



# Australian Campdraft Association Inc.

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## Management Committee Meeting Minutes

*Held Saturday 18 and Sunday 19 November 2023 at the Treasury Brisbane.*



## Welcome

Rohan Marks opened the Management Committee Meeting at 10:20am. Rohan welcomed Noel Chiconi, former ACA President, thanking him for his attendance at the meeting.

Unconfirmed



## Condolences

No condolences were noted.

Unconfirmed



## Apologies, Proxy Votes and Attendees

### Apologies and Proxy Votes Received

Management Committee Member	Proxy
Allister Butcher	Pete Comiskey
Ben Stanger	Ben Hall
Brett McCamley	Robert Daly
Charles Smith	Brian Elliott
Cheyne Williams	N/A
Dale Chicken	Stephen Sheppard
Dan Condon	Ben Hall
Fiona Radke	Glenn Evans
Gayle Shann	Sean Dillon
Hugh Philp	Rohan Marks
Jack Harries	Stephen Sheppard
James Moorhead	Annie Williamson
Jason Comiskey	N/A
Jim Daley	Glenn Evans
Kay Radke	Brian Elliot
Kimberley Harries	Stephen Sheppard
Lynne Lucas	Norma Shannon
Mac Shann	Sean Dillon
Mat Durkin	Ben Hall
Paul McKey	Peter Petty
Phillip Aikenhead	Scott Haley
Rod Carpenter	Rohan Marks
Shay Pratt	N/A
Simon Knight	Joshua Phelps
Tania Moorhead	Annie Williamson
Tony Kehl	Ben Hall



**Attendance – Management Committee Members, Staff and Other Persons**

<b>Management Committee Member</b>	<b>Office/Zone</b>
Rohan Marks	President/SEZ
Peter Petty	Vice President /ENSWZ
Sean Dillon*	Vice President/WZ
Stephen Sheppard	Vice President/SZ
Ian Watson	Treasurer/ENSWZ
Annie Williamson	BZ
Bill Carey*	BZ
Norma Shannon	CZ
Pete Comiskey	CZ
Evan Acton	NZ
Greg Sibson	NZ
Harvey Walters	NZ
Jenni levers	NZ
Wendy Wockner	NZ
Dane Bateman	SEZ
Glenn Evans	SEZ
Jack Morris	SEZ
Scott Haley	SEZ
Brian Elliott	SZ
James McAuley	SZ
Robert Daly	SZ
Ben Hall	WZ
Joshua Phelps*	WZ
Tom Gleeson	WZ
<b>Staff and Other Persons Name</b>	<b>Position</b>
Gabrielle Franklin	Operations Manager
Kelly Duncan	Administration Lead
Emma Starkey	Administration Assistant



Noel Chiconi	Observer
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ACARESNOV23-01 MOVED Peter Petty SECONDED Pete Comiskey that the apologies and proxies as presented in the agenda be received and accepted.

CARRIED UNANIMOUSLY

*\* When the resolution for the apologies, proxies and attendance was passed, it was understood that Sean Dillon, Bill Carey and Joshua Phelps were attending. For the record, they did not attend the Management Committee Meeting and their proxies were not included in any votes.*

Unconfirmed



## Confirmation of Previous Minutes

### Management Committee Meeting Minutes 5 & 6 August 2023

The Minutes of the Management Committee Meeting, held 5 & 6 August 2023, were distributed to the Management Committee and recommended to be confirmed.

Peter Petty confirmed with the Management Committee that the seconder in relation to the resolution relating to day membership ACARESAUG23-7 was Rod Carpenter.

MOVED Peter Petty SECONDED Harvey Walters that the minutes of the Management Committee Meeting, held 5 & 6 August 2023, be confirmed.

CARRIED UNANIMOUSLY

Unconfirmed



## Declaration of Interest and In Committee Discussions

### Note to Management Committee Members

Management Committee Members were reminded of their duty to declare any interests prior to a topic of conflict being discussed.

Unconfirmed





## Business Arising from Previous Minutes

### Sunset Clause – Campdraft One

It was proposed at the August Management Committee Meeting to introduce a sunset clause, requiring all ACA Affiliated Committees to use Campdraft One for nominations from 1 January 2025.

Discussions were held and queries raised by the Management Committee members with regards to being able to obtain commitment from Condamine, Chinchilla & Warwick if Campdraft One was compulsory, accommodating committees that hold challenge events, members perception, concerns that certain zones would be pushed away, forcing committees may result in losing some, an option could be that Campdraft One is encouraged and those not using it are charged a fee, and understanding that the platform (Campdraft One) can withstand the increased volume, from a technical point of view.

Gabrielle Franklin confirmed that, the RDS has been upgraded to extra large to sufficiently accommodate the expected increased traffic.

Opposing comments raised included, Campdraft One solves issues around non financial members competing, ACA owns Campdraft One, and we have allowed 12 months to communicate the change, the need to expedite Campdraft One to its full potential, that the technology adoption lifecycle shows that you may never get the final percentage of users to convert and that competition is not a bad thing.

Ian Watson, regarding that ACA have paid \$400,000 out of the \$1,000,000 contact so far for Campdraft One, and have also been able to accommodate committee requested enhancements.

Stephen Sheppard, regarding that it is costing ACA \$57,000.00 each year to accommodate other nomination platforms, checking member lists etcetera. Whereas, ACA will be able to 100% support drafts using Campdraft One (if compulsory).

Peter Petty regarding that item 6.1 of the Agenda, be brought back as the first order of business tomorrow morning with the potential to amend the motion in the morning.

### Confirmation of Flying Minute – Bendigo Bank Term Deposit

A vote by flying minute was held, closing COB Thursday 24 August 2023, as follows:

*Recommendation: that a term deposit account be opened with Bendigo Bank, and that \$400,000.00 be initially deposited, and a further \$100,000.00 deposited in January 2024.*

Twenty nine (29) Management Committee Members responded in favour, and zero (0) responded against. The flying minute needed to be confirmed.

ACARESNOV23-02 MOVED Harvey Walters SECONDED Ian Watson that it be confirmed that Twenty nine (29) Management Committee Members were for, and zero (0) against, the following flying minute recommendation: that a term deposit account be opened with Bendigo Bank, and that \$400,000.00 be initially deposited, and a further \$100,000.00 deposited in January 2024.

CARRIED UNANIMOUSLY



**Confirmation of Flying Minute – 134 Mort Street Lease**

A vote by flying minute was held, closing COB Wednesday 30 August 2023, as follows:

*Recommendation: that Gabrielle Franklin and Kelly Duncan be delegated the powers to sign the lease on 134 Mort Street, Toowoomba City, QLD 4350.*

Twenty Five (25) Management Committee Members responded in favour, and zero (0) responded against. The flying minute needs to be confirmed.

ACARESNOV23-03 MOVED Dane Bateman SECONDED Evan Acton that it be confirmed that twenty five (25) Management Committee Members were for, and zero (0) against, the following flying minute recommendation: that Gabrielle Franklin and Kelly Duncan be delegated the powers to sign the lease on 134 Mort Street, Toowoomba City, QLD 4350.

CARRIED UNANIMOUSLY

Unconfirmed



## General Business

### Management Committee Nomination

Jack Southern has submitted his interest in being appointed to the position of Management Committee member – Border Zone.

ACARESNOV23-04 MOVED Robert Daly SECONDED James McAuley that Jack Southern be appointed to the position of Management Committee Member – Border Zone.

CARRIED UNANIMOUSLY

Ben Hall, regarding the membership that is all online, saying that members are asking that they actually receive an invoice to suggest they need to pay their membership.

Gabrielle Franklin confirmed that we cannot pre-send an invoice to the members, as we are unaware of which membership they are wanting to pay. However, following the November Management Committee meeting annually, members receive multiple emails and SMS's from the ACA Office Team reminding them to pay their memberships.

Annie Williamson, regarding Zone presentations being completed at Glen Elgin, and suggesting that there was confusion on who is in which Zones, and can ACA share something to social media regarding where the zones are.

Gabrielle Franklin confirmed the ACA Office team can action this.

Brian Elliot, regarding what are volunteers covered for in insurance. For example, if they break their leg are they covered. The Management Committee confirmed that yes, this is the case.

Evan Acton, regarding people not adhering to stallion rules with them being tied up for a number of days. It was suggested to add an article to the ACA News with a reminder of the containment rule. The horse tied up for a number of days was at a non ACA event.

Ben Hall, the need to cut costs within the budget, and that they receive up to four (4) ACA News at their residence, which could be minimised to cut costs.

### Campdraft One Update

Gabrielle Franklin gave an update on Campdraft One. Gabrielle shared that the Campdraft One Lead position is being interviewed next week with a view to have them start in January. The Management Committee were briefed on the people nominating via other nominating platforms whilst non financial or not a member. An online booking system was added to the ACA website with Calendly, so that Secretaries can book out of hours appointments with the Campdraft One Team. Horse data cleansing has been ongoing within the team, and they have been working towards removing duplicates, with 4800 having been removed already. The budget spend for enhancements to date is \$63,000 with remainder making up to the budgeted amount of \$90,000 is allocated to the Quickbooks rollover. Gabrielle discussed the enhancements to date and gave a briefing on the benefits of the introduction of Quickbooks.

Queries were raised by the Management Committee in relation to Campdraft One. It was suggested that members could receive a pop up alert advising them to clean up their own horses saving on Campdraft One



Team resources, that there are sponsorship opportunities worth persuing on Campdraft One such as on the membership dashboard events calendar and classifieds section.

Rohan Marks, regarding the opportunity to introduce a new Campdraft One sub committee to bring ideas to the meeting.

11:27am Peter Petty left the room.

11:29am Peter Petty returned to the room.

ACARESNOV23-05 MOVED Peter Petty SECONDED Annie Williamson that a vote of thanks is put forward to the ACA Office Staff, and in particular a thank you for Gabrielle for the Campdraft One presentation.

CARRIED UNANIMOUSLY

Unconfirmed



## Outward Correspondence

### General Correspondence

Outward Correspondence sent as of last meeting, held 5 & 6 August 2023, is outlined in the table below.

Ref	Date	Details
GF844	2023 08 03	Letter To Trevor Francis From OM Re Cessation Of Judge Status
GF845	2023 08 03	Letter To Gwen MacMillan From OM Re Cessation Of Judge Status
GF847	2023 08 07	Letter To NCCA From OM Re Suspension of Member
GF851	2023 08 08	Letter To Retreat Creek Campdraft Association From OM Re Central Highlands Regional Council Grant
GF852	2023 08 09	Letter To NCCA From OM Re NCCA Proposal Peg Rule
GF853	2023 08 09	Letter To Lindy Hick Flinders Classic Challenge From OM Re Refund Request of Affiliation Fee
GF854	2023 08 14	Letter To Meagan Lette From OM Re Membership Refund
GF855	2023 08 14	Letter To Goondiwindi Campdraft Association From OM Re National Finals EOI
GF856	2023 08 14	Letter To Lindy Hick From OM Re Rule E.1. (i) and (ii)
GF857	2023 08 16	Letter To Ron Berkley NCCA From OM Re NCCA Rule Review
GF858	2023 08 14	Letter To Trevor Bradford From OM Re Day Membership
GF859	2023 08 14	Letter To Elva Catalano From OM Re Mini Drafts
GF860	2023 08 14	Letter To Narda Grover From OM Re Lady Rider Title
GF861	2023 08 23	Letter To Pam Pulford Springsure Working Horse Association From OM Re Public Liability Insurance
GF862	2023 09 08	Letter To Cheryl Bethel From OM Re Campdraft Nomination 2023
GF863	2023 10 13	Letter To Emily Granzien From Jenni levers Re CLF Youth Ambassador Quest 2024 Unsuccessful
GF864	2023 10 13	Letter To Leah Kath From Jenni levers Re CLF Youth Ambassador Quest 2024 Unsuccessful
GF865	2023 10 13	Letter To Charlotte Ernst From Jenni levers Re CLF Youth Ambassador Quest 2024 Successful
GF866	2023 09 04	Letter To Cr Springborg From Dane Bateman Re ACA National Finals 2025
GF867	2023 09 05	Letter To Di Young Mitchell Campdraft Association From OM Re Letter of Support
GF868	2023 09 08	Letter To Ashleigh Fahlstrom From OM Re Campdraft Nomination in 2023
GF869	2023 09 08	Letter To Zayne Fahlstrom From OM Re Campdraft Nomination in 2023
GF870	2023 09 08	Letter To Tippi Goehr From OM Re Campdraft Nomination in 2023
GF871	2023 09 08	Letter To Michael Shannon From OM Re Campdraft Nomination in 2023
GF872	2023 09 08	Letter To Amy Watson From OM Re Campdraft Nomination in 2023
GF873	2023 09 08	Letter To Savanah Brown From OM Re Campdraft Nomination in 2023
GF874	2023 09 08	Letter To Phillip Collins From OM Re Campdraft Nomination in 2023
GF875	2023 09 08	Letter To Nikia Hunt From OM Re Campdraft Nomination in 2023
GF876	2023 09 08	Letter To Katie James From OM Re Campdraft Nomination in 2023
GF877	2023 09 08	Letter To Jack Kable From OM Re Campdraft Nomination in 2023
GF878	2023 09 08	Letter To Gus Payne From OM Re Campdraft Nomination in 2023
GF879	2023 09 08	Letter To Murray Wilkinson From OM Re Campdraft Nomination in 2023
GF880	2023 09 08	Letter To Dusty Whitehead From OM Re Campdraft Nomination in 2023
GF881	2023 09 11	Letter To Lochie Argue From OM Re Campdraft Nomination in 2023
GF882	2023 09 11	Letter To Sam Curr From OM Re Campdraft Nomination in 2023
GF883	2023 09 11	Letter To Bryn Francis From OM Re Campdraft Nomination in 2023



GF884	2023 09 11	Letter To Wally Hacon From OM Re Campdraft Nomination in 2023
GF885	2023 09 11	Letter To Katrina Hickey From OM Re Campdraft Nomination in 2023
GF886	2023 09 11	Letter To Payton Hill From OM Re Campdraft Nomination in 2023
GF887	2023 09 11	Letter To Imogen Ruyg From OM Re Campdraft Nomination in 2023
GF888	2023 09 11	Letter To Michael Johnson From OM Re Campdraft Nomination in 2023
GF889	2023 09 11	Letter To Lachlan Johnson From OM Re Campdraft Nomination in 2023
GF890	2023 09 11	Letter To Matilda Johnson From OM Re Campdraft Nomination in 2023
GF891	2023 09 11	Letter To William Johnson From OM Re Campdraft Nomination in 2023
GF892	2023 09 11	Letter To Emily Andrews From OM Re Campdraft Nomination in 2023
GF893	2023 09 11	Letter To Henry Andrews From OM Re Campdraft Nomination in 2023
GF894	2023 09 11	Letter To Ben Andrews From OM Re Campdraft Nomination in 2023
GF895	2023 09 11	Letter To Bridie Krebs From OM Re Campdraft Nomination in 2023
GF896	2023 09 11	Letter To Bryn Francis From OM Re Campdraft Nomination in 2023
GF897	2023 09 11	Letter To David Manchon From OM Re Campdraft Nomination in 2023
GF898	2023 09 11	Letter To Georgie Moore From OM Re Campdraft Nomination in 2023
GF899	2023 09 11	Letter To Lainie Wilson From OM Re Campdraft Nomination in 2023
GF900	2023 09 11	Letter To Lochie Argue From OM Re Campdraft Nomination in 2023
GF901	2023 09 11	Letter To Maci Hickey From OM Re Campdraft Nomination in 2023
GF902	2023 09 11	Letter To Susan Coates From OM Re Campdraft Nomination in 2023
GF903	2023 09 11	Letter To Tom Kelly From OM Re Campdraft Nomination in 2023
GF904	2023 09 11	Letter To Lauren Corr From OM Re Campdraft Nomination in 2023
GF905	2023 09 11	Letter To Nikita Boalar From OM Re Campdraft Nomination in 2023
GF906	2023 09 11	Letter To Leanne Edwards From OM Re Campdraft Nomination in 2023
GF907	2023 09 11	Letter To Tippi Goehr From OM Re Campdraft Nomination in 2023
GF908	2023 09 11	Letter To Kate Anders From OM Re Campdraft Nomination in 2023
GF909	2023 09 11	Letter To Molly Gibson From OM Re Campdraft Nomination in 2023
GF910	2023 09 11	Letter To Hugh McDonnell From OM Re Campdraft Nomination in 2023
GF911	2023 09 11	Letter To Jo Warren From OM Re Campdraft Nomination in 2023
GF912	2023 09 11	Letter To Gracie Shafer From OM Re Campdraft Nomination in 2023
GF913	2023 09 11	Letter To Robyn Bentley From OM Re Campdraft Nomination in 2023
GF914	2023 09 11	Letter To Kay Bradford From OM Re Campdraft Nomination in 2023
GF915	2023 09 11	Letter To Shannon Hutchinson From OM Re Campdraft Nomination in 2023
GF916	2023 09 11	Letter To Charlie Huxley From OM Re Campdraft Nomination in 2023
GF917	2023 09 11	Letter To Ella Huxley From OM Re Campdraft Nomination in 2023
GF918	2023 09 11	Letter To Kelly Huxley From OM Re Campdraft Nomination in 2023
GF919	2023 09 11	Letter To Lydia Johnstone From OM Re Campdraft Nomination in 2023
GF920	2023 09 11	Letter To Jessica Kerle From OM Re Campdraft Nomination in 2023
GF921	2023 09 11	Letter To Theresa Norris From OM Re Campdraft Nomination in 2023
GF922	2023 09 11	Letter To Daisy Robertson From OM Re Campdraft Nomination in 2023
GF923	2023 09 11	Letter To Georgie Stower From OM Re Campdraft Nomination in 2023
GF924	2023 09 11	Letter To Lainie Wilson From OM Re Campdraft Nomination in 2023
GF925	2023 09 11	Letter To Shelley Wood From OM Re Campdraft Nomination in 2023



GF926	2023 09 11	Letter To Cassandra Marsh From OM Re Campdraft Nomination in 2023
GF927	2023 09 11	Letter To Bill Prow From OM Re Campdraft Nomination in 2023
GF928	2023 09 11	Letter To Holly Oliffe From OM Re Campdraft Nomination in 2023
GF929	2023 09 11	Letter To Sarah Salisbury From OM Re Campdraft Nomination in 2023
GF930	2023 09 11	Letter To Melissa McGrath From OM Re Campdraft Nomination in 2023
GF931	2023 09 11	Letter To Shannie Morgan From OM Re Campdraft Nomination in 2023
GF932	2023 09 11	Letter To Tippi Goehr From OM Re Campdraft Nomination in 2023
GF933	2023 09 11	Letter To Talena Young From OM Re Campdraft Nomination in 2023
GF934	2023 09 11	Letter To Maddison Rose From OM Re Campdraft Nomination in 2023
GF935	2023 09 11	Letter To Lachie Deane From OM Re Campdraft Nomination in 2023
GF936	2023 09 11	Letter To Sarah Marsden From OM Re Campdraft Nomination in 2023
GF937	2023 09 11	Letter To Adian Munchenberg From OM Re Campdraft Nomination in 2023
GF938	2023 09 11	Letter To Emma-Lee Forster-Jones From OM Re Campdraft Nomination in 2023
GF939	2023 09 11	Letter To Rhys McIntyre From OM Re Campdraft Nomination in 2023
GF940	2023 09 11	Letter To Abbey Sellers From OM Re Campdraft Nomination in 2023
GF941	2023 09 11	Letter To Brooke Jenkins From OM Re Campdraft Nomination in 2023
GF942	2023 09 11	Letter To Kylee Jenkins From OM Re Campdraft Nomination in 2023
GF943	2023 09 11	Letter To Luke Jenkins From OM Re Campdraft Nomination in 2023
GF944	2023 09 11	Letter To Charlie Church From OM Re Campdraft Nomination in 2023
GF945	2023 09 11	Letter To Jackson Church From OM Re Campdraft Nomination in 2023
GF946	2023 09 11	Letter To Taylor Church From OM Re Campdraft Nomination in 2023
GF947	2023 09 11	Letter To Tessia Salmond From OM Re Campdraft Nomination in 2023
GF948	2023 09 11	Letter To April Sutton From OM Re Campdraft Nomination in 2023
GF949	2023 09 11	Letter To Jackson Ward From OM Re Campdraft Nomination in 2023
GF950	2023 09 11	Letter To Ella Johnson From OM Re Campdraft Nomination in 2023
GF951	2023 09 11	Letter To Hannah Johnson From OM Re Campdraft Nomination in 2023
GF952	2023 09 11	Letter To Jessica Walters From OM Re Campdraft Nomination in 2023
GF953	2023 09 11	Letter To Nathan Walters From OM Re Campdraft Nomination in 2023
GF954	2023 09 11	Letter To Rachel Cameron From OM Re Campdraft Nomination in 2023
GF955	2023 09 11	Letter To Marisha Jamson-Carter From OM Re Campdraft Nomination in 2023
GF956	2023 09 11	Letter To Janet Golding From OM Re Campdraft Nomination in 2023
GF957	2023 09 11	Letter To Scott Pfindst From OM Re Campdraft Nomination in 2023
GF958	2023 09 11	Letter To Kaylee Bugden From OM Re Campdraft Nomination in 2023
GF959	2023 09 11	Letter To Nadia Nercessian From OM Re Campdraft Nomination in 2023
GF960	2023 09 11	Letter To Ewan Rockemer From OM Re Campdraft Nomination in 2023
GF961	2023 09 11	Letter To Hayley Hutton From OM Re Campdraft Nomination in 2023
GF962	2023 09 11	Letter To Tim Olive From OM Re Campdraft Nomination in 2023
GF963	2023 09 11	Letter To Victoria Beauer From OM Re Campdraft Nomination in 2023
GF964	2023 09 11	Letter To Ashleigh Pugh From OM Re Campdraft Nomination in 2023
GF965	2023 09 11	Letter To Megan Scott From OM Re Campdraft Nomination in 2023
GF966	2023 09 11	Letter To Ally Jeffery From OM Re Campdraft Nomination in 2023
GF967	2023 09 11	Letter To Chris Weyand From OM Re Campdraft Nomination in 2023



GF968	2023 09 11	Letter To Paxton Pulford From OM Re Campdraft Nomination in 2023
GF969	2023 09 12	Letter To Burrandowan Campdraft Association From OM Re Letter of Support
GF970	2023 09 13	Letter To Boonah Rodeo and Campdraft Association From OM Re Public Liability Insurance
GF971	2023 09 20	Letter To Ron Berkley NCCA From OOTP Re Use of NCCA Rules and Affiliated Association Judges
GF972	2023 09 20	Letter To Ron Berkley NCCA From OOTP Re Late Agenda Item
GF973	2023 09 21	Letter To Westmar Sports Club Campdraft From OM Re Non Financial Members
GF974	2023 09 21	Letter To Nebo Bushmans Carnival From OM Re Non Financial Members
GF975	2023 09 21	Letter To Moura Campdraft Association From OM Re Non Financial Members
GF976	2023 09 21	Letter To Capricorn Working Horse Association From OM Re Non Financial Members
GF977	2023 09 21	Letter To Calliope and District Campdraft Assn Inc From OM Re Non Financial Members
GF978	2023 09 21	Letter To Clermont Campdraft Committee From OM Re Non Financial Members
GF979	2023 09 21	Letter To Sutherland Park Campdraft Association From OM Re Non Financial Members
GF980	2023 09 21	Letter To Clermont Pony Club Campdraft Committee From OM Re Non Financial Members
GF981	2023 09 21	Letter To Pussy Cat Sports Club Inc From OM Re Non Financial Members
GF982	2023 09 21	Letter To Douglas Daly Community Dev Assoc Inc From OM Re Non Financial Members
GF983	2023 09 21	Letter To Red Centre Campdraft and Rodeo Association From OM Re Non Financial Members
GF984	2023 09 21	Letter To Katherine District Show Society Inc From OM Re Non Financial Members
GF985	2023 09 21	Letter To ABC Amateur Race Club From OM Re Non Financial Members
GF986	2023 09 21	Letter To Ban Ban Springs Campdraft Assoc Inc From OM Re Non Financial Members
GF987	2023 09 21	Letter To Daly Waters Campdraft Committee From OM Re Non Financial Members
GF988	2023 09 21	Letter To Georgetown Horse and Pony Club From OM Re Non Financial Members
GF989	2023 09 21	Letter To Saxby Roundup Association Incorporated From OM Re Non Financial Members
GF990	2023 09 21	Letter To Cloncurry Stockmans Challenge and Campdraft From OM Re Non Financial Members
GF991	2023 09 21	Letter To Einasleigh Sports Club From OM Re Non Financial Members
GF992	2023 09 21	Letter To Gregory District Sporting Assoc Inc From OM Re Non Financial Members
GF993	2023 09 21	Letter To Manumbar Campdraft and Hall Association From OM Re Non Financial Members
GF994	2023 09 21	Letter To Gayndah Silverwhip Campdraft From OM Re Non Financial Members
GF995	2023 09 21	Letter To Gidgeefield Community From OM Re Non Financial Members
GF996	2023 09 21	Letter To Kumbia and District Charity Campdraft Assn From OM Re Non Financial Members
GF997	2023 09 21	Letter To Glenmorgan State School P and C Association From OM Re Non Financial Members
GF998	2023 09 21	Letter To Juandah Aggregation Trust From OM Re Non Financial Members
GF999	2023 09 21	Letter To Dalby and District Campdraft Club Inc From OM Re Non Financial Members
GF1000	2023 09 21	Letter To Condamine Campdraft and Rodeo Assoc Inc From OM Re Non Financial Members
GF1001	2023 09 21	Letter To ASHOF OM Re Non Financial Members
GF1002	2023 10 04	Letter To University of New England From OM Re Statement of Service
GF1003	2023 10 16	Letter To Flinders Classic Challenge Committee From OM Re Rules E.1. (i) and (ii)
GF1004	2023 10 06	Letter To Thomas Jaques From OM Re Campdraft Nomination in 2023
GF1005	2023 10 06	Letter To CQ Campdraft From OM Re Non Financial Members
GF1006	2023 10 06	Letter To Goondiwindi and District Campdraft Assoc Inc From OM Re Non Financial Members
GF1007	2023 10 06	Letter To Belyando Performance Horse Inc From OM Re Non Financial Members
GF1008	2023 10 06	Letter To Barkly Campdraft Association From OM Re Non Financial Members
GF1009	2023 10 13	Letter To WIMC From OM Re End Of Employment





GF1011	2023 10 18	Letter To ATO From OM Re Change of Details
GF1012	2023 10 16	Letter To Committees From OM Re 2024 Pre Affiliation Pack
GF1013	2023 10 17	Letter To Queensland Revenue Office From OM Re Stamp Duty Exemption Refund
GF1014	2023 10 24	Letter To ASHOF From OM Re Development Submission Plan
GF1015	2023 10 24	Letter To Department of Tourism, Innovation and Sport From OM Re Client Database Record Form
GF1016	2023 11 01	Letter To Tobias Hancock From OM Re Campdraft Nomination in 2023
GF1017	2023 11 01	Letter To Cathie Jones From OM Re Campdraft Nomination in 2023
GF1018	2023 11 01	Letter To Joshua Morrow From OM Re Campdraft Nomination in 2023
GF1019	2023 11 01	Letter To Jaxson Hancock From OM Re Campdraft Nomination in 2023
GF1020	2023 11 01	Letter To Chase Cavanagh From OM Re Campdraft Nomination in 2023
GF1021	2023 11 01	Letter To Merrick Blok From OM Re Campdraft Nomination in 2023
GF1022	2023 11 01	Letter To Anja Dodd From OM Re Campdraft Nomination in 2023
GF1023	2023 11 01	Letter To Kylie Stevenson From OM Re Campdraft Nomination in 2023
GF1024	2023 11 01	Letter To Condamine Campdraft and Rodeo Assoc Inc From OM Re Non Financial Members
GF1025	2023 11 01	Letter To Burrandowan Campdraft Association From OM Re Non Financial Members
GF1026	2023 11 01	Letter To Chinchilla Campdraft Committee From OM Re Non Financial Members
GF1027	2023 11 03	Letter To Kimberley Robertson From OM Re Letter Of Support
GF1028	2023 11 03	Letter To Committees From OM Re Post Affiliation Thank You Letter
GF1029	2023 11 03	Letter To Sally Eggleston From OM Re 2023 Affiliated Campdrafts

ACARESNOV23-06 MOVED Stephen Sheppard SECONDED Dane Bateman that the Outward Correspondence, as presented in the agenda, be approved.

CARRIED UNANIMOUSLY

### Judges Correspondence

Judges Correspondence sent as of last meeting, held 5 & 6 August 2023, is outlined in the table below.

Successful Trial Judge	Unsuccessful Trial Judge	Successful Open Judge	Unsuccessful Open Judge
Tim McLachlan		Coralie Daly	Kitt Fraser
Linda Hingst		Emily McMeniman	Kate Everett
Cory Kruger		Myles MacDonnell	
Carlyn Donaldson		Sam Kime	
Josh Herrmann		Wendy Wockner	
Rani Edwards		Kimberley Sammon	
William Goetsch		Gayle Shann	
Kyle Sanguinetti		Luke McEwan	
Justin Potter		Megan Rogan	
Marty Frame		Jono Rogan	
Don Smith		Mick Caskey	
Kristy Taylor			
Sam Phelps			
Wendy Hurley			
Kate Hurley			
Joshua Hurley			



Scott John Hurley			
Jon Bowden			
David Duncan			
Mekayla Henning			
Cody-Jo Nethercote			
Melissa Bethel			
Damien Bethel			
Jack Ford			
Tegan Dunn			
Reg Underwood			
Barry Groves			
Daniel Turnbull			
Toby Coulthard			
Hugh Chandler			
Emily Lohse			
Rachael Bean			
Patrick Burke			
Meg Everett			
Lucy Daley			
Kelly Daley			
Leah Garrett			
Kate Fawcett			
Lilleah Newberry			
Toni Sherley			
Arron Kerr			
Jack Baldwin			
Jordan Perry			
Andrew Scott			
Ty Blokland			
Emily Banks			
Simone Seidel			

ACARESNOV23-07 MOVED Ben Hall SECONDED Robert Daly that the Judges Correspondence, as presented in the agenda, be approved.

CARRIED UNANIMOUSLY



## Inward Correspondence

### Inward Correspondence

Inward Correspondence received as of last meeting, held 5 & 6 August 2023.

Reference	Date	Details
INC346	2023 08 14	Email From Wayne Josey To OM Re Judge Membership
INC349	2023 10 09	Letter From Ed McCormack To OOTP Re Resignation as Patron
INC351	2023 10 30	Email From Toni Webster To OM Re Request For Rule Change

An email was received from Wayne Josey, asking if he needed to be a financial member of ACA to judge at an ACA event. Wayne was sent a reply email, advising of rule I.1: An ACA judge must be a full financial member of the Association.

A letter was received from Ed McCormack, advising that he will be resigning from the position of Patron. Receipt was acknowledged by the ACA Office Team. The Management Committee were asked to consider a potential new nominee as the Patron of ACA, the figurehead of the organisation.

Rohan Marks shared that Terry O'Donohue has supported the organisation for 25 years with his contributions from Ariat and Just Country, and that he would make an ideal candidate.

Noel Chiconi shared that when he was President, he asked Terry O'Donohue to sponsor their committee's draft and the following year in 1999, the concept was derived for the National Finals draft which was sponsored by Ariat. It is fitting that he deserves more than a roll of honour and a life membership, supports that it is a strong move for ACA to do this.

Rohan Marks left the room at 12:11pm and Stephen Sheppard assumed the role of Chairperson.

Rohan Marks left the room to call Terry O Donohue, asking him if he would be the Patron of ACA. Terry O'Donohue accepted and responded that; 'this makes today a very special day, and I couldn't be a prouder human.'

ACARESNOV23-08 MOVED Rohan Marks SECONDED Dane Bateman to ask Terry O'Donohue to be the Patron of the Australian Campdraft Association.

CARRIED UNANIMOUSLY

An email was received from Toni Webster, requesting that consideration be given to changing rule E.1. Receipt was acknowledged and the Rules Sub Committee Chairperson made aware. The Management Committee were asked to consider.

It was determined by the Management Committee, that the ACA Office will respond to this letter that the rule will not be changed.

ACARESNOV23-09 MOVED Annie Williamson SECONDED Evan Acton that the Inward Correspondence, as presented in the agenda, be received.

CARRIED UNANIMOUSLY



## Officers Reports

### Operations Manager

A report was provided by the Operations Manager, Gabrielle Franklin.

Gabrielle Franklin shared an update in regards to approaching the Australian Stockmans Hall of Fame (ASHOF) to submit a portion of the ACA Memorabilia. A document was shared with the Management Committee titled the 'Collection Development Plan', which outlines five (5) options to for the ASHOF exhibit. The ASHOF have confirmed that they have received the correspondence and will notify us which option they choose. It was noted that ACA will be required to contribute financially to the set up and maintenance of the displays held by ASHOF.

At 12:16pm Rohan Marks returned to the room and reassumed the role of Chairperson.

Gabrielle Franklin shared an update in relation to inappropriate photographs that have been online which represent the sport of Campdrafting in a negative light. At an earlier Management Committee Meeting, it was determined by the Awards, Promotions and Committee Liaison Sub Committee that a letter be sent from the Operations Manager to the photographer, in regards to their inappropriate photos. The letter has since been sent on four (4) occasions.

Gabrielle Franklin shared that the ACA Office Style Guide adopted in the January 2020 meeting has just had a major revision and shared this with the Management Committee. Additionally, there continues to be a large number of ACA News return to sender mail, from members who do not have their correct addresses on file, which is consistently followed up by ACA's Reception, Tayla Noll.

Scott Haley, regarding that the Management Committee receive the list of those members who have not updated their addresses, so that they can be contacted by the Management Committee if they know them.

ACARESNOV23-10 MOVED Pete Comiskey SECONDED James McAuley that the office report be received.  
CARRIED UNANIMOUSLY

The Meeting adjourned for lunch at 12:30pm.

The meeting resumed at 1:12pm.

### Finance Reports

Financial reports of the ACA were shared to the Management Committee, and were presented by the Treasurer, Ian Watson. Ian highlighted some of the expenses of the association and revenue to be expected to close out the year. Ian shared some insight into labour costs with regard to economics and the legislative requirements.

Jack Morris, regarding the financial reports could be better represented as budget, actuals and percentage.

Gabrielle Franklin confirmed that the new accounting system will present the reports in a better format.

ACARESNOV23-11 MOVED Ian Watson SECONDED Harvey Walters that the financial reports are received.



CARRIED UNANIMOUSLY

ACARESNOV23-12 MOVED Peter Petty SECONDED Greg Sibson that the payment of accounts (nil cheques) and the Direct Debits, Electronic Funds Transfers and Credit Card Payments from 1 July 2023 to 30 October 2023 be ratified.

CARRIED UNANIMOUSLY

ACARESNOV23-13 MOVED Ian Watson SECONDED Peter Petty that the Financial Report as of 31 October 2023 showing a Credit Balance of \$589,508.15 as presented by the Treasurer be approved.

CARRIED UNANIMOUSLY

Unconfirmed



## Finance and Administration Sub Committee Report

Presented by Chairperson, Rohan Marks.

### Office Closure

The Management Committee were asked to approve the office closure dates for the upcoming Christmas and New Year period.

ACARESNOV23-14 MOVED Greg Sibson SECONDED Harvey Walters that the ACA Office close as at 4:00pm AEST on Friday 22 December 2023, reopening on Tuesday 2 January 2024 at 8:00am AEST.

CARRIED UNANIMOUSLY

### Youth Ambassadors

All current Youth Ambassador terms were all due to expire at the 2022 AGM, per the Management Committee resolution passed. The group of Youth Ambassador's has not been formally advised of this. The group is inactive and ongoing attempts to get the group involved in incentives have been unfruitful. The Sub Committee asked that the ACA Youth Ambassador Program be discontinued, and this decision reviewed every twelve (12) months.

ACARESNOV23-15 MOVED Tom Gleeson SECONDED Brian Elliott that the ACA Youth Ambassador Program be discontinued, and this decision reviewed every twelve (12) months.

CARRIED UNANIMOUSLY

Jack Morris left the room at 1:43pm.

Gabrielle Franklin, Kelly Duncan and Emma Starkey left the room at 1:45pm.

Jack Morris returned to the room at 1:47pm.

### ACA Team Member Policies

First adopted in 2018, *EMP001 Grievance Resolution Process Policy V1.04*, *EMP002 Health and Safety Policy V1.04*, *EMP003 Information Technology, Telephone and Customer Service Policy V1.05*, *EMP004 Uniform Standards Policy V.108*, *EMP005 Working In Isolation Policy V1.05* and *EMP006 Workplace Bullying and Harassment Policy V1.04* have had minor updates made to them. The Sub Committee recommended that they be ratified.

Additionally, a new policy was created, being *EMP007 Paid Parental Leave and Flexible Working Arrangements Policy V1.00*. The policy was shared with the Management Committee and the Sub Committee recommended that it be adopted.

ACARESNOV23-16 MOVED Rohan Marks SECONDED Ian Watson That *EMP001 Grievance Resolution Process Policy V1.04*, *EMP002 Health and Safety Policy V1.04*, *EMP003 Information Technology, Telephone and Customer Service Policy V1.05*, *EMP004 Uniform Standards Policy V.108*, *EMP005 Working In Isolation Policy V1.05* and *EMP006 Workplace Bullying and Harassment Policy V1.04* to be ratified.

CARRIED UNANIMOUSLY



ACARESNOV23-17 MOVED Rohan Marks SECONDED Ian Watson That *EMP007 V1.00 Paid Parental Leave and Flexible Working Arrangements Policy* be adopted.

CARRIED UNANIMOUSLY

Peter Comiskey & Dane Bateman left the room and Gabrielle Franklin, Kelly Duncan and Emma Starkey returned to the room at 1:58pm.

Pete Comiskey and Dane Bateman returned to the room at 2pm.

### **Invoices for Approval**

The Management Committee were asked, that the invoices, as shown below, be approved for payment.

ACARESNOV23-18 MOVED Peter Petty SECONDED Ben Hall that invoice 134 Mort Bond from LJ Hooker Commercial, being for 134 Mort Street Bond, be approved for payment, to the value of \$16,100.77, dated 24 August 2023.

CARRIED UNANIMOUSLY

ACARESNOV23-19 MOVED Peter Petty SECONDED Ben Hall that invoice 76890, from Gow Gates, being for Public Liability Insurance, be approved for payment, to the value of \$87,079.44, dated 27 September 2023.

CARRIED UNANIMOUSLY

ACARESNOV23-20 MOVED Peter Petty SECONDED Ben Hall that invoice 769010 from Gow Gates, being for Personal Accident Voluntary Workers Insurance, be approved for payment, to the value of \$12,081.52, dated 28 September 2023.

CARRIED UNANIMOUSLY

Stephen Sheppard left the room at 2:01pm.

Noel Chiconi left the room at 2:02pm.

Stephen Sheppard returned to the room at 2:03pm.

### **2023 Amended Budget**

The 2023 Amended Budget was prepared and shared with the Management Committee. The Sub Committee recommend it for adoption.

ACARESNOV23-21 MOVED Ian Watson SECONDED Evan Acton that the 2023 Amended Budget be adopted.

CARRIED UNANIMOUSLY

Harvey Walters left the room at 2:08pm.

### **INT042 Allowances and Payments Schedule**

*INT042 Allowances and Payments Schedule* was prepared for the 2024 year, with input from all relevant Sub Committees. It was shared with the Management Committee. This is a new incentive that the Management



Committee decided upon at the August Management Committee Meeting. The Sub Committee recommended it for adoption.

Gabrielle Franklin shared that in the late Judges Agenda, it is recommended that the Judges Seminar Daily Facilitators amount remains at \$200.00 per day and the maximum amount paid to an ACA affiliated committee per seminar is \$3,000.00.

Tom Gleeson, in regards to the minimum prize amount referenced, if there is an exemption for committees such as Tasmania.

The recommendation was carried to the next day of the meeting to allow time to consult the Tasmanian Zone representative Lynne Lucas.

Noel Chiconi and Harvey Walters returned to the room at 2:10pm.

### **2024 Budget**

Ian Watson shared the 2024 Budget with the Management Committee. The Sub Committee recommended it for adoption.

The Management Committee shared ideas on possibilities to increase income and reduce expenses in areas such as the ACA News, travel (where the Campdraft One team offer phone support instead of attending drafts), decreasing the membership fees, increasing sponsorship income and generating income via Campdraft One.

Pete Comiskey left the room at 3:04pm.

Pete Comiskey returned to the room at 3:06pm.

It was determined that the decision regarding the 2024 Budget would be held over to the following day.

### **2024 Fees and Charges**

The proposed 2024 Fees and Charges were shared with the Management Committee and the Sub Committee recommended them for adoption.

The Management Committee moved at the Cloncurry meeting to remove the 50% late fee which resulted in an income deficit of \$170,000, which was taken into account when determining fees and charges.

Following discussion relating to the 2024 Budget, the general consensus was that the Management Committee do not think the fees are too high, but the feedback they receive from members within their zones is that they are.

It was determined that the decision regarding the 2024 Fees & Charges would be held over to the following day.

The meeting adjourned for afternoon tea at 3:18pm.





The meeting resumed at 3:37pm.

**COR020 Financial Activities Policy V.1.03**

COR020 Financial Activities Policy had a minor update made to it to reflect that the President's Remuneration details are now within *INT042 Allowances and Payments Schedule*. The Sub Committee recommended it be ratified.

ACARESNOV23-22 MOVED Tom Gleeson SECONDED Peter Petty that *COR020 Financial Activities Policy V.103* be ratified.

CARRIED UNANIMOUSLY

**Bank Guarantee**

A bond was paid to LJ Hooker for 134 Mort Street Toowoomba. The Sub Committee would like to replace the bond with a bank guarantee.

ACARESNOV23-23 MOVED Ian Watson SECONDED Greg Sibson that the Australian Campdraft Association (ACA) open a Bond Guarantee Account with Westpac to hold the bond for 134 Mort Street, Toowoomba to the value of \$16,100.77. The aforementioned account will require 2 (two) to sign, as per the ACA's *COR020 Financial Activities Policy* and authorised persons as per *COR001 ACA Constitution*.

CARRIED UNANIMOUSLY

ACARESNOV23-24 MOVED Ian Watson SECONDED Greg Sibson that the Australian Campdraft Association request LJ Hooker to return the bond for 134 Mort Street, Toowoomba (to the value of \$16,100.77).

CARRIED UNANIMOUSLY

**Change To Bank**

At the April Management Committee Meeting, it was resolved to move the Association's banking from Westpac to the Commonwealth Bank of Australia (CBA). Since this time, the CBA accounts have been opened, however, it has become apparent that the functionality of CBA business accounts is unsatisfactory, and the fees charged to conduct transactions, quite high. Therefore, the Sub Committee recommended that ACA's banking remain with Westpac. Additionally, the Sub Committee recommended that ACA be using debit cards, rather than credit cards, which is reflected in the recommendation below.

ACARESNOV23-25 MOVED Annie Williamson SECONDED Stephen Sheppard that the following motion be rescinded: ACARESAPR23-21 MOVED Dane Bateman SECONDED Rod Carpenter, that the Australian Campdraft Association (ACA) open a Society Cheque Account, two (2) Business Online Savers, and three (3) Corporate Cards with the Commonwealth Bank of Australia (CBA); transferring all funds to CBA, in order to be able to close the Westpac accounts by 30 June 2023.

CARRIED UNANIMOUSLY

ACARESNOV23-26 MOVED Pete Comiskey SECONDED Ben Hall that the Management Committee endorse the opening of a Society Cheque Account, two (2) Business Online Savers, and three (3) Corporate Cards with the Commonwealth Bank of Australia (CBA); and the subsequent closure to reflect that the Association wishes to maintain its banking with Westpac.



CARRIED UNANIMOUSLY

ACARESNOV23-27 MOVED Peter Petty SECONDED Greg Sibson that the Australian Campdraft Association (ACA) open a Community Solutions Account with Westpac, with four (4) connected Debit Master Cards being for the ACA President, Operations Manager, Administration Lead and Campdraft One Lead.

CARRIED UNANIMOUSLY

Unconfirmed



## **Awards, Promotion and Committee Liaison Sub Committee Report**

**Presented by Chairperson, Jenni Ivers.**

A general update was shared by the Sub Committee Chairperson, Jenni Ivers.

### **Classic Ladies Foundation Youth Ambassador Quest Update**

The Sub Committee Chairperson Jenni Ivers shared that the Sub Committee received applications for the CLF Youth Ambassador Quest and that all applicants were of fantastic quality and ultimately Charlotte Earnst from Meandarra was selected as the Youth Ambassador.

### **Proposed Changes To Champion Lady Title**

The Sub Committee recommended changes to the Champion Lady Rider Title per below.

That effective 1 April 2024:

1. Section K.1 of the Rule Book will indicate there are eleven (11) championship categories, with the addition of Champion Open Lady Rider.
2. The current national Champion Lady Rider points calculation method will remain the same, including a campdraft at the National Finals each year.
3. The zone Champion Lady Rider points calculation method will use Open, Novice and Maiden drafts instead of Ladies campdrafts.
4. A national Champion Open Lady Rider will be introduced, the calculation method for which will be use Open, Novice and Maiden campdrafts.
5. There will be no zone Champion Open Lady Rider competition.
6. That all of these changes be trialed for a two year period.

Stephen Sheppard regarding that we should contact Cristina Jones for her opinion, as her sponsorship for the Champion Lady Rider title. Also, that it would cost potentially \$20,000 with changes to the website and Campdraft One and advertising in the Magazine to implement the trial.

Brian Elliott suggested that it is trialed for one year, minimising the costs involved.

Stephen Sheppard, regarding that a one year trial would then lose the ability to advertise the title, without a way to effectively track it.

The decision was held over to the following day of the meeting.



## **Code of Conduct Finals Sub Committee Report**

Presented by Annie Williamson on behalf of Chairperson Fiona Radke.

### **General Sub Committee Update**

Annie Williamson shared a general Sub Committee update.

Unconfirmed



## **Animal Welfare Sub Committee Report**

**Presented by Rohan Marks on behalf of Chairperson, Sean Dillon.**

### **General Sub Committee Update**

Rohan Marks shared a general Sub Committee update including that consideration should be given to put forward funds to seriously look at proactively being in front of with Animal Welfare. This would mean to have policies in place to demonstrate the best practice strategies in what we do and promoting our cattle donors and safe cattle handling.

Unconfirmed



## High School Percentile Cup Sub Committee Report

Presented by Rohan Marks.

### General Sub Committee Update

Rohan Marks shared a general Sub Committee update. Ian Atthow extended an offer of help for the Percentile Cup. Tony Prentice has been approached by Sean Dillon to pull the Sub Committee together. There is consideration to have the High School Percentile Cup more towards the June – July school holidays.

Peter Petty, regarding the work that was involved between the Executive and the Education Department, and that there are similar issues with the NSW government allowing schools to compete. It was put forward that Peter Petty and Gabrielle Franklin could work together to regarding letters of support to be written.

Unconfirmed



## Rules Sub Committee Sub Committee Report

Presented by Rohan Marks on behalf of Chairperson, Phillip Aikenhead.

### N4N Event Points

At the August Management Committee Meeting, it was determined that the Rules Sub Committee would consider if N4N events should have a category of points established that is different to that of a normal Novice event.

ACARESNOV23-28 MOVED Greg Sibson SECONDED Scott Haley that no individual points category for N4N Events be established.

CARRIED UNANIMOUSLY

### Refunds to Committees who did not hold an Event

At the August Management Committee Meeting, it was determined that the Rules Sub Committee would consider if ACA Affiliated Committees who did not hold an event within a financial year, could apply to have a refund, or credit, of a portion of their affiliation fees. The Sub Committee put forward a recommendation that no refund be provided.

Dane Bateman left the room at 4:09pm.

Jack Morris left the room and Dane Bateman returned to the room at 4:10pm.

Jack Morris returned to the room at 4:12pm.

Glenn Evans does not support the decision to not partially refund the affiliation if an event is not held.

Stephen Sheppard, that Gabrielle Franklin could get information from Gow Gates in relation to an event cancellation policy.

Peter Petty proposes that no credit or refund be given.

ACARESNOV23-29 MOVED Peter Petty SECONDED Glen Evans that the recommendation is amended to read that no credit for next year's affiliation, or refund, be provided to committees who did not run a campdraft during the financial year, or, under exceptional circumstances can apply to the Management Committee for a partial refund.

CARRIED UNANIMOUSLY

### Tracking of Rule Changes And Historical Information

At the August Management Committee Meeting, it was determined that the Rules Sub Committee would consider the best way to track rule changes and historical information to best assist future decision makers. Gabrielle Franklin shared that the ACA Office maintain a Governance Register where all resolutions are stored and can be easily located. Another document called 'THE' Rule Book is also maintained in the ACA Office that annotates rules that have been considered.

### Rule 8.2



The Sub Committee recommend that the words 'Maiden 4 Maiden' be added to rule 8.2, to better reflect that a Maiden 4 Maiden win will break a maiden horse's status.

The decision was held over until the next day of the meeting to confirm the wording in the recommendation.

Pete Comiskey left the room at 4:28pm.

Peter Petty left the room and Pete Comiskey returned to the room at 4:30pm.

Peter Petty returned to the room at 4:32pm.

Noel Chiconi left the room at 4:35pm.

### **Definition of an Open Age Event**

There is confusion around the definition of an 'Open Age Event':

- Rule 10.4 (NCCA rule) says that an Open Age Event is 'Maiden, Novice, Open, Ladies, Associates'.
- Rule B.5.J (ACA rule) says that an Open Age Event is 'Maiden, Novice, Open' only.

The Sub Committee recommended that ACA: remove the parts of both rules that define what an Open age rider is (by way of suggesting to NCCA for rule 10.4 and changing directly for rule B) and suggest to NCCA that a rule be created that says 'Open age event is any event that is not a Mini, Junior, Juvenile or Futurity'.

ACARESNOV23-30 MOVED Wendy Wockner SECONDED Scott Haley that ACA recommends to NCCA that: Rule 10.4 have the following wording removed: '(ie Maiden, Novice, Open, Ladies, Associates, )' and a rule be created that says 'Open age event is any event that is not a Mini, Junior, Juvenile, Futurity or Encouragement .' Additionally, that the words 'ie Maiden, Novice, Open' be removed from ACA rule B.J.5.

CARRIED UNANIMOUSLY

### **Rule I.10: Open Judges from Other Associations**

At the August Management Committee Meeting, it was determined that the Sub Committee would consider rewording rule I.10, to reflect the Open Judges from other Associations could join the ACA Open Judge Panel directly.

ACARESNOV23-31 MOVED Evan Acton SECONDED James McAuley that Rule I.10 is reworded to: 'Any person who is on the Open Judges Panel of any Association with whom ACA has reciprocal rights, may apply to the ACA Management Committee to be appointed to the ACA Open Judges Panel so long as they are an ACA financial member.'

CARRIED UNANIMOUSLY

Greg Sibson, regarding confusion around Rule 4.4 and that faults are being carried forward by some judges, and not all, and if this is appropriate. It was determined by the Management Committee that this rule is taken back to the Sub Committee for consideration with its wording for clarity.





## **National Finals Sub Committee Report**

**Presented by Chairperson, Dane Bateman.**

### **General Sub Committee Update**

Dane Bateman provided a general Sub Committee update. There were no new changes to the National Finals policy. Dalby preparations will be underway as soon as their Stock Horse Sale has been completed.

Dane Bateman and Gabrielle Franklin attended Goondiwindi to discuss the next National Finals following Dalby, in 2025. They met the Goondiwindi Committee as well as a representative for the local council. They convened discussions around what the committee need to consider in their preparations and the council also shared new ideas.

Unconfirmed



## **Sponsors Sub Committee Report**

**Presented by Chairperson, Stephen Sheppard.**

### **General Sub Committee Update**

Stephen Sheppard shared a general Sub Committee update. All of the sponsorship agreements are due for renewal at the start of the next competition season in April 2024.

Unconfirmed



## **Youth Camp and Starter Clinic Sub Committee Report**

**Presented by Peter Petty on behalf of the Chairperson Tania Moorhead**

### **General Sub Committee Update**

Peter Petty shared a general Sub Committee update. Since the last meeting, two (2) starter clinics have been held, one in Mayanup, and the other in Yaraka and Tambo held a youth camp. The total number of Youth Camps for the year were two (2) and total number of Starter Clinics for the year were two (2).

Unconfirmed



## **NCCA Matters**

**Presented by Rohan Marks.**

### **General NCCA Update**

Rohan Marks shared a general update. There has been one (1) NCCA meeting since the last Management Committee Meeting.

Rohan Marks shared that he has been consulting with Laura Comiskey, Secretary of NCCA in regards to the Australian Sports Commission (ASC) NIF Policies around safeguarding kids. The ASC have put forward that persons between the ages of 13-17 participating in drafts with no parents, that the committee should nominate somebody to be the responsible guardian for the weekend.

Rohan Marks confirmed that the NCCA contribution, passed at the AGM, has risen from \$1.00 to \$2.00 per member.

Rohan Marks adjourned the meeting at 5:05pm.

Unconfirmed



The meeting reopened at 8:03am on Sunday 19 November 2023 with business carried over from Saturday.

## Business Arising from Previous Minutes Continued

### Sunset Clause – Campdraft One

Rohan Marks shared that the general consensus of the room is that the Management Committee would prefer to encourage the use of Campdraft One and those committees that do not choose to use Campdraft One are charged an admin fee for the use of another nomination platform, to recover costs.

ACARESNOV23-34 MOVED Ben Hall SECONDED Stephen Sheppard that Campdraft One will be recognised as ACA's event nomination platform of choice from 1 January 2025 onwards, meaning that any ACA Affiliated Committee using a nominations platform other than Campdraft One for their events, will be charged a fee on a cost recovery basis, from 1 January 2025 onwards.

CARRIED UNANIMOUSLY

Norma Shannon regarding informing the members the reasons as to why this decision has been introduced.

## Finance and Administration Sub Committee Report Continued

### INT042 Allowances and Payments Schedule

Scott Haley, regarding he had spoken to Rules Sub Committee Chairperson Philip Aikenhead who confirmed there would be no exemptions for particular zones.

ACARESNOV23-35 MOVED Scott Haley SECONDED Peter Petty That *INT042 Allowances and Payments Schedule* be adopted for the 2024 year.

CARRIED UNANIMOUSLY

### 2024 Budget

ACARESNOV23-36 MOVED Ian Watson SECONDED Peter Petty that the 2024 Budget be adopted.

22 votes were received for the motion, and 17 votes against, including Tom Gleeson

CARRIED

### 2024 Fees & Charges

ACARESNOV23-37 MOVED Peter Petty SECONDED Evan Acton that the 2024 Fees and Charges be adopted.

22 votes were received for the motion, and 17 votes against, including Tom Gleeson

CARRIED

Rohan Marks shared a reading excerpt from the Management Committee Code of Conduct.

## Awards, Promotion and Committee Liaison Sub Committee Report Continued

### Proposed Changes To Champion Lady Title

Brian Elliott contacted Sponsor Cristina Jones of Teles One Moore, and confirmed she was happy for ACA to proceed with this recommendation.



It was determined by the Management Committee that the trial be put in place as a national award only.

ACARESNOV23-38 MOVED James McAuley SECONDED Brian Elliott that there will be an award for the Champion Open Lady Rider as a national award only, that would be taken out of the Open Rider Standings, to be trialed for 12 months.

CARRIED UNANIMOUSLY

## Rules Sub Committee Sub Committee Report Continued

### Rule 8.2

ACARESNOV23-39 MOVED Pete Comiskey SECONDED Brian Elliott that it be recommended to NCCA that rule 8.2 be reworded as follows: 'Rule 8.2 Novice Horse: A Novice horse is a horse that has won first prize in a Maiden 4 Maiden, Maiden, Novice, Ladies, Mens or a restricted campdraft and remains a Novice until the horse has had four wins, excluding the exemptions listed in rule 9.4. A horse that has won an Open campdraft ceases to be a Novice.'

CARRIED UNANIMOUSLY

Kelly Duncan left the room at 8:28am and Gabrielle Franklin assumed the role of minute taker.

Ian Watson arrived at the meeting at 8:31am.

Kelly Duncan returned to the room and reassumed the role of minute taker at 8:34am.



## Judges Sub Committee Report

Presented by Glenn Evans, on behalf of Chairperson, Mac Shann

### INT042 Allowances and Payments Schedule

The Sub Committee made the following late recommendation to be included in *INT042 Allowances and Payments* schedule:

#### Judges Seminar Daily Facilitators amount

2023 amount is \$200.00, 2024 recommended to be \$200.00.

#### Maximum amount paid to ACA Affiliated Committee per seminar

2023 amount is \$3000.00, 2024 amount is recommended to be \$3000.00.

### Use of Rule 2.15

The Chairperson drafted a letter that was proposed to be sent to all ACA Affiliated Committees, supporting Judges to apply rule 2.15 per the Rule Book. Glenn Evans shared the letter with the Management Committee for approval.

ACARESNOV23-32 MOVED Wendy SECONDED Greg Sibson that a letter as written by the Judges Chairperson be sent to all ACA Affiliated Committees in regards to Rule 2.15.

CARRIED UNANIMOUSLY

Harvey Walters joined the meeting at 8:39am.

### Rules I.8 and I.9

The Sub Committee recommend that rules I.8 and I.9 be worded as shown in the recommendations below. That rule I.8 be reworded as follows:

ACARESNOV23-40 MOVED Glenn Evans SECONDED Tom Gleeson that rule I.8 be reworded as follows: 'Any ACA Member desirous of becoming an ACA Trial Judge shall apply in writing to the ACA Management Committee, by submitting a fully completed application form within 12 months of attending a Judges Seminar. This form must include two signatures being either a Facilitator of the ACA Judges Seminar the member attended, or a current ACA Open Judge who was at the ACA Judges Seminar the member attended. The judge's application will be subject to a vote at the next scheduled Management Committee Meeting. If an application is rejected, the ACA Member may reapply no sooner than 12 months from the date of the meeting that the application was rejected.'

CARRIED UNANIMOUSLY

Noel Chiconi addressed the meeting thanking everyone for inviting him to be there. Noel Chiconi left the meeting at 8:45am.

That rule I.9 be reworded as follows:

ACARESNOV23-41 MOVED Glen Evans SECONDED Jack Morris that rule I.9 be reworded as follows: 'Any ACA Trial Judge desirous of being elevated to an ACA Open Judge shall apply in writing to the ACA Management Committee, by submitting a fully completed application form. This form must include the



signatures of two current ACA Open Judges. The judge's application will be subject to a vote at the next scheduled Management Committee Meeting. If an application is rejected, the applicant may reapply no sooner than 12 months from the date of the meeting that the application was rejected.'

CARRIED UNANIMOUSLY

ACARESNOV23-42 MOVED Glen Evans SECONDED Evan Acton that the Management Committee meeting move into committee.

CARRIED UNANIMOUSLY

Kelly Duncan and Emma Starkey left the room at 8:52am.

### **Trial & Open Judge Applications**

The Management Committee determined that it is not a requirement that there is no minimum time to be a trial judge before applying to elevated to an Open Judge.

Brian Elliott and Dane Bateman were directed to count the votes of the judge applications and left the room at 9:09am.

ACARESNOV23-43 MOVED Jack Morris SECONDED Tom Gleeson that the Management Committee move out of committee.

CARRIED UNANIMOUSLY

ACARESNOV23-44 MOVED Ben Hall SECONDED Norma Shannon that the ballots be destroyed.

CARRIED UNANIMOUSLY

The meeting adjourned for a break at 9:15am.

The meeting resumed at 9:31am.

ACARESNOV23-45 MOVED Glen Evans SECONDED Dane Bateman that the trial judge applications for Aaron Willis, Alisha Allen, Amelia Rea, Brooke Stower Callum Cole, Cameron Bates, Cody Hill, Emily Brown, Emily Wallace, Emma Hanrahan, Hugh Griffin, Jordan McDowall, Jorja Luck, Larissa Black, Lucy Davison, Luke Neaton, Mark Lavender, Melissa Salmond, Monique Coles, Pat Luck, Royce Hanrahan, Tim Borg, Todd Hatfield, Tom Wallace, Tyler Ware, Zachary Wass be accepted and the trial judge application for Kristy Dmitrieff is unsuccessful. That the open judge applications for Ben Williamson, Brent O'Donnell, Cameron Wilson, Christopher Williamson, Curtis Cherry, David Reiter, James Moorhead, Kevin Ryan, Lloyd Davidson, and Trevor Richards are accepted and the open judge applications for Jack Southern, Mark Wonka and Narda Grover are unsuccessful.

CARRIED UNANIMOUSLY

Pete Comiskey returned to the room at 9:33am.





## General Business

Ben Hall regarding communicating with the members about decisions made at the Management Committee.

Rohan Marks, regarding it is the shared responsibility of the Management Committee to share information proactively.

Norma Shannon, regarding the meeting venue being located in Brisbane.

Rohan Marks, confirmed the meeting venue is being looked into and considered.

Tom Gleeson, regarding asking members to confirm if they want to be on the judges panel.

Gabrielle Franklin confirmed that confirmed that the ACA Office team actively completed this task after the August 2022 meeting.

Conversation was held around the clean up of the horses in Campdraft One. Gabrielle Franklin confirmed she would look into options in relation to removing unregistered horses with no points or outstanding nominations annually.

Stephen Sheppard left the room at 10:10am.

Stephen Sheppard returned to the room at 10:12am.

Annie Williams, regarding sharing a comparison of other our membership fees in comparison to others in the ACA news. It was determined by the Management Committee that this would not be appropriate.

Ben Hall, regarding sharing that comparison within the Management Committee so that they can proactively talk to members about membership fee comparison.

Gabrielle Franklin confirmed that she will share the breakdown of fees comparison to the Management Committee.

Jack Morris, regarding supporting the opportunity to positively promote the decisions made in this meeting, despite those not voting for the resolutions in regards to fees and charges. The Management Committee need to work together. Wendy Wockner supports this.

Ian Watson, regarding it is timely to put in the magazine about what you get for your membership, including where the association as at with Campdraft One.

Glenn Evans, regarding that the incoming correspondence from Toni Webster be reviewed by the Rules Sub Committee. The Management Committee determined that this rule is regularly brought up and discussed within meetings that there are no changes. Glenn Evans, regarding that the rule relating to run restrictions is instead relevant to be reviewed by the Sub Committee.

Jenni Ivers left the room at 10:22am.



Brian Elliott, in regards to prize monies and if there are any checks completed by ACA to ensure the prizes given out are correct. The Management Committee determined that there were no checks that are completed.

Evan Acton, regarding sharing appreciation and thanks to the cattle donors and the large contribution they make. Evan suggested that there is a certificate of appreciation that committees can have access to. Rohan Marks confirmed that this is also considered from an Animal Welfare point of view.

Jenni Ivers returned to the room at 10:25am.

Tom Gleeson, regarding that the secretary teleconference have been successful and the Campdraft One team could look to involve more teleconferences instead of face to face meetings.

Unconfirmed



## Next Meeting Dates

### Management Committee Meeting and Annual General Meeting

Dates for the next Management Committee Meeting and Annual General Meeting were determined to be on the 22 April 2024, the day prior to the start of ACA's 2024 National Finals, to be held at Dalby.

Rohan Marks thanked all of the Management Committee for their attendance and their healthy discussions in consideration of keeping the association moving forward.

Rohan Marks closed the meeting at 11:00am.

Unconfirmed