



Expression of Interest Form to Host ACA National Finals

This form is intended to:

1. Provide the applying ACA Affiliated Committee with an overview of the requirements and expectations in running the ACA National Finals.
2. Provide the ACA Management Committee with an overview of the applying ACA Affiliated Committee's capacity for hosting the ACA National Finals.

Committee, Date and Location

The ACA National Finals are to be held either the second, third or fourth weekend of April.

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ACA Affiliated Committee Information	
ACA Affiliated Committee Name:	
Location of ACA National Finals:	
Year that ACA Affiliated Committee would like to host the ACA National Finals:	
Proposed Dates:	

Event Contact Person

There are many aspects to organise for a National Finals. The ACA Office Team requires the Host Committee to nominate one person for all correspondence to go through that will be readily available, especially as the Finals draw close.

ACA Affiliated Committee Contact Person Information	
ACA Affiliated Committee Contact Person Name:	
Committee Position:	
Phone Number:	Email Address:
Will this contact person be readily available: YES / NO	



Additional Committee Contact Persons

Additionally, please list the names of your President, Treasurer and Secretary (even if one of these is listed in the above section).

ACA Affiliated Committee Additional Committee Contact Persons Information	
President Information	
Name:	Phone Number:
Email Address:	
Secretary Information	
Name:	Phone Number:
Email Address:	
Treasurer Information	
Name:	Phone Number:
Email Address:	

ACA Affiliation

Please list the years that your committee has been affiliated with ACA and accordingly, the events you have hosted in each year.

ACA Affiliated Committee's Association to ACA	
Year	Events



Committee Background

Please list all members of your committee as at your last Annual General Meeting, along with the years they have been on the committee.

ACA Affiliated Committee's Committee Members			
Name	Years	Name	Years

Invitation To Attend ACA National Finals

The successful host committee will be invited to attend the ACA National Finals that is held the year prior to their event. This allows the host committee to experience the event firsthand, before running their own.

If successful, will at least two committee members attend this event finals: YES / NO

Will committee members attend Management Committee finals meetings if requested: YES / NO

ACA provide a Host Grant of \$15, 000 retrospectively to help cover the costs of running a National Finals.



Please provide a preliminary budget breakdown of your most recent event:

Item	\$ Value
Income:	
Total:	
Expenses:	
Total:	



The National Finals are our most prestigious event. We ask that the prizes reflect this.

Please provide a preliminary list of proposed prizes for the campdraft events:

At the conclusion of each campdraft final a presentation takes place. For these presentations, an aesthetic photo area is requested, that incorporates good lighting, ample space, little traffic and an appealing look.

Please outline/draw your ideas for a presentation/photo area:



On Saturday evening the ACA Presentation Dinner is to be held. A suitable area must be prepared that is able to hold a formal sit-down dinner that includes an awards presentation area, suitable lighting for photos, a microphone system and entertainment. Supporting documentation is strongly encouraged.

Please describe the location suggested for the Presentation Dinner:

Please describe the resources available to cater for food and the other aspects of the Presentation Dinner:



The National Finals will be live streamed.

Is there availability for the following:

1. a van to park next to the arena with a power supply,
2. an area for a cherry picker to operate near the van,
3. the ability for a camera to be powered near the cut out yard.

Please Circle: YES / NO

ACA Requires sufficient space for the ACA Office Trailer.

Is there an availability for the following: YES / NO

1. The ACA Office Trailer to be parked in an advantageous position,
2. Easy access to power.

Committees often have issues with sourcing a cost efficient medical services provider.

Do you have a readily available and affordable medical services provider: YES / NO

There are many compulsory events that the Host Committee are required to run at the National Finals.



Please provide a preliminary event breakdown, including:

1. Campdraft events: Restricted Open, Open, Novice, Ladies, Juvenile, Rookie Horse, Top 30 Shootout.
2. Social events: Committee Meet and Greet, Sponsors Function, Competitors Dinner, Presentation Dinner, Top 7 Shoot Out, Zone Awards Presentation.

DAY	EVENTS
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	



Proposed Locations Facilities

As well as the need to accommodate the required events of a National Finals, the applying host committee is asked to consider if they can facilitate the large number of people that will attend.

Please describe the availability and level of functionality for the below facilities:

FACILITY	DESCRIPTION
Toilets	
Showers	
Truck parking	
Power	
Bar areas	
Food outlets	
Other	



Cattle Facilities

As the National Finals is a large and prestigious event, it is expected that the utmost care will be taken where cattle are concerned.

Please describe your cattle cartage and sourcing availability, including any costs:

Please draw your backyards, cutout yard and arena and describe its features:



Local Facilities

Accommodation will be required for the ACA Office Team and associates.

Please list your closest 3 accommodation providers and their maximum capacity:

- 1.
- 2.
- 3.

The ACA Office Team must be able to communicate with the office.

Is there phone service: YES / NO

Is there strong internet connection: YES / NO

Please attach any supporting documents that may help to give an understanding of your location and how you would like to run the ACA Nationals Finals. Other comments can be provided below:

ACA National Finals Sub Committee Chairperson
Dane Bateman
0428 320 292