



Management Committee Meeting Minutes

Held 26 and 27 November 2022 at

Roma Gun Club, Roma

The *General Information Competition Rules and Guidelines* document is referred to as the 'Rule Book' in these minutes.

The names of the mover and seconders of any motions passed in committee are not recorded.

Unconfirmed



Welcome

President, Rohan Marks opened the meeting at 8:05am.

Norma Shannon and Greg Sibson were welcomed to their first meeting.

Unconfirmed



Condolences

A moment of silence was observed for the passing of ACA member, Will Turner.

Unconfirmed



Apologies, Proxy Votes and Attendees

Apologies and Proxy Votes received:

Management Committee Member	Apology Received	Proxy
Allister Butcher	Yes	Glenn Evans
Annie Williamson	Yes	Fiona Radke
Ben Hall	Yes	Rohan Marks
Ben Stanger	Yes	James McAuley
Craig Sheppard	Yes	NA
Dane Bateman	Yes	Glenn Evans
Dan Condon	Yes	Sean Dillon
Evan Acton	Yes	Rohan Marks
Gayle Shann	Yes	Hugh Philp
Georgie Horsley	Yes	NA
Harvey Walters	Yes	Rohan Marks
Ian Watson	Yes	Rohan Marks
Jack Harries	Yes	Stephen Sheppard
Jack Southern	Yes	NA
Jenni Levers	Yes	Sean Dillon
Jim Daley	Yes	Glenn Evans
Kay Radke	Yes	Brian Elliott
Kimberley Harries	Yes	Stephen Sheppard
Lynne Lucas	Yes	Tom Gleeson
Mac Shann	Yes	Hugh Philp
Pete Comiskey	Yes	Rod Carpenter
Scott Haley	Yes	Phillip Aikenhead
Tania Moorhead	Yes	NA



Attendance – Management Committee Members, Staff and Other Persons:

Management Committee Member	Office/Zone
Rohan Marks	President
Peter Petty	Vice President
Sean Dillon	Vice President
Stephen Sheppard	Vice President
Brett McCamley	Central Zone
Hugh Philp	Central Zone
Norma Shannon	Central Zone
Rod Carpenter	Central Zone
Paul McKey	Eastern New South Wales Zone
Greg Sibson	Northern Zone
Wendy Wockner	Northern Zone
Brian Elliot	South East Zone
Charles Smith	South East Zone
Glenn Evans	South East Zone
Phillip Aikenhead	South East Zone
Fiona Radke	Southern Zone
James McAuley	Southern Zone
Mat Durkin	Southern Zone
Robert Daly	Southern Zone
Jason Comiskey	Western Zone
Tom Gleeson	Western Zone
Staff and Other Persons Name	Position
Gabrielle Franklin	Operations Manager
Billie Standfield	Project Lead
Kelly Duncan	Administration Lead



Anne Carpenter	Observer
Heather Alexander	Observer

ACARESNOV22-01 MOVED Philip Aikenhead SECONDED Brian Elliot that the apologies and proxies as presented in the agenda be received and accepted.

CARRIED UNANIMOUSLY

Unconfirmed



Confirmation Of Previous Minutes

The Management Committee Meeting Minutes from the 6 and 7 August 2022 were received.

ACARESNOV22-02 MOVED Stephen Sheppard SECONDED James McAuley that the minutes of the Management Committee Meeting, held 6 and 7 August 2022, be confirmed.

CARRIED UNANIMOUSLY

Wendy Wockner joined the room at 8.15am.

Unconfirmed



Declaration Of Interests In Committee Discussions

Note To Management Committee Members

The Management Committee Members were reminded of their duty to declare any interests prior to a topic of conflict being discussed.

The Management Committee Members were reminded of the requirements of 'In Committee' and of the repercussions for Management Committee members speaking outside of committee.

Unconfirmed



General Business

Hugh Philp, regarding Rule A.17 not being adopted by other associations.

Philip Aikenhead, regarding the size of the corflute around the pegs that also adds to the safety concern.

Gabrielle Franklin advised a letter was sent from the ACA office to all committees regarding the change of the rule.

ACARESNOV22-03 MOVED Hugh Philp SECONDED Philip Aikenhead that ACA to write a letter to NCCA asking to adopt Rule A.17, nationally.

CARRIED UNANIMOUSLY

Norma Shannon presented a proposal for a 'User Pay System'.

President, Rohan Marks referred to the member survey conducted in December 2019 to January 2020, prior to the development of Campdraft One, where 75% of the members voted against a User Pay System.

It was determined that the Management Committee would return to this proposal, in General Business the next day.

Philip Aikenhead, regarding a concern raised by cattle donors and committees requesting a rule to paint a post, also known as 'the blue line', in the cut out yard that cannot be ridden past, to protect the cattle.

Fiona Radke declared a conflict of interest as a judge.

Discussion was held referring to the Rule Book and Code of Conduct that covers that animals shall be treated humanely and that ultimately it is the judges call to end the run if conduct is not in line with the Rule Book.

It was recommended from the Management Committee to the Judges Sub Committee that clarity is given to our judges with reference to the blue line to give them confidence to judge to the Rule Book.

Brian Elliott left the room at 8:56am.

Brian Elliott returned to the room at 8:57am.

Billie Standfield and Charlie Smith left the room at 9:08am.

Charlie Smith and Billie Standfield returned to the room. Sean Dillon and Stephen Sheppard left the room at 9:10am.

Matt Durkin left the room at 9:11am.

Stephen Sheppard returned to the room at 9:12am.

Sean Dillon returned to the room at 9:13am.

Matt Durkin returned to the room at 9:14am.



Paul McKey, regarding Norma Shannon's commentary in ACA News Edition 263 in response to the question 'When entering this position, what are your top three goals you would like to achieve'. To which Norma responded, 'Address the perceived growing rift within the ranks if the ACA. It's unhealthy and needs attention. This cannot be achieved by mass whinging. It needs a positive approach.' Norma clarified that her comments in Edition 263 were not in relation to the Management Committee and she apologised for any misinterpretation of the statement.

Peter Petty, regarding six (6) committees in the North Coast area who are not expected to affiliate with ACA in the coming year – they are expected to affiliate with ABCRA.

Kelly Duncan left the room and Gabrielle Franklin assumed the role of minute taker at 9:22am.

Kelly Duncan returned to the room and reassumed the role of minute taker at 9:24am.

Unconfirmed



Outward Correspondence

General Correspondence

Outward Correspondence sent as of last meeting, held 6 and 7 August 2022 was reviewed.

Reference	Date	Details
GF725	2022 08 01	Letter To Nicole George From OM Re Campdraft Nominations
GF727	2022 08 23	Letter To Norma Shannon From OM Re Management Committee Application
GF728	2022 08 23	Letter To Jack Southern From OM Re Management Committee Application
GF729	2022 08 23	Letter To Jack Harries From OM Re Management Committee Application
GF730	2022 08 23	Letter To Kimberley Harries From OM Re Management Committee Application
GF731	2022 08 23	Letter To Greg Sibson From OM Re Management Committee Application
GF732	2022 08 23	Email To Robyn and Grant Myles From OM Re One Eyed Horses
GF735	2022 08 25	Letter To Claudette Neville From OM Re Resignation From Management Committee
GF736	2022 08 25	Letter To Rod and Anne Carpenter From OM Re Tree of Life and Foundation Cup
GF737	2022 08 25	Letter To Lisa Wallace From OM Re Potential Juvenile Restrictions
GF738	2022 08 25	Letter To Ian Reid From OM Re Resignations From ACA Judges Panel
GF739	2022 08 25	Letter To Steve Tuite From OM Re Resignations From ACA Judges Panel
GF740	2022 08 25	Letter To NCCA From OM Re NCCA Rules
GF741	2022 08 25	Letters To Trial and Open Judge Applicants From OM Re Application Outcomes
GF742	2023 08 26	Letter To Retreat Creek Committee From OM Re Letter Of Support Grant 1
GF743	2024 08 29	Letter To Retreat Creek Committee From OM Re Letter Of Support Grant 2
GF744	2022 08 30	Letter To Kelly Duncan From OM Re Administration Lead
GF745	2022 09 12	Letter To TSF Digital Media From OM Re Inappropriate Photos On Social Media
GF747	2022 09 28	Letter To University of Southern Queensland From OM Re Greta Keene
GF747a	2022 09 15	Letter To Hughenden Campdraft Committee From OM Re 2022 Campdraft
GF748	2022 09 30	Letter To ACA Affiliated Committees From OM Re New Rule A.17
GF748a	2022 09 15	Letter To Central and North Burnett ASHS From OM Re Program Submission
GF749	2022 10 07	Letter To ESP Photography From OM Re Inappropriate Social Media Photos
GF750	2022 10 07	Letter To ASHS From OM Re Cover Letter to Agreement
GF751	2022 10 07	Letter To ASHS From RM Re Formalised Arrangement Between ACA and ASHS
GF752	2022 10 20	Letter To Chinchilla Secretary Re Hosting Condamine Run Off Event
GF755	2022 11 04	Letter To Lisa Mahon From OM Re Cloncurry Stockman's Challenge and Campdraft
GF756	2022 11 10	Letter To Summer Snelling From OM RE St Johns Ambulance Tax Invoice
GF757	2022 11 14	Letter To Robert Neville From OM RE ACA Judges Panel

ACARESNOV22-04 MOVED Phillip Aikenhead and SECONDED Sean Dillon that the outwards correspondence, be accepted.

CARRIED UNANIMOUSLY

Judges Correspondence

Judges Correspondence sent as of last meeting, held 6 and 7 August 2022 was reviewed.



Successful Trial	Unsuccessful Trial	Successful Open	Unsuccessful Open
Anthony Potbury		Benjamin Grubb	Bill Carey
Cameron Bond		Bryan Symonds	
Charlton Rundle		Dane Bateman	
Christine Worthington		Darryl Hayward	
Darren Seibel		Jack Hewitt	
David Bateman		Jim Leonhardt	
Genevieve Dalco		Jinx Hogarth	
Hayden Deboni		Kenny Rundell	
Jesse Keys		Thomas Mills	
John McNamara			
Katie Bateman			
Kristie Pocock			
Nick Stark			
Tom Craig			

ACARESNOV22-05 MOVED Sean Dillon SECONDED Mat Durkin that the Outward Correspondence and Judges Correspondence, as presented in the agenda, be approved.

CARRIED UNANIMOUSLY



Inward Correspondence

Inward Correspondence

Inward Correspondence received as of last meeting, held 6 and 7 August 2022 was outlined in the table below.

Reference	Date	Details
INC255	2022 07 28	Letter From Georgia Horsley To OM Re Letter Of Resignation
INC257	2022 08 16	Letter From Campdrafting Tasmania To OM Re Proposed Dates and Presidential Change
INC260	2022 10 04	Letter From Dalby State High School To OM Re High School Cup
INC261	2022 10 11	Email From Robert Neville To PL Re ABCRA Judge at Inverell Sapphire Campdraft
INC262	2022 10 20	Email From Cathy Wood To OM Re Successful Campdraft One & Project Team Feedback
INC263	2022 10 31	Letter From Darling Downs Branch of ASHS To MC Re National Finals Application

Brian Elliott, referring to INC262, regarding how great it was that Brymaroo tried Campdraft One again and praised Campdraft One and the Project Team with positive feedback.

ACARESNOV22-06 MOVED Brian Elliott SECONDED Philip Aikenhead that the Inward Correspondence, as presented in the agenda, be received.

CARRIED UNANIMOUSLY



Officers Reports

Operations Manager

A report was provided by the Operations Manager, Gabrielle Franklin. Gabrielle shared updates regarding the restructure of the ACA Office, a welcome to Kelly Duncan as Administration Lead, that the 50th year merchandise broke even on costs with the remainder gifted to committees, and that a Toowoomba based financial Auditor, Power Tynan, is being arranged for February 2023.

Tom Gleeson asked for clarification regarding computer program payments listed in the proposed 2023 Budget.

Gabrielle Franklin confirmed the remaining terms of \$11,000.00 per month and one remaining \$125,000.00 lump sum payment is due in January 2023.

Hugh Philp requested a standard letter is sent to affiliated committees thanking them for their affiliation this year.

Gabrielle Franklin advised that a Christmas Card would be sent to all affiliated committees in December 2022.

ACARESNOV22-07 MOVED Matt Durkin SECONDED Rod Carpenter that the Operations Manager report, is received.

CARRIED UNANIMOUSLY

The meeting was adjourned at 9:32 am.

The meeting resumed at 10:07am.



General Business

Campdraft One Update

ACA's Project Lead, Billie Standfield, presented a Campdraft One and Project Team Update to the Management Committee. Billie shared historical and predicted costs, an update on approved variations and new functions, advertising and sponsorship potential on Campdraft One.

Tom Gleeson queried the ongoing support from Campdraft One creators in comparison to the budget and outlay of costs.

Gabrielle Franklin responded regarding ACA's ability for quality control and the high level of service from Project Team when it is kept in house.

Philip Aikenhead and Stephen Sheppard left the room at 10:59am.

Philip Aikenhead returned to the room at 11:00am.

Stephen Sheppard returned to the room at 11:03am.

Paul McKey left the room at 11:06am.

Paul McKey returned to the room at 11:07am.

Charlie Smith left the room at 11:08am.

Stephen Sheppard left the room at 11:09am.

Charlie Smith returned to the room and Hugh Philp left the room at 11:10am.

Stephen Sheppard and Hugh Philp returned to the room at 11:11am.

Greg Sibson left the room at 11:14am.

Greg Sibson returned to the room at 11:15am.

Stephen Sheppard left the room at 11:17am.

Stephen Sheppard returned to the room at 11:19am.

President, Rohan Marks acknowledged the substantial improvement and growth of Campdraft One from the initial idea to where it has progressed to in its current state.

Mandatory Use Of Campdraft One

Mac Shann requested that the Management Committee consider:
'All committees that affiliate with the Australian Campdraft Association must use Campdraft One.'



By general consensus, it was determined by the Management Committee that no further action is required.

Matt Durkin left the room at 11.32am.

Matt Durkin returned to the room at 11.33am.

Unconfirmed



Officers Reports

Finance Reports

The Management Committee were presented the Financial reports of the Association.

Gabrielle Franklin advised that the last property valuations were in 2018 and scheduled the House and Office to be valued every three years, with the next valuation due in August 2024.

Gabrielle Franklin will add the trailer and new Campdraft One software under 'Assets' for the next reports.

Gabrielle Franklin anticipated that with approximately \$200,000.00 in liabilities, \$515,000.00 in cash, \$115,000.00 in expenses, the cash at bank on 31 December 2022 should equate to \$400,000.

Peter Petty clarified inclusions of income, donations, rates, insurance.

Tom Gleeson clarified employee costs and Project Team costs.

Gabrielle Franklin clarified Project Team should be called Campdraft One as employee costs include all wages etc.

ACARESNOV22-08 MOVED Charlie Smith SECONDED Peter Petty that the Financial Report as at 31 October 2022 showing a credit balance of \$715,323.43 as presented be approved.

CARRIED UNANIMOUSLY



Animal Welfare Sub Committee Report

Presented by Chairperson, Sean Dillon.

Animal Welfare Sub Committee Update

The Chairperson, Sean Dillon provided an update on recording of horse movements, the completion of a submission for a Regulatory Impact Statement and discussed potential legislation around movement of horses, hours of travel, and impact of recommendations.

Charlie Smith left the room at 11:43am.

Charlie Smith returned to the room at 11:44am.

Gabrielle Franklin left the room at 11:45am.

Gabrielle Franklin returned to the room at 11:46am.

Heather Alexander left the room at 11:48am.

Heather Alexander lady returned to the room at 11:53am.

ACARESNOV22-09 MOVED Peter Petty SECONDED Glenn Evans that Sean Dillon be thanked for his work in relation to the land transport of horses and animal welfare in general.

CARRIED UNANIMOUSLY

Paul McKey, Sean Dillon and Norma Shannon left the room at 11:58am.

Sean Dillon, Paul McKey returned to the room at 11:59am.

Norma Shannon returned to the room 12:01pm.



Awards, Promotions and Committee Liaison Sub Committee Report

Presented by Gabrielle Franklin on behalf of Chairperson, Jenni Ivers.

Spirit of Campdrafting Award

Gabrielle Franklin proposed on behalf of the Sub Committee that a Spirit of Campdrafting Award be established. In conjunction, the Sub Committee proposed that the nomination forms for Roll of Honour and Life Member Awards be amended. Proposed nominations forms for all three (3) awards were presented to the Management Committee.

Discussions were held around the legitimacy of award, and whether it is a committee or individual award, and if it is applicable to non ACA members as well.

ACARESNOV22-10 MOVED Peter Petty SECONDED Philip Aikenhead that the decision in regards to the Spirit of Campdrafting Award is deferred until the next meeting.

CARRIED UNANIMOUSLY

National Finals Buckles

Gabrielle Franklin advised on behalf of the Sub Committee that, further to previous concerns raised surrounding the quality of the buckles provided to rider title winners in recent years, a premium/custom made option has been sourced and ordered from current sponsors Montana Silversmith.

Stephen Sheppard left the room at 12:11pm.

Stephen Sheppard returned to the room at 12:12pm.

Classic Ladies Young Ambassador 2023

The Sub Committee advise that no applications were received to be considered as the Australian Campdraft Association's entrant into this event for 2023.

Jenni Ivers is arranging a Sub Committee meeting to determine whether to proceed with this next year.



Finance and Administration Sub Committee Report

Presented by Chairperson, Rohan Marks.

2023 Budget and Fees

The 2023 Budget and Fees were presented to the Management Committee for consideration.

A discussion regarding the proposed membership fees was held.

Sean Dillon discussed the impact on revenue of on-time membership vs. late membership fees, inflation, the maintaining of the 2022 affiliation fee, and the requirement of late membership fees.

Wendy Wockner, regarding if we need to communicate to our members what they are getting for their membership fee.

President, Rohan Marks confirmed this has been addressed since the April meeting.

Wendy Wockner, regarding a separate price for a new member after 31st January.

Fiona Radke left the room at 12:18pm.

Fiona Radke returned to the room at 12:19pm.

Tom Gleeson, regarding the disadvantage of the late fee and no guarantee of getting a run when nominating.

Fiona Radke, regarding incorporating a set fee to cover late fees if viable.

Paul McKey left the room at 12:25pm.

Paul McKey returned to the room at 12:27pm.

Hugh Philp left the room at 12:38pm.

Hugh Philp returned to the room at 12:39pm.

Philip Aikenhead, regarding the need for communication of what members get for their membership, and the reasons why fees are what they are and needed to be increased. Supported by; Charlie Smith, James McAuley, Greg Sibson, Matt Durkin. The Management Committee agree that the reasons need to be communicated on all platforms.

Jason Comiskey supports raise however requests the Management Committee look into increasing ACA News advertising fees.

Matt Durkin, regarding no problem with fees.

Robert Daly, regarding the kickback from members and the suggestion to raise once significantly rather than multiple small raises over the years. Supported by; Charlie Smith.



Brian Elliott, proposing that we communicate that the membership is \$317.44 however if it is paid before January 31, the cost is only \$211.63. Supported by; Charlie Smith and Fiona Radke.

Norma Shannon, regarding the increase for a late fee is too high.

Glenn Evans, regarding consideration of competitors fees.

Gabrielle Franklin, regarding paying in January isn't paying early, it's paying membership when it is due.

Sean Dillon, reminding the Management Committee that there has been no increase in fee for committee affiliation although ACA has increased their service to them.

Peter Petty left the room at 12:43pm.

Peter Petty returned to the room at 12:45pm.

Greg Sibson left the room at 12:47pm.

Glenn Evans left the room at 12:49pm.

Glenn Evans returned to the room at 12:51pm.

Gabrielle Franklin left the room at 1:01pm.

Gabrielle Franklin returned to the room at 1:03pm.

Philip Aikenhead left the room at 1:05pm.

Philip Aikenhead returned to the room at 1:06pm.

The meeting was adjourned at 1:11pm.

The meeting resumed at 1:54pm.

President, Rohan Marks, explained how the increase to membership fee was devised.

Glenn Evans, regarding consideration to defer decision until next day. The Management Committee resolved that the decision should be made today.

Sean Dillon, regarding that there are three quarters of our membership who benefit from the couple and family discount and therefore the average membership is approximately \$3.28 per week. Sean added that a challenge is consistently faced with price rises.

Brett McCamley, regarding potential to use Campdraft One as an income stream and cost recovery.

Hugh Philp, agreed inflation prices for fees are sufficient.

Wendy Wockner, regarding whether the discount should be wound back on family memberships.



Philip Aikenhead, regarding that he supports the higher fee and offering as a discount if paid on time.

Sean Dillon responded that changing from a penalty to discount scenario, changes the perception of what our fees are. For example, currently fees are \$181.50 and the new fee would be \$317.44, rather than the new fee being \$211.63.

ACARESNOV22-11 MOVED Stephen Sheppard SECONDED Sean Dillon that the membership fees and charges as listed on page one of EXT046_ACA Fees and Charges be adopted for 2023.

CARRIED

AGAINST: Four (4) Tom Gleeson, Lynne Lucas, Charlie Smith & Norma Shannon.

Hugh Philp left the room at 2:16pm.

Fiona Radke, regarding increasing the ACA News advertising fees.

Gabrielle Franklin noted fees have not been raised for five (5) years, however the costs have been reduced by approximately \$100,000 annually.

Hugh Philp returned to the room at 2:17pm.

James McAuley left the room at 2.16pm.

James McAuley returned to the room at 2.18pm.

Gabrielle Franklin confirmed that sponsors advertising is calculated at the current advertising rate and locked in for two (2) years (or as per Sponsorship Agreement). Gabrielle also confirmed that the magazine cost \$250k per year five (5) years ago, and is now costing \$100k less. Gabrielle plans to propose to the Executive in 2024 an 'opt in' printed magazine and therefore does not recommend raising fees now.

Fiona Radke retracted her initial suggestion regarding the increase of advertising fees.

Gabrielle Franklin, regarding there is more advertising requests than ACA can fit in the magazine.

Tom Gleeson, regarding a separate fee structure for current sponsors and new advertisers.

Brett McCamley proposes that we leave the current sponsors rate as it is and that all other advertising fees increase 16%, which would therefore be a two (2) fee structure.

ACARESNOV22-12 MOVED Peter Petty SECONDED Fiona Radke that the ACA News advertising fees remain as they are presented today and that they be reviewed again prior to 2024.

CARRIED UNANIMOUSLY

Gabrielle Franklin left the room at 2:35pm.

Gabrielle Franklin returned to the room at 2:36pm.

Tom Gleeson, regarding concerns of travel fees listed in budget.



Sean Dillon responded that we are paying staff to get Campdraft One off the ground, which is tremendous cost for maximum reward and potential additional revenue.

Gabrielle Franklin responded to Tom Gleeson that not all travel fees in the 2023 budget are related Campdraft One.

Brett McCamley, regarding that travel fees would be reduced for Campdraft One in future budgets, and no \$125,000 lump sum for software.

Gabrielle Franklin confirmed budget also includes 18 months of insurance.

Sean Dillon, regarding some budget figures are unrealistic to be met, i.e. insurance, wages.

Matt Durkin left the room at 2:44pm.

Matt Durkin returned to the room at 2:46pm.

Charlie Smith left the room at 2:47pm.

ACARESNOV22-13 MOVED Peter Petty SECONDED Stephen Sheppard that the 2023 Budget, as presented, be adopted.

CARRIED UNANIMOUSLY

Charlie Smith returned to the room at 2.48pm.

Live Streaming Of Campdraft Events Policy Version 1.00

It was proposed that a policy pertaining to the live streaming of campdrafts be adopted. The Live Streaming Of Campdraft Events Policy Version 1.00 was presented to the Management Committee for consideration.

Heather Alexander left the room at 2.55pm.

Heather Alexander returned to the room at 2.58pm.

ACARESNOV22-14 MOVED Rod Carpenter SECONDED Jason Comiskey that the Live Streaming of Campdraft Events Policy Version 1.00, as presented, be adopted.

CARRIED UNANIMOUSLY

Office Closure Dates

ACARESNOV22-15 MOVED Sean Dillon SECONDED Peter Petty that the ACA Office close as at COB 16 December 2022 and reopen on 3 January 2023.

CARRIED UNANIMOUSLY

Invoices For Approval



ACARESNOV22-16 MOVED Peter Petty SECONDED Jason Comiskey that the invoices listed below are approved for payment.

- \$29,700.00 to Australian Equine Network, being for live streaming of the 2023 ACA National Finals.
- \$23,335.29 to Supafloats, being for the purchase of the ACA Mobile Office Trailer.
- \$18,282.00 to BSA Media, being for the Live Streaming of the 2022 ACA National Finals.
- \$16,500.00 to the Springsure Working Horse Association, being the Host Committee Donation for the 2022 ACA National Finals.
- \$15,400.00 to NWC Holdings, being for variations to Campdraft One.
- \$30,470.00 to NWC Holdings, being for variations to Campdraft One.
- \$10,725.10 to Desky, being for new office furniture.

CARRIED UNANIMOUSLY

Medical Services Policy Version 2.00

At the August Management Committee Meeting, it was proposed that the Medical Services Policy 2.00 be amended to reflect that Judges Seminars require the same level of medical services as a Club, Practise or Training Day. Advice was sought from Dr Carlin White; the consultant who advised on the original policy.

President, Rohan Marks, declared interest as an ACA endorsed training instructor.

ACARESNOV22-17 MOVED Sean Dillon SECONDED Stephen Sheppard that President, Rohan Marks, remain in the room.

CARRIED UNANIMOUSLY

Tom Gleeson, declared interest as an ACA endorsed training instructor.

ACARESNOV22-18 MOVED Matt Durkin SECONDED James McAuley that Tom Gleeson, remain in the room.

CARRIED UNANIMOUSLY

ACARESNOV22-19 MOVED Jason Comiskey SECONDED Charlie Smith that the Types of Events section in the Medical Services Policy be amended to read as follows:

It is compulsory that all events hosted by an ACA Affiliated Committee or ACA Endorsed Training Instructor have a person with a current First Aid Certificate in attendance for the entire event.

Attendance of a Medical Services Provider is recommended for the entire event, but compulsory only for the campdraft component of the event, at the following:

- ACA Affiliated Campdrafts
- ACA Affiliated Youth Camps
- ACA Affiliated Starter Clinics

Where an ACA Affiliated Committee or ACA Endorsed Training Instructor elects to run a Judges Seminar, Club, Practise or Training Day, it is recommended that a Medical Services Provider is in attendance.

The campdraft component of any event is defined as working cattle.



CARRIED UNANIMOUSLY

Sean Dillon retired from the meeting at 3:09pm.

Maiden 4 Maiden

The Finance and Administration Sub Committee asked the Management Committee to give consideration to the awarding of points of the Maiden 4 Maiden events.

The Project Lead, Billie Standfield, addressed Campdraft One considerations, for points to be gained for Novice Horse, Maiden Rider, Associate Rider, Master Rider. Billie advised that an estimate of 108 hours plus or minus 10%, equates to \$11,880 including GST.

Peter McKay left the room at 3:11pm.

Peter McKay returned to the room at 3:12pm.

Greg Sibson left the room at 3:14pm.

Greg Sibson returned to the room at 3:14pm.

Wendy Wockner, regarding that the Maiden 4 Maiden is not listed in the ACA Rule Book.

It was determined that no further action required.

Pregnant Ladies Campdrafting

At the August Management Committee Meeting, it was determined that further information pertaining to pregnant women campdrafting would be sought. The Management Committee were advised that the National Campdraft Council of Australia's Member Protection Policy contains the following information:



6.5 Pregnancy

The National Campdraft Council of Australia is committed to treating pregnant women fairly and to removing any unreasonable barriers to their full participation in our sport. We will not tolerate any discrimination or harassment against pregnant women.

The National Campdraft Council of Australia will take reasonable care to ensure the continuing safety, health and wellbeing of pregnant women. We will advise pregnant women that there may be risks involved with their continuing participation in sport, and we will encourage them to obtain medical advice about those risks. Pregnant women should be aware that their own health and wellbeing, and that of their unborn child, is of utmost importance in their decision-making about the extent they choose to participate in our sport.

We encourage all pregnant women to talk with their medical advisers, make themselves aware of the facts about pregnancy in sport and ensure that they make informed decisions about their participation in our sport. Pregnant women should make these decisions themselves, in consultation with their medical advisers and in discussion with The National Campdraft Council of Australia

We will only require pregnant women to sign a disclaimer in relation to their participation in our sport whilst they are pregnant if all other participants are required to sign one in similar circumstances. We will not require women to undertake a pregnancy test.

If a pregnant woman believes she is being, or has been, harassed or discriminated against by another person or organisation bound by this Policy, she may make a complaint. (Refer to the attachments in Part D of this policy.)

The excerpt was reviewed by the Management Committee.



High School Cup Sub Committee Report

Presented by Chairperson, Hugh Philp.

High School Cup Sub Committee Update

The Chairperson, Hugh Philp provided a general Sub Committee report highlighting the positives and negatives of the event even though it was cancelled. Positives: the support received from sponsors and committees, number of school nominated. Negatives: the direction from Education QLD that they cannot compete for their school, schools requiring risk assessments, students needing adult memberships.

Hugh Philp shared he would be standing down from the position of Chairman of the Sub Committee.

ACARESNOV22-20 MOVED Hugh Philp SECONDED Peter Petty that the High School Cup Sub Committee report is submitted into the High School Cup file for use for further Chairpersons of the Sub Committee.

CARRIED UNANIMOUSLY

Peter Petty thanked Hugh Philp for his contribution to the Sub Committee.

Peter Petty raised that Education Queensland need to support the High School Cup and the relationship needs to be better from the schools.

President, Rohan Marks advised a date has been made with Vice President, Sean Dillon and Education Minister, Grace Grace, to discuss the High School Cup and the divide between public & private schools. Rohan will report back regarding the outcome of the meeting.

Hugh Philp, regarding suggestions received from Schools that they appreciate that the event is run under the ACA banner.

The meeting was adjourned at 3:43pm.

The meeting resumed at 4:14pm.



Judges Sub Committee Sub Committee Report

Presented by Gabrielle Franklin on behalf of Chairperson, Mac Shann.

Double Page Spread For ACA News

At the August Management Committee Meeting, it was determined that the Judges Sub Committee would publish a double page spread relating to lines and peg completion points in the December 2022/January 2023 edition of the ACA News. The document was presented to the Management Committee to ratify.

Greg Sibson, regarding what is the objective in 'any one objective'.

James McAuley retired from the meeting at 4:25pm.

It was determined that a correction must be made whereby the lines must be through the pegs.

ACARESNOV22-21 MOVED Peter Petty SECONDED Matt Durkin to defer the decision on the double page spread, to take it back to the Sub Committee to rectify the page for April meeting.

CARRIED UNANIMOUSLY

ACARESNOV22-22 MOVED TOM Gleeson SECONDED Matt Durkin that the meeting move into committee.

CARRIED UNANIMOUSLY

Billie Standfield, Kelly Duncan, Anne Carpenter, Heather Alexander left the room and Gabrielle Franklin assumed role of minute taker at 4:36pm.

ACARESNOV22-23 MOVED Tom Gleeson SECONDED Matt Durkin that the meeting move out of committee.

CARRIED UNANIMOUSLY

ACARESNOV22-24 MOVED Wendy Wockner SECONDED Brian Elliot that the meeting move into committee.

CARRIED UNANIMOUSLY

Mat Durkin left the room at 5:00pm.

ACARESNOV22-25 MOVED Tom Gleeson SECONDED Philip Aikenhead that the meeting move out of committee.

CARRIED UNANIMOUSLY

Billie Standfield, Kelly Duncan, Anne Carpenter and Heather Alexander returned to the room and Kelly Duncan reassumed role of minute taker at 5:08pm.

ACARESNOV22-26 MOVED Greg Sibson SECONDED Norma Shannon that ballot papers be destroyed.

CARRIED UNANIMOUSLY

Fiona Radke left the room at 5:09pm, to count the judges votes.

Fiona Radke returned to the room at 5:15pm.



Trial Judge Applications

ACARESNOV22-27 MOVED Matt Durkin SECONDED Wendy Wockner that the trial judge applications for: Andrew Cavanagh, Cameron Murray, Clint Fielder, Courtney Mulcahy, Craig Postle, Darby Ryan, Georgina Stower, James Bargaquast, Joe Sporne, John Atkinson, John Boon, Kandi McLennan, Len Johnston, Luke Berthelsen, Mark Titmus, Matthew Cullen, Michael Anderson, Mick Southern, Peter Gray, Phil Moran, Stuart Frame, Wendy Pownall, be accepted.

CARRIED UNANIMOUSLY

Open Judge Applications

ACARESNOV22-28 MOVED Fiona Radke SECONDED Tom Gleeson that the Open Judge applications for Ben Hall, Gary Chiconi, Howard Elliott, Greg Neaton, Bernie Southern and Jeff Hay, are successful, and the Open Judge Application for Lindsay Hindle is unsuccessful.

CARRIED UNANIMOUSLY

ACARESNOV22-39 MOVED Hugh Philp SECONDED Glenn Evans that ballot papers be destroyed.

CARRIED UNANIMOUSLY

The meeting was adjourned at 5:18pm.



On Sunday 27 November 2022 the meeting was opened at 8:03am.

Condolences

A moment of silence was observed for the passing of Donna Thompson and ACA members Ian Lindley & Noel Thomas.

Unconfirmed



Code Of Conduct Sub Committee Report

Presented by Chairperson, Fiona Radke.

Code of Conduct Sub Committee Update

ACARESNOV22-30 MOVED Fiona Radke SECONDED Tom Gleeson that the meeting move into committee.
CARRIED UNANIMOUSLY

Kelly Duncan, Billie Standfield, Heather Alexander and Anne Carpenter left the room and Gabrielle Franklin assumed the role of minute taker at 8:26am.

The Chairperson, Fiona Radke provided a general Sub Committee report.

Charlie Smith left the room at 8:44am.

Charlie Smith returned to the room 8:46am.

ACARESNOV22-31 MOVED Fiona Radke SECONDED Brian Elliott that the meeting move out of committee.
CARRIED UNANIMOUSLY

Kelly Duncan, Billie Standfield, Heather Alexander returned to the room. Kelly Duncan reassumed role of minute taker at 8:47am.

Gabrielle Franklin left the room at 8:50am.

Gabrielle Franklin returned to the room at 8:52am.



National Finals Sub Committee Report

Presented by Gabrielle Franklin on behalf of Chairperson, Dane Bateman.

2024 ACA National Finals Expression of Interest

An application was received from Darling Downs Branch of the Australian Stock Horse Society (ASHS) to host the 2024 ACA National Finals and was presented to the Management Committee for consideration.

ACARESNOV22-32 MOVED Charlie Smith SECONDED Paul McKey that Darling Downs Branch of ASHS be appointed the Host Committee of the 2024 ACA National Finals.

CARRIED UNANIMOUSLY

Potential Restrictions on National Finals

At the August Meeting, it was determined that the Management Committee would consider the following data at its next meeting, with a view to determining if restrictions are required on ACA National Finals events:

- Number of horses each competitor had with points and without points.
- Number of maiden horses in each event at the 2023 National Finals.

The data was presented to the Management Committee for consideration.

ACARESNOV22-33 MOVED Philip Aikenhead SECONDED Wendy Wockner that we amend the Finals Policy to state: 'if run restrictions are required, they will be determined in consultation with the National Finals Sub Committee'.

CARRIED UNANIMOUSLY



Rules Sub Committee Report

Presented by Chairperson, Phillip Aikenhead.

Rule A.16

The current wording of this rule is 'No persons may be led in the main arena or Cut Out yard while competition is in progress or whilst cattle are present in the arena.'

At the August Management Committee Meeting, it was determined that the Sub Committee would consider changes to rule A.16, for clarity.

ACARESNOV22-34 MOVED Philip Aikenhead SECONDED Paul McKey that Rule A.16 be amended to read 'No persons may be led in the same space (i.e. the cut out yard or arena) whilst cattle are present.'

CARRIED UNANIMOUSLY

Hugh Philp left the room at 9:03am.

Hugh Philp returned to the room 9:04.

Rule I.3

The current wording of this rule is 'A judge must not judge a horse that they own, train or exhibit.'

At the August Management Committee Meeting, it was determined that the Sub Committee would consider amending rule I.3 to read 'A judge must not judge a horse they own/co-own (husband and wife or syndicate) or have exhibited in the last 30 (thirty) days.'

The Sub Committee recommend the rule be amended as follows: 'A judge must not judge a horse that they own or co-own.' It was determined by the Management Committee that no further action is taken.

ACARESNOV22-35 MOVED Peter Petty SECONDED Philip Aikenhead that this rule I.3, is not brought back to the Management Committee for two (2) years.

CARRIED UNANIMOUSLY

Brian Elliott left the room at 9:12am.

Fiona Radke left the room and Brian Elliot returned to the room at 9:13am.

Fiona Radke returned to the room at 9:15am.



Sponsors Sub Committee Report

Presented by Chairperson, Stephen Sheppard.

Sponsors Sub Committee Update

The Chairperson, Stephen Sheppard provided a general Sub Committee report.

Napco indicated their interest in becoming a Bronze Sponsor of Master Rider Title and sponsor of the Campdraft One Nominations page. An Agreement has been drafted and provided to Napco.

Hugh Philp suggested a one (1) year contract may be more suitable as the Nomination Page is set to get a lot of traffic, potentially raising a high revenue in future years.

President, Rohan Marks, regarding consultation with Great Northern sponsorship to provide a benefit to committees.

Glenn Evans, regarding local suppliers and distributors who sponsor drafts need to be considered when negotiating sponsorship from Great Northern.



Youth Camp and Starter Clinic Sub Committee Report

Presented by Rohan Marks on behalf of Chairperson, Tania Moorhead

Youth Camp and Starter Clinic Sub Committee Update

A general Sub Committee report was provided.

President, Rohan Marks, regarding the representation of ACA at Judges Clinics, being that all facilitators are Open Judges who are required to uphold ACA rules and etiquette. Rohan made a suggestion to Tania Moorhead that the facilitator is also a Management Committee or retired Management Committee member.

President, Rohan Marks thanked Tom Gleeson for assisting Tania at Yaraka Starter Clinic. Gabrielle Franklin seconded this vote of thanks.

The meeting was adjourned at 9:27am.

The meeting resumed at 9:48am.



National Finals Judges

Discussion was held regarding whether the finals should continue with two judges or one for each event.

The Sub Committee put forward the following judges for consideration to judge the ACA 2023 National Finals:

- Brian Symonds
- Craig Kehl
- Paul Stone
- Peter Dowling
- Richard Hansen
- Sam Connolly
- Terry Lawlor
- Tony Kucks
- Tony Mortimor
- Will Durkin

The Management Committee were asked to determine the ACA 2023 National Finals judges at this meeting.

Mat Durkin, proposed that there should be two (2) judges for the Open event and only one (1) judge for the Novice, Restricted, etc.

ACARESNOV22-36 MOVED Peter Petty SECONDED Rod Carpenter that the two (2) judge system at the ACA National Finals be continued, being two (2) judges for the Open, Novice and Shoot Out, and one (1) judge for all other events.

CARRIED
Thirteen (13) AGAINST

ACARESNOV22-37 MOVED Brett McCamley SECONDED Brian Elliott that the meeting move into committee.
CARRIED UNANIMOUSLY

Kelly Duncan, Billie Standfield and Heather Alexander left the room. Gabrielle Franklin assumed the role of Minute Taker 9:54am.

ACARESNOV22-38 MOVED Norma Shannon SECONDED Charlie Smith that the meeting move out of committee.

CARRIED UNANIMOUSLY

Kelly Duncan, Billie Standfield and Heather Alexander return to the room and Kelly Duncan reassumed role of Minute Taker at 10:18am.

Fiona Radke and Matt Durkin left the room at 10:18am.

Fiona Radke and Matt Durkin returned to the room at 10:21am.

Matt Durkin left the room at 10:22am.

Matt Durkin returned to the room at 10:24am.



ACARESNOV22-39 MOVED Tom Gleeson SECONDED Charlie Smith that the judges for the 2023 National Finals are: Brian Simmonds, Craig Kehl, Peter Dowling, Richard Hanson, Sam Connolly, Tony Kucks and Will Durkin, with the Sub Committee to assign which events they judge.

CARRIED UNANIMOUSLY

Unconfirmed



General Business

Greg Sibson, regarding thanking the Management Committee for welcoming Greg and Norma to the Committee.

Charlie Smith, regarding electric scooters at campdrafts.

President, Rohan Marks advised that electric scooters are expected to follow the traffic road rules.

Brett McCamley, regarding the August Brisbane meeting be moved to Toowoomba. The Management Committee were advised by President, Rohan Marks that a Toowoomba meeting is cost prohibitive for many Management Committee members and therefore the meeting will continue to be held in Brisbane each August.

Charlie Smith and Norma Shannon left the room at 10:26am.

Charlie Smith returned to the room at 10:27am.

Hugh Philp, regarding congratulating the office on the 50 years.

Peter Petty, regarding the positive progress of the organisation under the current leadership.

Norma Shannon returned to the room at 10:30am.

Tom Gleeson, regarding the Receptionist, Tina, and her role.

Gabrielle Franklin confirmed Tina is a temporary Receptionist working three (3) days a week from her location in Toowoomba.

Wendy Wockner, regarding a thank you to the ladies in the ACA Office Team for their help and working behind the scenes.



National Campdraft Council of Australia (NCCA) Matters

Wendy Wockner left the room at 10:36am.

Wendy Wockner returned to the room 10:37am.

President, Rohan Marks advised he had contacted Codie from NCCA with reference to illegal entries and suspended people within the organisation and still being able to compete at ASHS drafts (outside of ACA jurisdiction). No further clarification was received from NCCA.

Brett McCamley, regarding the status of horses being listed before they compete in unaffiliated drafts. The Management Committee discussed that this is for NCCA to implement as it is outside our jurisdiction. However, ACA need to advise members to find out the status of their horse before nominating.

Glenn Evans, regarding bringing attention to Rule 9.3.

Anne Carpenter returned to the room at 10:41am.

Greg Sibson left the room at 10:46am.

Greg Sibson returned to the room and Peter Petty left the room at 10:47am.

Peter Petty returned to the room at 10:49.

Fiona Radke left the room at 10:53am.

Fiona Radke returned to the room at 10:54am.

Glenn Evens, regarding reference to NCCA rule 11.12 NCCA regarding judges going to events that are not affiliated with ACA, illegal entries etc.

Peter Petty proposes a meeting is to be held with NCCA to consult with them.

Anne Carpenter left the room at 11.13am.

Anne Carpenter returned to the room at 11.14am.

ACARESNOV22-40 MOVED Peter Petty SECONDED Robert Daley that on the order of business of the next NCCA meeting that ACA take forward as a point of business that we sort out the issues surrounding the status of horses and suspended members competing at non affiliating events to be brought forward and discussed at this meeting.

CARRIED UNANIMOUSLY



Next Meeting Dates

Management Committee Meeting and the Annual General Meeting

It was decided that the date for the next Management Committee Meeting to be held is Monday 10 April 2023, one (1) day prior to the National Finals in Cloncurry. The Annual General Meeting is to be held in the evening of the 10 April 2023.

The meeting was adjourned at 10.55am.

The meeting resumed at 11.08am.

President, Rohan Marks, in closing, thanked everyone for their for attendance at the meeting and encouraged all to maintain the strong views that were brought to the table.

The meeting closed at 11.30am.

Unconfirmed