back in 1972, you have to admit mateship and unity are still things we hold in high regard! Thanks to Springsure for all of your preparations for this coming week, which we have all look forward to! I ask all members to make this a week to remember and let us rejoice in the sacrifices made by those before us!

Since our last Annual General Meeting held in Chinchilla, there have been some notable changes that have been met with concerns! We have replied to those as best we can regarding the membership rise, but the Management Committee have held firm on their decisions and so I thank those members who have renewed in January! Campdraft One is part of our costs going forward, but this is really only a small part in what has become big business for ACA! If you ask if I have been disappointed with Campdraft One, then the answer would be yes in recent months. But if you ask me about the last four years, then I am extremely proud! We have terrific people involved in this project and I know they try their best! We as members need to have the attitude of how can we help make this better! Members often question the affiliation fee for committees, but I can assure you the value received for twelve months cover is well worth the fee. I believe the support offered in our office is second to no one and I congratulate them on this!

There are many challenges right now in the world that honestly has us all bit worried, but I am grateful we can still do the sport we love! In 1972, the challenge was creating rules that would seem fair and more structured! Today we deal with massive nominations and technology, but through it all, the Management Committee continue to work with committees & find a way to adapt! I am proud of the financial position we are in at the moment, and am grateful for the Roma Office with all the work they do! Good employees are hard to find in any business so everyone should be grateful for those in the Roma Office!

In the coming weeks I will stand down from position as President and will stay on as Councillor for the Central Zone! I would like to thank Ian Atthow, Andrew Stallman, Sean Dillon, Stephen Sheppard, Rohan Marks, Greg Wallace, Ian Watson & Gabrielle Franklin for their support over the last four years! Also, I would like to thank the past & present chairpersons of the sub committees – Glenn Evans, Fiona Radke, Phillip Aikenhead, Mac Shann, Wendy Wockner, Patrice Elliott, Mat Durkin, Dane Bateman, Jenni levers and Tania Moorhead for their dedication! To the rest of the Management Committee, you can stand tall! You have allowed me to stand up here and be myself, but then in my lowest point, you have stood by me!

To Rohan, I wish you all the best for the future, and I think you will always know that you have my support 100%! To Peter Petty, welcome into the Executive, I know you will keep the whip cracking, so great to have you brother!

I look forward to the year ahead & lastly again thanks to the Springsure Working Horse Association



for hosting this wonderful celebration!  
Regards,  
Hugh Philp

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## Appendix D



## ACA Vice President's Report – Rohan Marks

Good Evening Patron Ed McCormack, Members and Committees

It is with pleasure that I present to you my first, and only, AGM report, as Vice President, as I look forward to stepping into the President's role from 1 May onwards.

I hope that many of you take the time to read our Association's magazine, the ACA News. I wrote a Vice President's report for the February/March edition, where I outlined my concerns around the recent negativity towards many of our top riders, and to our Association in general. Tonight, I want to expand on my thoughts a little further, in the interest of protecting the integrity and positive attributes of our popular-as-ever sport.

The total number of Management Committee Members we had, prior to the Operations Manager's report earlier this evening, was 45. For the Management Committee Members, all of whom are volunteers, to all travel to and from any given Management Committee Meeting, is just shy of 100,000 kilometres. There are three Management Committee Meetings in a typical year, and there are no reimbursements or allowances provided by ACA for anything related to meeting attendance. With the cost of fuel, or perhaps flights depending on where a Management Committee Member is coming from, accommodation, food and the time taken to travel, I'll leave it up to you to do the maths on the fiscal contribution kindly donated by these individuals who volunteer their private and professional time to run our Association.

Now if we did do the maths on what I just outlined, we'd easily find ourselves a triple figure sum. Add to this, the days that our Management Committee are away from their own places of work or business. Many take leave, to attend these meetings, whilst many leave their own business. This leads me to my next point, that collectively, we have a kaleidoscope of professional personnel, many of who, have reputations of the highest order in their chosen career, and who make key decisions for our society, and safeguard our Association's way into the future. If we had to pay for services rendered, what would our membership and affiliation fees look like then? If we had to pay for the Management Committee's travel expenses, what would our membership and affiliation fees look like then?

If, after knowing all of this, you are still comfortable with making negative remarks about any of our Association's decisions, or any of our fees, I urge you to consider it would be far easier for these humans to not be on management, than to be on management. From 7500 members, interestingly, only two members have applied to come on the Management Council, that were not previously on the ACA Management Committee. With commentary on social media about our decision making, I thought many may have applied to assist us with the aforementioned.

While on the topic of negative remarks, I've seen some, about Campdraft One. I'd therefore like to thank the majority of members and committees who have embraced Campdraft One – overall, it seems most people have enjoyed using the program, and, as with anything I guess, the negative comments, which are in the minority, have been the loudest, but this is not a true reflection of the software. Campdraft One is not without fault, no software roll out ever is; our IT and Office Team



are making improvements to it every day. From a cost benefit point of view, the software has reduced administration time, and will continue to slash this, as it is further added to and refined. We don't see ourselves in competition with anyone in trying to build this platform. It is unique and purpose built for our organisation alone. Currently in 2022, phone in nominations or post in nominations are archaic, and in an attempt to deliver on members request, the Management Committee, led by Hugh Philp, have worked tirelessly for a long period of time, to appease your requests.

To this effect, ACA currently view Campdraft One as a realised success. I want to assure members and committees that should the time ever present itself where Campdraft One is no longer a benefit to ACA, we simply won't use it. All contracts pertaining to the build and sale, have been executed in such a manner, that member's interests and funds are protected, with minimal commitment to the program from ACA until we are certain it is a help and not a hinderance. The fact that we are using the software here, at our 50<sup>th</sup> Year National Finals, speaks volumes about the Management Committee and Office Team's confidence in the Campdraft One. There is \$1.1 million dollars cash at bank right now, an office and house owned outright by the members, a Management Committee excited and invigorated to take us into the future, and a software program that'll compliment all of this – there's so much to be positive about, so let's hop on the train and see where it takes us.

Hugh, thank you for your contribution to our Association. The effort put in is worth ten times the remuneration received. The time pondering on decisions and their outcomes no less, the time spent chartering a course through IT land. This pioneering action, will in time be a legacy the whole Association will be proud of. We thank you Mr President for delivering on these requests and the Association can stand taller and see further because of you. The compassion, readiness to mediate, and strength of leadership; have united and strengthened this Association. Members actions being louder than words, reflect this, by their attendance at our biggest, and 50<sup>th</sup> Anniversary, National Finals.

Finally, I'd like to thank my family, for their support in making the decision to give back to the sport I have spent the past 35 years enjoying. I hope everybody has an enjoyable and successful week, and may the next 50 years be as prosperous as the last 50. This ends my VP report for 2022.

I move that my report be accepted. May I have a seconder?



## Appendix E



## ACA Vice President's Report – Sean Dillon

Good evening members

Once again we report to you after a year affected by substantial events, COVID and insurance chief among them and I will focus on those two areas tonight.

We moved from border restrictions shutting down business as normal to vaccinations requirements and state government regulations around access varying across the states. However painful and difficult this made organising and attending events, it would now appear to be a thing of the past and hopefully normality can return.

Insurance continues to be a very tricky area to manage. I need to reiterate that events which run under our affiliation have the most complete insurance protection available in Australia. The key elements are the access to Public Liability which has been very tricky to source cover for and a particular liability cover known as Professional Indemnity which is an Errors, Acts and Omissions cover that protects not only competing members from litigation but judges, cattle donors, committee members, volunteers basically any official or helper at any event.

Despite price rises and tricky management issues, please rest assured that our cover is complete and comprehensive. We work diligently to ensure compliance and communicate frequently to ensure that our members and our insurers understand the issues in a two way information flow. Please reach out to our Operations Manager and her staff if you have any queries or wish to clarify any point relevant to your/our insurance.

One point I need to point out that may clarify the situation for committees, all events run under our affiliation are covered by the ACA's insurance, irrespective of the fact that may hold insurance cover for other reasons, eg an Show Society or Pony Club. There has been an alternative position historically but recent developments have changed this. It doesn't mean that committees are double insured, they obviously require the other forms for other activities, however the process of running an event under our rules automatically triggers protection by the ACA policy.

Tonight's AGM sees the Association under go a change that has only occurred 7 times previously and that is the change of our President. All of them have been elected unopposed.

Hugh has been terrific leader for not only the management committee but for the whole association. His work to mediate, collaborate and communicate has been nothing short of next level. I have been constantly amazed at his ability to cut through on really important issues as well as issues that might seem trivial to some but still important to those who raise them. His patience, understanding and impeccable manner in dealing with the issues and the people are and have been an absolute credit to him. Hugh, your respect for both the process and the people of the Association have ensured that not only your reputation is in the highest of standing, but that of your office and the ACA in general. It has been my pleasure to work as part of your executive team, and I wish you all the very best for the future, but mainly offer my genuine thanks for the work, effort and dedication you have put into the role. Thanks mate.





## Appendix F



## ACA Vice President's Report – Stephen Sheppard

Good Evening Members and Guests,

It is with great pleasure that I present my Vice President Report for 2022, the fiftieth year of ACA. This coming week in Springsure will undoubtedly be one to remember as we celebrate this milestone for the Association. As most will know, ACA was formed at a meeting at the Emerald Star Hotel in Emerald on 26 February 1972. The structures put in place at that meeting largely stand today and are the cornerstone for the longevity & success of ACA.

The volunteer base of the Association cannot be overstated. From the backyard workers, to secretaries, to the management committee, the volunteer effort is incredible.

In our fiftieth year I think it is appropriate to acknowledge the effort of all past and present Management Committee members. The millions of kilometres travelled, the nights in motel rooms and the hours put in, all at their personal expense, have shaped ACA into the organisation it is today. I believe that every member of the Management Committee has had the best interests of the sport at heart.

2022 will hold other significant moments for ACA. It sees the changing of the financial year to January 1, hence this Annual General Meeting being only a few months from the last one. This change will spread the administrative workload around membership renewals and the lead up to the Finals.

This AGM also sees a changing of the guard with Rohan Marks stepping up to the role of President and Peter Petty into the role of Vice President. I look forward to the energy & experience they bring to these roles and wish them all the best during their terms in office.

It also heralds the end of Hugh Philp's term as President. His time as President has not been uneventful and we have had our share of highs & lows during the last few years. In all situations, Hugh has conducted himself in a manner most of us can only aspire to. A while ago I heard a once well known passage from a poem by Adam Lindsay Gordon. "Life is mostly froth and bubble. Two things stand like stone – Kindness in another's trouble. Courage in your own." This, I believe, sums up Hugh.

Campdraft One is also being rolled out this year. The benefits this program will have for ACA are huge. Although as with any new system, there have been a few glitches, the overall program should deliver as expected and enable ACA to progress & better manage many aspects of the sport that have up to now been hard to accurately measure.

I look forward to the next week and the next chapter in ACA. The future looks bright for campdrafting. Who knows what the next fifty years has in stall for us. I would like to move this report be accepted.



## Appendix G



## ACA Treasurer's Report – Ian Watson

Our Treasurer, Ian Watson, is unable to be here with us at the AGM this evening. I have prepared for you, in his absence, an overview of the Association's Audit Report, for the Year ending 31 December 2021.

The total income for 2021 was \$1.2 million dollars, baring in mind, this was over a nine month period, rather than twelve, to account for the change to the Association's Financial Year dates. This change was voted in by member's at Paradise Lagoons Campdraft last April. The total expenditure for the same period was \$1 million, making the retained earnings for the period \$200,000.00.

The Cash On Hand as at 31 December 2021 was just under half a million dollars; and when combined with assets made up of the ACA House, the ACA Office, plus plant and equipment, the Association's balance sheet at the end of the year was \$1.6 million. Considering the tough climate of recent years, including drought, and COVID, this is a fantastic achievement and a testament to good financial management by our Executive and wider Management Committee.

ACA has no debt, and minimal liabilities. Whilst we committed to the purchase of Campdraft One in July last year, which has been a sizable investment, repayments have been structured in a way that will not inhibit Association cash flow, and as Rohan said in his report earlier, are non committal, in the unlikely event, the software does not prove a success. Campdraft One payments aside, our only other liabilities are operational, for example statutory payments like PAYG and BAS.

I have referenced the Audit Reports of organisations similar in size and or structure, and am of the firm opinion that the Association is in a sound financial position.

May I have a mover for this report?