



Management Committee Meeting Minutes

Held Saturday 18 and Sunday 19 November 2023 at the Treasury Brisbane.

CONFIRMED



Welcome

Rohan Marks opened the Management Committee Meeting at 10:20am. Rohan welcomed Noel Chiconi, former ACA President, thanking him for his attendance at the meeting.

CONFIDENTIAL



Condolences

No condolences were noted.

UNFRAMED



Apologies, Proxy Votes and Attendees

Apologies and Proxy Votes Received

| Management Committee Member | Proxy |
|-----------------------------|------------------|
| Allister Butcher | Pete Comiskey |
| Ben Stanger | Ben Hall |
| Brett McCamley | Robert Daly |
| Charles Smith | Brian Elliott |
| Cheyne Williams | N/A |
| Dale Chicken | Stephen Sheppard |
| Dan Condon | Ben Hall |
| Fiona Radke | Glenn Evans |
| Gayle Shann | Sean Dillon |
| Hugh Philp | Rohan Marks |
| Jack Harries | Stephen Sheppard |
| James Moorhead | Annie Williamson |
| Jason Comiskey | N/A |
| Jim Daley | Glenn Evans |
| Kay Radke | Brian Elliot |
| Kimberley Harries | Stephen Sheppard |
| Lynne Lucas | Norma Shannon |
| Mac Shann | Sean Dillon |
| Mat Durkin | Ben Hall |
| Paul McKey | Peter Petty |
| Phillip Aikenhead | Scott Haley |
| Rod Carpenter | Rohan Marks |
| Shay Pratt | N/A |
| Simon Knight | Joshua Phelps |
| Tania Moorhead | Annie Williamson |
| Tony Kehl | Ben Hall |



Attendance – Management Committee Members, Staff and Other Persons

| Management Committee Member | Office/Zone |
|-------------------------------------|--------------------------|
| Rohan Marks | President/SEZ |
| Peter Petty | Vice President /ENSWZ |
| Sean Dillon* | Vice President/WZ |
| Stephen Sheppard | Vice President/SZ |
| Ian Watson | Treasurer/ENSWZ |
| Annie Williamson | BZ |
| Bill Carey* | BZ |
| Norma Shannon | CZ |
| Pete Comiskey | CZ |
| Evan Acton | NZ |
| Greg Sibson | NZ |
| Harvey Walters | NZ |
| Jenni levers | NZ |
| Wendy Wockner | NZ |
| Dane Bateman | SEZ |
| Glenn Evans | SEZ |
| Jack Morris | SEZ |
| Scott Haley | SEZ |
| Brian Elliott | SZ |
| James McAuley | SZ |
| Robert Daly | SZ |
| Ben Hall | WZ |
| Joshua Phelps* | WZ |
| Tom Gleeson | WZ |
| Staff and Other Persons Name | Position |
| Gabrielle Franklin | Operations Manager |
| Kelly Duncan | Administration Lead |
| Emma Starkey | Administration Assistant |



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| Noel Chiconi | Observer |
|--------------|----------|

ACARESNOV23-01 MOVED Peter Petty SECONDED Pete Comiskey that the apologies and proxies as presented in the agenda be received and accepted.

CARRIED UNANIMOUSLY

** When the resolution for the apologies, proxies and attendance was passed, it was understood that Sean Dillon, Bill Carey and Joshua Phelps were attending. For the record, they did not attend the Management Committee Meeting and their proxies were not included in any votes.*

CONFIDENTIAL



Confirmation of Previous Minutes

Management Committee Meeting Minutes 5 & 6 August 2023

The Minutes of the Management Committee Meeting, held 5 & 6 August 2023, were distributed to the Management Committee and recommended to be confirmed.

Peter Petty confirmed with the Management Committee that the seconder in relation to the resolution relating to day membership ACARESAUG23-7 was Rod Carpenter.

MOVED Peter Petty SECONDED Harvey Walters that the minutes of the Management Committee Meeting, held 5 & 6 August 2023, be confirmed.

CARRIED UNANIMOUSLY



Declaration of Interest and In Committee Discussions

Note to Management Committee Members

Management Committee Members were reminded of their duty to declare any interests prior to a topic of conflict being discussed.

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Business Arising from Previous Minutes

Sunset Clause – Campdraft One

It was proposed at the August Management Committee Meeting to introduce a sunset clause, requiring all ACA Affiliated Committees to use Campdraft One for nominations from 1 January 2025.

Discussions were held and queries raised by the Management Committee members with regards to being able to obtain commitment from Condamine, Chinchilla & Warwick if Campdraft One was compulsory, accommodating committees that hold challenge events, members perception, concerns that certain zones would be pushed away, forcing committees may result in losing some, an option could be that Campdraft One is encouraged and those not using it are charged a fee, and understanding that the platform (Campdraft One) can withstand the increased volume, from a technical point of view.

Gabrielle Franklin confirmed that, the RDS has been upgraded to extra large to sufficiently accommodate the expected increased traffic.

Opposing comments raised included, Campdraft One solves issues around non financial members competing, ACA owns Campdraft One, and we have allowed 12 months to communicate the change, the need to expedite Campdraft One to its full potential, that the technology adoption lifecycle shows that you may never get the final percentage of users to convert and that competition is not a bad thing.

Ian Watson, regarding that ACA have paid \$400,000 out of the \$1,000,000 contact so far for Campdraft One, and have also been able to accommodate committee requested enhancements.

Stephen Sheppard, regarding that it is costing ACA \$57,000.00 each year to accommodate other nomination platforms, checking member lists etcetera. Whereas, ACA will be able to 100% support drafts using Campdraft One (if compulsory).

Peter Petty regarding that item 6.1 of the Agenda, be brought back as the first order of business tomorrow morning with the potential to amend the motion in the morning.

Confirmation of Flying Minute – Bendigo Bank Term Deposit

A vote by flying minute was held, closing COB Thursday 24 August 2023, as follows:

Recommendation: that a term deposit account be opened with Bendigo Bank, and that \$400,000.00 be initially deposited, and a further \$100,000.00 deposited in January 2024.

Twenty nine (29) Management Committee Members responded in favour, and zero (0) responded against. The flying minute needed to be confirmed.

ACARESNOV23-02 MOVED Harvey Walters SECONDED Ian Watson that it be confirmed that Twenty nine (29) Management Committee Members were for, and zero (0) against, the following flying minute recommendation: that a term deposit account be opened with Bendigo Bank, and that \$400,000.00 be initially deposited, and a further \$100,000.00 deposited in January 2024.

CARRIED UNANIMOUSLY



Confirmation of Flying Minute – 134 Mort Street Lease

A vote by flying minute was held, closing COB Wednesday 30 August 2023, as follows:

Recommendation: that Gabrielle Franklin and Kelly Duncan be delegated the powers to sign the lease on 134 Mort Street, Toowoomba City, QLD 4350.

Twenty Five (25) Management Committee Members responded in favour, and zero (0) responded against. The flying minute needs to be confirmed.

ACARESNOV23-03 MOVED Dane Bateman SECONDED Evan Acton that it be confirmed that twenty five (25) Management Committee Members were for, and zero (0) against, the following flying minute recommendation: that Gabrielle Franklin and Kelly Duncan be delegated the powers to sign the lease on 134 Mort Street, Toowoomba City, QLD 4350.

CARRIED UNANIMOUSLY



General Business

Management Committee Nomination

Jack Southern has submitted his interest in being appointed to the position of Management Committee member – Border Zone.

ACARESNOV23-04 MOVED Robert Daly SECONDED James McAuley that Jack Southern be appointed to the position of Management Committee Member – Border Zone.

CARRIED UNANIMOUSLY

Ben Hall, regarding the membership that is all online, saying that members are asking that they actually receive an invoice to suggest they need to pay their membership.

Gabrielle Franklin confirmed that we cannot pre-send an invoice to the members, as we are unaware of which membership they are wanting to pay. However, following the November Management Committee meeting annually, members receive multiple emails and SMS's from the ACA Office Team reminding them to pay their memberships.

Annie Williamson, regarding Zone presentations being completed at Glen Elgin, and suggesting that there was confusion on who is in which Zones, and can ACA share something to social media regarding where the zones are.

Gabrielle Franklin confirmed the ACA Office team can action this.

Brian Elliot, regarding what are volunteers covered for in insurance. For example, if they break their leg are they covered. The Management Committee confirmed that yes, this is the case.

Evan Acton, regarding people not adhering to stallion rules with them being tied up for a number of days. It was suggested to add an article to the ACA News with a reminder of the containment rule. The horse tied up for a number of days was at a non ACA event.

Ben Hall, the need to cut costs within the budget, and that they receive up to four (4) ACA News at their residence, which could be minimised to cut costs.

Campdraft One Update

Gabrielle Franklin gave an update on Campdraft One. Gabrielle shared that the Campdraft One Lead position is being interviewed next week with a view to have them start in January. The Management Committee were briefed on the people nominating via other nominating platforms whilst non financial or not a member. An online booking system was added to the ACA website with Calendly, so that Secretaries can book out of hours appointments with the Campdraft One Team. Horse data cleansing has been ongoing within the team, and they have been working towards removing duplicates, with 4800 having being removed already. The budget spend for enhancements to date is \$63,000 with remainder making up to the budgeted amount of \$90,000 is allocated to the Quickbooks rollover. Gabrielle discussed the enhancements to date and gave a briefing on the benefits of the introduction of Quickbooks.

Queries were raised by the Management Committee in relation to Campdraft One. It was suggested that members could receive a pop up alert advising them to clean up their own horses saving on Campdraft One



Team resources, that there are sponsorship opportunities worth pursuing on Campdraft One such as on the membership dashboard events calendar and classifieds section.

Rohan Marks, regarding the opportunity to introduce a new Campdraft One sub committee to bring ideas to the meeting.

11:27am Peter Petty left the room.

11:29am Peter Petty returned to the room.

ACARESNOV23-05 MOVED Peter Petty SECONDED Annie Williamson that a vote of thanks is put forward to the ACA Office Staff, and in particular a thank you for Gabrielle for the Campdraft One presentation.
CARRIED UNANIMOUSLY

CONFIDENTIAL



Outward Correspondence

General Correspondence

Outward Correspondence sent as of last meeting, held 5 & 6 August 2023, is outlined in the table below.

| Ref | Date | Details |
|-------|------------|---|
| GF844 | 2023 08 03 | Letter To Trevor Francis From OM Re Cessation Of Judge Status |
| GF845 | 2023 08 03 | Letter To Gwen MacMillan From OM Re Cessation Of Judge Status |
| GF847 | 2023 08 07 | Letter To NCCA From OM Re Suspension of Member |
| GF851 | 2023 08 08 | Letter To Retreat Creek Campdraft Association From OM Re Central Highlands Regional Council Grant |
| GF852 | 2023 08 09 | Letter To NCCA From OM Re NCCA Proposal Peg Rule |
| GF853 | 2023 08 09 | Letter To Lindy Hick Flinders Classic Challenge From OM Re Refund Request of Affiliation Fee |
| GF854 | 2023 08 14 | Letter To Meagan Lette From OM Re Membership Refund |
| GF855 | 2023 08 14 | Letter To Goondiwindi Campdraft Association From OM Re National Finals EOI |
| GF856 | 2023 08 14 | Letter To Lindy Hick From OM Re Rule E.1. (i) and (ii) |
| GF857 | 2023 08 16 | Letter To Ron Berkley NCCA From OM Re NCCA Rule Review |
| GF858 | 2023 08 14 | Letter To Trevor Bradford From OM Re Day Membership |
| GF859 | 2023 08 14 | Letter To Elva Catalano From OM Re Mini Drafts |
| GF860 | 2023 08 14 | Letter To Narda Grover From OM Re Lady Rider Title |
| GF861 | 2023 08 23 | Letter To Pam Pulford Springsure Working Horse Association From OM Re Public Liability Insurance |
| GF862 | 2023 09 08 | Letter To Cheryl Bethel From OM Re Campdraft Nomination 2023 |
| GF863 | 2023 10 13 | Letter To Emily Granzien From Jenni levers Re CLF Youth Ambassador Quest 2024 Unsuccessful |
| GF864 | 2023 10 13 | Letter To Leah Kath From Jenni levers Re CLF Youth Ambassador Quest 2024 Unsuccessful |
| GF865 | 2023 10 13 | Letter To Charlotte Ernst From Jenni levers Re CLF Youth Ambassador Quest 2024 Successful |
| GF866 | 2023 09 04 | Letter To Cr Springborg From Dane Bateman Re ACA National Finals 2025 |
| GF867 | 2023 09 05 | Letter To Di Young Mitchell Campdraft Association From OM Re Letter of Support |
| GF868 | 2023 09 08 | Letter To Ashleigh Fahlstrom From OM Re Campdraft Nomination in 2023 |
| GF869 | 2023 09 08 | Letter To Zayne Fahlstrom From OM Re Campdraft Nomination in 2023 |
| GF870 | 2023 09 08 | Letter To Tippi Goehr From OM Re Campdraft Nomination in 2023 |
| GF871 | 2023 09 08 | Letter To Michael Shannon From OM Re Campdraft Nomination in 2023 |
| GF872 | 2023 09 08 | Letter To Amy Watson From OM Re Campdraft Nomination in 2023 |
| GF873 | 2023 09 08 | Letter To Savanah Brown From OM Re Campdraft Nomination in 2023 |
| GF874 | 2023 09 08 | Letter To Phillip Collins From OM Re Campdraft Nomination in 2023 |
| GF875 | 2023 09 08 | Letter To Nikia Hunt From OM Re Campdraft Nomination in 2023 |
| GF876 | 2023 09 08 | Letter To Katie James From OM Re Campdraft Nomination in 2023 |
| GF877 | 2023 09 08 | Letter To Jack Kable From OM Re Campdraft Nomination in 2023 |
| GF878 | 2023 09 08 | Letter To Gus Payne From OM Re Campdraft Nomination in 2023 |
| GF879 | 2023 09 08 | Letter To Murray Wilkinson From OM Re Campdraft Nomination in 2023 |
| GF880 | 2023 09 08 | Letter To Dusty Whitehead From OM Re Campdraft Nomination in 2023 |
| GF881 | 2023 09 11 | Letter To Lochie Argue From OM Re Campdraft Nomination in 2023 |
| GF882 | 2023 09 11 | Letter To Sam Curr From OM Re Campdraft Nomination in 2023 |
| GF883 | 2023 09 11 | Letter To Bryn Francis From OM Re Campdraft Nomination in 2023 |



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| GF884 | 2023 09 11 | Letter To Wally Hacon From OM Re Campdraft Nomination in 2023 |
| GF885 | 2023 09 11 | Letter To Katrina Hickey From OM Re Campdraft Nomination in 2023 |
| GF886 | 2023 09 11 | Letter To Payton Hill From OM Re Campdraft Nomination in 2023 |
| GF887 | 2023 09 11 | Letter To Imogen Ruyg From OM Re Campdraft Nomination in 2023 |
| GF888 | 2023 09 11 | Letter To Michael Johnson From OM Re Campdraft Nomination in 2023 |
| GF889 | 2023 09 11 | Letter To Lachlan Johnson From OM Re Campdraft Nomination in 2023 |
| GF890 | 2023 09 11 | Letter To Matilda Johnson From OM Re Campdraft Nomination in 2023 |
| GF891 | 2023 09 11 | Letter To William Johnson From OM Re Campdraft Nomination in 2023 |
| GF892 | 2023 09 11 | Letter To Emily Andrews From OM Re Campdraft Nomination in 2023 |
| GF893 | 2023 09 11 | Letter To Henry Andrews From OM Re Campdraft Nomination in 2023 |
| GF894 | 2023 09 11 | Letter To Ben Andrews From OM Re Campdraft Nomination in 2023 |
| GF895 | 2023 09 11 | Letter To Bridie Krebs From OM Re Campdraft Nomination in 2023 |
| GF896 | 2023 09 11 | Letter To Bryn Francis From OM Re Campdraft Nomination in 2023 |
| GF897 | 2023 09 11 | Letter To David Manchon From OM Re Campdraft Nomination in 2023 |
| GF898 | 2023 09 11 | Letter To Georgie Moore From OM Re Campdraft Nomination in 2023 |
| GF899 | 2023 09 11 | Letter To Lainie Wilson From OM Re Campdraft Nomination in 2023 |
| GF900 | 2023 09 11 | Letter To Lochie Argue From OM Re Campdraft Nomination in 2023 |
| GF901 | 2023 09 11 | Letter To Maci Hickey From OM Re Campdraft Nomination in 2023 |
| GF902 | 2023 09 11 | Letter To Susan Coates From OM Re Campdraft Nomination in 2023 |
| GF903 | 2023 09 11 | Letter To Tom Kelly From OM Re Campdraft Nomination in 2023 |
| GF904 | 2023 09 11 | Letter To Lauren Corr From OM Re Campdraft Nomination in 2023 |
| GF905 | 2023 09 11 | Letter To Nikita Boalar From OM Re Campdraft Nomination in 2023 |
| GF906 | 2023 09 11 | Letter To Leanne Edwards From OM Re Campdraft Nomination in 2023 |
| GF907 | 2023 09 11 | Letter To Tippi Goehr From OM Re Campdraft Nomination in 2023 |
| GF908 | 2023 09 11 | Letter To Kate Anders From OM Re Campdraft Nomination in 2023 |
| GF909 | 2023 09 11 | Letter To Molly Gibson From OM Re Campdraft Nomination in 2023 |
| GF910 | 2023 09 11 | Letter To Hugh McDonnell From OM Re Campdraft Nomination in 2023 |
| GF911 | 2023 09 11 | Letter To Jo Warren From OM Re Campdraft Nomination in 2023 |
| GF912 | 2023 09 11 | Letter To Gracie Shafer From OM Re Campdraft Nomination in 2023 |
| GF913 | 2023 09 11 | Letter To Robyn Bentley From OM Re Campdraft Nomination in 2023 |
| GF914 | 2023 09 11 | Letter To Kay Bradford From OM Re Campdraft Nomination in 2023 |
| GF915 | 2023 09 11 | Letter To Shannon Hutchinson From OM Re Campdraft Nomination in 2023 |
| GF916 | 2023 09 11 | Letter To Charlie Huxley From OM Re Campdraft Nomination in 2023 |
| GF917 | 2023 09 11 | Letter To Ella Huxley From OM Re Campdraft Nomination in 2023 |
| GF918 | 2023 09 11 | Letter To Kelly Huxley From OM Re Campdraft Nomination in 2023 |
| GF919 | 2023 09 11 | Letter To Lydia Johnstone From OM Re Campdraft Nomination in 2023 |
| GF920 | 2023 09 11 | Letter To Jessica Kerle From OM Re Campdraft Nomination in 2023 |
| GF921 | 2023 09 11 | Letter To Theresa Norris From OM Re Campdraft Nomination in 2023 |
| GF922 | 2023 09 11 | Letter To Daisy Robertson From OM Re Campdraft Nomination in 2023 |
| GF923 | 2023 09 11 | Letter To Georgie Stower From OM Re Campdraft Nomination in 2023 |
| GF924 | 2023 09 11 | Letter To Lainie Wilson From OM Re Campdraft Nomination in 2023 |
| GF925 | 2023 09 11 | Letter To Shelley Wood From OM Re Campdraft Nomination in 2023 |



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| GF926 | 2023 09 11 | Letter To Cassandra Marsh From OM Re Campdraft Nomination in 2023 |
| GF927 | 2023 09 11 | Letter To Bill Prow From OM Re Campdraft Nomination in 2023 |
| GF928 | 2023 09 11 | Letter To Holly Oliffe From OM Re Campdraft Nomination in 2023 |
| GF929 | 2023 09 11 | Letter To Sarah Salisbury From OM Re Campdraft Nomination in 2023 |
| GF930 | 2023 09 11 | Letter To Melissa McGrath From OM Re Campdraft Nomination in 2023 |
| GF931 | 2023 09 11 | Letter To Shannie Morgan From OM Re Campdraft Nomination in 2023 |
| GF932 | 2023 09 11 | Letter To Tippi Goehr From OM Re Campdraft Nomination in 2023 |
| GF933 | 2023 09 11 | Letter To Talena Young From OM Re Campdraft Nomination in 2023 |
| GF934 | 2023 09 11 | Letter To Maddison Rose From OM Re Campdraft Nomination in 2023 |
| GF935 | 2023 09 11 | Letter To Lachie Deane From OM Re Campdraft Nomination in 2023 |
| GF936 | 2023 09 11 | Letter To Sarah Marsden From OM Re Campdraft Nomination in 2023 |
| GF937 | 2023 09 11 | Letter To Adian Munchenberg From OM Re Campdraft Nomination in 2023 |
| GF938 | 2023 09 11 | Letter To Emma-Lee Forster-Jones From OM Re Campdraft Nomination in 2023 |
| GF939 | 2023 09 11 | Letter To Rhys McIntyre From OM Re Campdraft Nomination in 2023 |
| GF940 | 2023 09 11 | Letter To Abbey Sellers From OM Re Campdraft Nomination in 2023 |
| GF941 | 2023 09 11 | Letter To Brooke Jenkins From OM Re Campdraft Nomination in 2023 |
| GF942 | 2023 09 11 | Letter To Kylee Jenkins From OM Re Campdraft Nomination in 2023 |
| GF943 | 2023 09 11 | Letter To Luke Jenkins From OM Re Campdraft Nomination in 2023 |
| GF944 | 2023 09 11 | Letter To Charlie Church From OM Re Campdraft Nomination in 2023 |
| GF945 | 2023 09 11 | Letter To Jackson Church From OM Re Campdraft Nomination in 2023 |
| GF946 | 2023 09 11 | Letter To Taylor Church From OM Re Campdraft Nomination in 2023 |
| GF947 | 2023 09 11 | Letter To Tessia Salmond From OM Re Campdraft Nomination in 2023 |
| GF948 | 2023 09 11 | Letter To April Sutton From OM Re Campdraft Nomination in 2023 |
| GF949 | 2023 09 11 | Letter To Jackson Ward From OM Re Campdraft Nomination in 2023 |
| GF950 | 2023 09 11 | Letter To Ella Johnson From OM Re Campdraft Nomination in 2023 |
| GF951 | 2023 09 11 | Letter To Hannah Johnson From OM Re Campdraft Nomination in 2023 |
| GF952 | 2023 09 11 | Letter To Jessica Walters From OM Re Campdraft Nomination in 2023 |
| GF953 | 2023 09 11 | Letter To Nathan Walters From OM Re Campdraft Nomination in 2023 |
| GF954 | 2023 09 11 | Letter To Rachel Cameron From OM Re Campdraft Nomination in 2023 |
| GF955 | 2023 09 11 | Letter To Marisha Jamson-Carter From OM Re Campdraft Nomination in 2023 |
| GF956 | 2023 09 11 | Letter To Janet Golding From OM Re Campdraft Nomination in 2023 |
| GF957 | 2023 09 11 | Letter To Scott Pflingst From OM Re Campdraft Nomination in 2023 |
| GF958 | 2023 09 11 | Letter To Kaylee Bugden From OM Re Campdraft Nomination in 2023 |
| GF959 | 2023 09 11 | Letter To Nadia Nercessian From OM Re Campdraft Nomination in 2023 |
| GF960 | 2023 09 11 | Letter To Ewan Rockemer From OM Re Campdraft Nomination in 2023 |
| GF961 | 2023 09 11 | Letter To Hayley Hutton From OM Re Campdraft Nomination in 2023 |
| GF962 | 2023 09 11 | Letter To Tim Olive From OM Re Campdraft Nomination in 2023 |
| GF963 | 2023 09 11 | Letter To Victoria Beauer From OM Re Campdraft Nomination in 2023 |
| GF964 | 2023 09 11 | Letter To Ashleigh Pugh From OM Re Campdraft Nomination in 2023 |
| GF965 | 2023 09 11 | Letter To Megan Scott From OM Re Campdraft Nomination in 2023 |
| GF966 | 2023 09 11 | Letter To Ally Jeffery From OM Re Campdraft Nomination in 2023 |
| GF967 | 2023 09 11 | Letter To Chris Weyand From OM Re Campdraft Nomination in 2023 |



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| GF968 | 2023 09 11 | Letter To Paxton Pulford From OM Re Campdraft Nomination in 2023 |
| GF969 | 2023 09 12 | Letter To Burrandowan Campdraft Association From OM Re Letter of Support |
| GF970 | 2023 09 13 | Letter To Boonah Rodeo and Campdraft Association From OM Re Public Liability Insurance |
| GF971 | 2023 09 20 | Letter To Ron Berkley NCCA From OOTP Re Use of NCCA Rules and Affiliated Association Judges |
| GF972 | 2023 09 20 | Letter To Ron Berkley NCCA From OOTP Re Late Agenda Item |
| GF973 | 2023 09 21 | Letter To Westmar Sports Club Campdraft From OM Re Non Financial Members |
| GF974 | 2023 09 21 | Letter To Nebo Bushmans Carnival From OM Re Non Financial Members |
| GF975 | 2023 09 21 | Letter To Moura Campdraft Association From OM Re Non Financial Members |
| GF976 | 2023 09 21 | Letter To Capricorn Working Horse Association From OM Re Non Financial Members |
| GF977 | 2023 09 21 | Letter To Calliope and District Campdraft Assn Inc From OM Re Non Financial Members |
| GF978 | 2023 09 21 | Letter To Clermont Campdraft Committee From OM Re Non Financial Members |
| GF979 | 2023 09 21 | Letter To Sutherland Park Campdraft Association From OM Re Non Financial Members |
| GF980 | 2023 09 21 | Letter To Clermont Pony Club Campdraft Committee From OM Re Non Financial Members |
| GF981 | 2023 09 21 | Letter To Pussy Cat Sports Club Inc From OM Re Non Financial Members |
| GF982 | 2023 09 21 | Letter To Douglas Daly Community Dev Assoc Inc From OM Re Non Financial Members |
| GF983 | 2023 09 21 | Letter To Red Centre Campdraft and Rodeo Association From OM Re Non Financial Members |
| GF984 | 2023 09 21 | Letter To Katherine District Show Society Inc From OM Re Non Financial Members |
| GF985 | 2023 09 21 | Letter To ABC Amateur Race Club From OM Re Non Financial Members |
| GF986 | 2023 09 21 | Letter To Ban Ban Springs Campdraft Assoc Inc From OM Re Non Financial Members |
| GF987 | 2023 09 21 | Letter To Daly Waters Campdraft Committee From OM Re Non Financial Members |
| GF988 | 2023 09 21 | Letter To Georgetown Horse and Pony Club From OM Re Non Financial Members |
| GF989 | 2023 09 21 | Letter To Saxby Roundup Association Incorporated From OM Re Non Financial Members |
| GF990 | 2023 09 21 | Letter To Cloncurry Stockmans Challenge and Campdraft From OM Re Non Financial Members |
| GF991 | 2023 09 21 | Letter To Einasleigh Sports Club From OM Re Non Financial Members |
| GF992 | 2023 09 21 | Letter To Gregory District Sporting Assoc Inc From OM Re Non Financial Members |
| GF993 | 2023 09 21 | Letter To Manumbar Campdraft and Hall Association From OM Re Non Financial Members |
| GF994 | 2023 09 21 | Letter To Gayndah Silverwhip Campdraft From OM Re Non Financial Members |
| GF995 | 2023 09 21 | Letter To Gidgeefield Community From OM Re Non Financial Members |
| GF996 | 2023 09 21 | Letter To Kumbia and District Charity Campdraft Assn From OM Re Non Financial Members |
| GF997 | 2023 09 21 | Letter To Glenmorgan State School P and C Association From OM Re Non Financial Members |
| GF998 | 2023 09 21 | Letter To Juandah Aggregation Trust From OM Re Non Financial Members |
| GF999 | 2023 09 21 | Letter To Dalby and District Campdraft Club Inc From OM Re Non Financial Members |
| GF1000 | 2023 09 21 | Letter To Condamine Campdraft and Rodeo Assoc Inc From OM Re Non Financial Members |
| GF1001 | 2023 09 21 | Letter To ASHOF OM Re Non Financial Members |
| GF1002 | 2023 10 04 | Letter To University of New England From OM Re Statement of Service |
| GF1003 | 2023 10 16 | Letter To Flinders Classic Challenge Committee From OM Re Rules E.1. (i) and (ii) |
| GF1004 | 2023 10 06 | Letter To Thomas Jaques From OM Re Campdraft Nomination in 2023 |
| GF1005 | 2023 10 06 | Letter To CQ Campdraft From OM Re Non Financial Members |
| GF1006 | 2023 10 06 | Letter To Goondiwindi and District Campdraft Assoc Inc From OM Re Non Financial Members |
| GF1007 | 2023 10 06 | Letter To Belyando Performance Horse Inc From OM Re Non Financial Members |
| GF1008 | 2023 10 06 | Letter To Barkly Campdraft Association From OM Re Non Financial Members |
| GF1009 | 2023 10 13 | Letter To WIMC From OM Re End Of Employment |



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| GF1011 | 2023 10 18 | Letter To ATO From OM Re Change of Details |
| GF1012 | 2023 10 16 | Letter To Committees From OM Re 2024 Pre Affiliation Pack |
| GF1013 | 2023 10 17 | Letter To Queensland Revenue Office From OM Re Stamp Duty Exemption Refund |
| GF1014 | 2023 10 24 | Letter To ASHOF From OM Re Development Submission Plan |
| GF1015 | 2023 10 24 | Letter To Department of Tourism, Innovation and Sport From OM Re Client Database Record Form |
| GF1016 | 2023 11 01 | Letter To Tobias Hancock From OM Re Campdraft Nomination in 2023 |
| GF1017 | 2023 11 01 | Letter To Cathie Jones From OM Re Campdraft Nomination in 2023 |
| GF1018 | 2023 11 01 | Letter To Joshua Morrow From OM Re Campdraft Nomination in 2023 |
| GF1019 | 2023 11 01 | Letter To Jaxson Hancock From OM Re Campdraft Nomination in 2023 |
| GF1020 | 2023 11 01 | Letter To Chase Cavanagh From OM Re Campdraft Nomination in 2023 |
| GF1021 | 2023 11 01 | Letter To Merrick Blok From OM Re Campdraft Nomination in 2023 |
| GF1022 | 2023 11 01 | Letter To Anja Dodd From OM Re Campdraft Nomination in 2023 |
| GF1023 | 2023 11 01 | Letter To Kylie Stevenson From OM Re Campdraft Nomination in 2023 |
| GF1024 | 2023 11 01 | Letter To Condamine Campdraft and Rodeo Assoc Inc From OM Re Non Financial Members |
| GF1025 | 2023 11 01 | Letter To Burrandowan Campdraft Association From OM Re Non Financial Members |
| GF1026 | 2023 11 01 | Letter To Chinchilla Campdraft Committee From OM Re Non Financial Members |
| GF1027 | 2023 11 03 | Letter To Kimberley Robertson From OM Re Letter Of Support |
| GF1028 | 2023 11 03 | Letter To Committees From OM Re Post Affiliation Thank You Letter |
| GF1029 | 2023 11 03 | Letter To Sally Eggleston From OM Re 2023 Affiliated Campdrafts |

ACARESNOV23-06 MOVED Stephen Sheppard SECONDED Dane Bateman that the Outward Correspondence, as presented in the agenda, be approved.

CARRIED UNANIMOUSLY

Judges Correspondence

Judges Correspondence sent as of last meeting, held 5 & 6 August 2023, is outlined in the table below.

| Successful Trial Judge | Unsuccessful Trial Judge | Successful Open Judge | Unsuccessful Open Judge |
|------------------------|--------------------------|-----------------------|-------------------------|
| Tim McLachlan | | Coralie Daly | Kitt Fraser |
| Linda Hingst | | Emily McMeniman | Kate Everett |
| Cory Kruger | | Myles MacDonnell | |
| Carlyn Donaldson | | Sam Kime | |
| Josh Herrmann | | Wendy Wockner | |
| Rani Edwards | | Kimberley Sammon | |
| William Goetsch | | Gayle Shann | |
| Kyle Sanguinetti | | Luke McEwan | |
| Justin Potter | | Megan Rogan | |
| Marty Frame | | Jono Rogan | |
| Don Smith | | Mick Caskey | |
| Kristy Taylor | | | |
| Sam Phelps | | | |
| Wendy Hurley | | | |
| Kate Hurley | | | |
| Joshua Hurley | | | |



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| Scott John Hurley | | | |
| Jon Bowden | | | |
| David Duncan | | | |
| Mekayla Henning | | | |
| Cody-Jo Nethercote | | | |
| Melissa Bethel | | | |
| Damien Bethel | | | |
| Jack Ford | | | |
| Tegan Dunn | | | |
| Reg Underwood | | | |
| Barry Groves | | | |
| Daniel Turnbull | | | |
| Toby Coulthard | | | |
| Hugh Chandler | | | |
| Emily Lohse | | | |
| Rachael Bean | | | |
| Patrick Burke | | | |
| Meg Everett | | | |
| Lucy Daley | | | |
| Kelly Daley | | | |
| Leah Garrett | | | |
| Kate Fawcett | | | |
| Lilleah Newberry | | | |
| Toni Sherley | | | |
| Arron Kerr | | | |
| Jack Baldwin | | | |
| Jordan Perry | | | |
| Andrew Scott | | | |
| Ty Blokland | | | |
| Emily Banks | | | |
| Simone Seidel | | | |

ACARESNOV23-07 MOVED Ben Hall SECONDED Robert Daly that the Judges Correspondence, as presented in the agenda, be approved.

CARRIED UNANIMOUSLY



Inward Correspondence

Inward Correspondence

Inward Correspondence received as of last meeting, held 5 & 6 August 2023.

| Reference | Date | Details |
|-----------|------------|---|
| INC346 | 2023 08 14 | Email From Wayne Josey To OM Re Judge Membership |
| INC349 | 2023 10 09 | Letter From Ed McCormack To OOTP Re Resignation as Patron |
| INC351 | 2023 10 30 | Email From Toni Webster To OM Re Request For Rule Change |

An email was received from Wayne Josey, asking if he needed to be a financial member of ACA to judge at an ACA event. Wayne was sent a reply email, advising of rule I.1: An ACA judge must be a full financial member of the Association.

A letter was received from Ed McCormack, advising that he will be resigning from the position of Patron. Receipt was acknowledged by the ACA Office Team. The Management Committee were asked to consider a potential new nominee as the Patron of ACA, the figurehead of the organisation.

Rohan Marks shared that Terry O'Donohue has supported the organisation for 25 years with his contributions from Ariat and Just Country, and that he would make an ideal candidate.

Noel Chiconi shared that when he was President, he asked Terry O'Donohue to sponsor their committee's draft and the following year in 1999, the concept was derived for the National Finals draft which was sponsored by Ariat. It is fitting that he deserves more than a roll of honour and a life membership, supports that it is a strong move for ACA to do this.

Rohan Marks left the room at 12:11pm and Stephen Sheppard assumed the role of Chairperson.

Rohan Marks left the room to call Terry O Donohue, asking him if he would be the Patron of ACA. Terry O'Donohue accepted and responded that; 'this makes today a very special day, and I couldn't be a prouder human.'

ACARESNOV23-08 MOVED Rohan Marks SECONDED Dane Bateman to ask Terry O'Donohue to be the Patron of the Australian Campdraft Association.

CARRIED UNANIMOUSLY

An email was received from Toni Webster, requesting that consideration be given to changing rule E.1. Receipt was acknowledged and the Rules Sub Committee Chairperson made aware. The Management Committee were asked to consider.

It was determined by the Management Committee, that the ACA Office will respond to this letter that the rule will not be changed.

ACARESNOV23-09 MOVED Annie Williamson SECONDED Evan Acton that the Inward Correspondence, as presented in the agenda, be received.

CARRIED UNANIMOUSLY



Officers Reports

Operations Manager

A report was provided by the Operations Manager, Gabrielle Franklin.

Gabrielle Franklin shared an update in regards to approaching the Australian Stockmans Hall of Fame (ASHOF) to submit a portion of the ACA Memorabilia. A document was shared with the Management Committee titled the 'Collection Development Plan', which outlines five (5) options to for the ASHOF exhibit. The ASHOF have confirmed that they have received the correspondence and will notify us which option they choose. It was noted that ACA will be required to contribute financially to the set up and maintenance of the displays held by ASHOF.

At 12:16pm Rohan Marks returned to the room and reassumed the role of Chairperson.

Gabrielle Franklin shared an update in relation to inappropriate photographs that have been online which represent the sport of Campdrafting in a negative light. At an earlier Management Committee Meeting, it was determined by the Awards, Promotions and Committee Liaison Sub Committee that a letter be sent from the Operations Manager to the photographer, in regards to their inappropriate photos. The letter has since been sent on four (4) occasions.

Gabrielle Franklin shared that the ACA Office Style Guide adopted in the January 2020 meeting has just had a major revision and shared this with the Management Committee. Additionally, there continues to be a large number of ACA News return to sender mail, from members who do not have their correct addresses on file, which is consistently followed up by ACA's Reception, Tayla Noll.

Scott Haley, regarding that the Management Committee receive the list of those members who have not updated their addresses, so that they can be contacted by the Management Committee if they know them.

ACARESNOV23-10 MOVED Pete Comiskey SECONDED James McAuley that the office report be received.
CARRIED UNANIMOUSLY

The Meeting adjourned for lunch at 12:30pm.

The meeting resumed at 1:12pm.

Finance Reports

Financial reports of the ACA were shared to the Management Committee, and were presented by the Treasurer, Ian Watson. Ian highlighted some of the expenses of the association and revenue to be expected to close out the year. Ian shared some insight into labour costs with regard to economics and the legislative requirements.

Jack Morris, regarding the financial reports could be better represented as budget, actuals and percentage.

Gabrielle Franklin confirmed that the new accounting system will present the reports in a better format.

ACARESNOV23-11 MOVED Ian Watson SECONDED Harvey Walters that the financial reports are received.



CARRIED UNANIMOUSLY

ACARESNOV23-12 MOVED Peter Petty SECONDED Greg Sibson that the payment of accounts (nil cheques) and the Direct Debits, Electronic Funds Transfers and Credit Card Payments from 1 July 2023 to 30 October 2023 be ratified.

CARRIED UNANIMOUSLY

ACARESNOV23-13 MOVED Ian Watson SECONDED Peter Petty that the Financial Report as of 31 October 2023 showing a Credit Balance of \$589,508.15 as presented by the Treasurer be approved.

CARRIED UNANIMOUSLY

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Finance and Administration Sub Committee Report

Presented by Chairperson, Rohan Marks.

Office Closure

The Management Committee were asked to approve the office closure dates for the upcoming Christmas and New Year period.

ACARESNOV23-14 MOVED Greg Sibson SECONDED Harvey Walters that the ACA Office close as at 4:00pm AEST on Friday 22 December 2023, reopening on Tuesday 2 January 2024 at 8:00am AEST.

CARRIED UNANIMOUSLY

Youth Ambassadors

All current Youth Ambassador terms were all due to expire at the 2022 AGM, per the Management Committee resolution passed. The group of Youth Ambassador's has not been formally advised of this. The group is inactive and ongoing attempts to get the group involved in incentives have been unfruitful. The Sub Committee asked that the ACA Youth Ambassador Program be discontinued, and this decision reviewed every twelve (12) months.

ACARESNOV23-15 MOVED Tom Gleeson SECONDED Brian Elliott that the ACA Youth Ambassador Program be discontinued, and this decision reviewed every twelve (12) months.

CARRIED UNANIMOUSLY

Jack Morris left the room at 1:43pm.

Gabrielle Franklin, Kelly Duncan and Emma Starkey left the room at 1:45pm.

Jack Morris returned to the room at 1:47pm.

ACA Team Member Policies

First adopted in 2018, *EMP001 Grievance Resolution Process Policy V1.04*, *EMP002 Health and Safety Policy V1.04*, *EMP003 Information Technology, Telephone and Customer Service Policy V1.05*, *EMP004 Uniform Standards Policy V.108*, *EMP005 Working In Isolation Policy V1.05* and *EMP006 Workplace Bullying and Harassment Policy V1.04* have had minor updates made to them. The Sub Committee recommended that they be ratified.

Additionally, a new policy was created, being *EMP007 Paid Parental Leave and Flexible Working Arrangements Policy V1.00*. The policy was shared with the Management Committee and the Sub Committee recommended that it be adopted.

ACARESNOV23-16 MOVED Rohan Marks SECONDED Ian Watson That *EMP001 Grievance Resolution Process Policy V1.04*, *EMP002 Health and Safety Policy V1.04*, *EMP003 Information Technology, Telephone and Customer Service Policy V1.05*, *EMP004 Uniform Standards Policy V.108*, *EMP005 Working In Isolation Policy V1.05* and *EMP006 Workplace Bullying and Harassment Policy V1.04* to be ratified.

CARRIED UNANIMOUSLY



ACARESNOV23-17 MOVED Rohan Marks SECONDED Ian Watson That *EMP007 V1.00 Paid Parental Leave and Flexible Working Arrangements Policy* be adopted.

CARRIED UNANIMOUSLY

Peter Comiskey & Dane Bateman left the room and Gabrielle Franklin, Kelly Duncan and Emma Starkey returned to the room at 1:58pm.

Pete Comiskey and Dane Bateman returned to the room at 2pm.

Invoices for Approval

The Management Committee were asked, that the invoices, as shown below, be approved for payment.

ACARESNOV23-18 MOVED Peter Petty SECONDED Ben Hall that invoice 134 Mort Bond from LJ Hooker Commercial, being for 134 Mort Street Bond, be approved for payment, to the value of \$16,100.77, dated 24 August 2023.

CARRIED UNANIMOUSLY

ACARESNOV23-19 MOVED Peter Petty SECONDED Ben Hall that invoice 76890, from Gow Gates, being for Public Liability Insurance, be approved for payment, to the value of \$87,079.44, dated 27 September 2023.

CARRIED UNANIMOUSLY

ACARESNOV23-20 MOVED Peter Petty SECONDED Ben Hall that invoice 769010 from Gow Gates, being for Personal Accident Voluntary Workers Insurance, be approved for payment, to the value of \$12,081.52, dated 28 September 2023.

CARRIED UNANIMOUSLY

Stephen Sheppard left the room at 2:01pm.

Noel Chiconi left the room at 2:02pm.

Stephen Sheppard returned to the room at 2:03pm.

2023 Amended Budget

The 2023 Amended Budget was prepared and shared with the Management Committee. The Sub Committee recommend it for adoption.

ACARESNOV23-21 MOVED Ian Watson SECONDED Evan Acton that the 2023 Amended Budget be adopted.

CARRIED UNANIMOUSLY

Harvey Walters left the room at 2:08pm.

INT042 Allowances and Payments Schedule

INT042 Allowances and Payments Schedule was prepared for the 2024 year, with input from all relevant Sub Committees. It was shared with the Management Committee. This is a new incentive that the Management



Committee decided upon at the August Management Committee Meeting. The Sub Committee recommended it for adoption.

Gabrielle Franklin shared that in the late Judges Agenda, it is recommended that the Judges Seminar Daily Facilitators amount remains at \$200.00 per day and the maximum amount paid to an ACA affiliated committee per seminar is \$3,000.00.

Tom Gleeson, in regards to the minimum prize amount referenced, if there is an exemption for committees such as Tasmania.

The recommendation was carried to the next day of the meeting to allow time to consult the Tasmanian Zone representative Lynne Lucas.

Noel Chiconi and Harvey Walters returned to the room at 2:10pm.

2024 Budget

Ian Watson shared the 2024 Budget with the Management Committee. The Sub Committee recommended it for adoption.

The Management Committee shared ideas on possibilities to increase income and reduce expenses in areas such as the ACA News, travel (where the Campdraft One team offer phone support instead of attending drafts), decreasing the membership fees, increasing sponsorship income and generating income via Campdraft One.

Pete Comiskey left the room at 3:04pm.

Pete Comiskey returned to the room at 3:06pm.

It was determined that the decision regarding the 2024 Budget would be held over to the following day.

2024 Fees and Charges

The proposed 2024 Fees and Charges were shared with the Management Committee and the Sub Committee recommended them for adoption.

The Management Committee moved at the Cloncurry meeting to remove the 50% late fee which resulted in an income deficit of \$170,000, which was taken into account when determining fees and charges.

Following discussion relating to the 2024 Budget, the general consensus was that the Management Committee do not think the fees are too high, but the feedback they receive from members within their zones is that they are.

It was determined that the decision regarding the 2024 Fees & Charges would be held over to the following day.

The meeting adjourned for afternoon tea at 3:18pm.



The meeting resumed at 3:37pm.

COR020 Financial Activities Policy V.1.03

COR020 Financial Activities Policy had a minor update made to it to reflect that the President's Remuneration details are now within *INT042 Allowances and Payments Schedule*. The Sub Committee recommended it be ratified.

ACARESNOV23-22 MOVED Tom Gleeson SECONDED Peter Petty that *COR020 Financial Activities Policy V.103* be ratified.

CARRIED UNANIMOUSLY

Bank Guarantee

A bond was paid to LJ Hooker for 134 Mort Street Toowoomba. The Sub Committee would like to replace the bond with a bank guarantee.

ACARESNOV23-23 MOVED Ian Watson SECONDED Greg Sibson that the Australian Campdraft Association (ACA) open a Bond Guarantee Account with Westpac to hold the bond for 134 Mort Street, Toowoomba to the value of \$16,100.77. The aforementioned account will require 2 (two) to sign, as per the ACA's *COR020 Financial Activities Policy* and authorised persons as per *COR001 ACA Constitution*.

CARRIED UNANIMOUSLY

ACARESNOV23-24 MOVED Ian Watson SECONDED Greg Sibson that the Australian Campdraft Association request LJ Hooker to return the bond for 134 Mort Street, Toowoomba (to the value of \$16,100.77).

CARRIED UNANIMOUSLY

Change To Bank

At the April Management Committee Meeting, it was resolved to move the Association's banking from Westpac to the Commonwealth Bank of Australia (CBA). Since this time, the CBA accounts have been opened, however, it has become apparent that the functionality of CBA business accounts is unsatisfactory, and the fees charged to conduct transactions, quite high. Therefore, the Sub Committee recommended that ACA's banking remain with Westpac. Additionally, the Sub Committee recommended that ACA be using debit cards, rather than credit cards, which is reflected in the recommendation below.

ACARESNOV23-25 MOVED Annie Williamson SECONDED Stephen Sheppard that the following motion be rescinded: ACARESAPR23-21 MOVED Dane Bateman SECONDED Rod Carpenter, that the Australian Campdraft Association (ACA) open a Society Cheque Account, two (2) Business Online Savers, and three (3) Corporate Cards with the Commonwealth Bank of Australia (CBA); transferring all funds to CBA, in order to be able to close the Westpac accounts by 30 June 2023.

CARRIED UNANIMOUSLY

ACARESNOV23-26 MOVED Pete Comiskey SECONDED Ben Hall that the Management Committee endorse the opening of a Society Cheque Account, two (2) Business Online Savers, and three (3) Corporate Cards with the Commonwealth Bank of Australia (CBA); and the subsequent closure to reflect that the Association wishes to maintain it's banking with Westpac.



CARRIED UNANIMOUSLY

ACARESNOV23-27 MOVED Peter Petty SECONDED Greg Sibson that the Australian Campdraft Association (ACA) open a Community Solutions Account with Westpac, with four (4) connected Debit Master Cards being for the ACA President, Operations Manager, Administration Lead and Campdraft One Lead.

CARRIED UNANIMOUSLY

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Awards, Promotion and Committee Liaison Sub Committee Report

Presented by Chairperson, Jenni Ivers.

A general update was shared by the Sub Committee Chairperson, Jenni Ivers.

Classic Ladies Foundation Youth Ambassador Quest Update

The Sub Committee Chairperson Jenni Ivers shared that the Sub Committee received applications for the CLF Youth Ambassador Quest and that all applicants were of fantastic quality and ultimately Charlotte Earnst from Meandarra was selected as the Youth Ambassador.

Proposed Changes To Champion Lady Title

The Sub Committee recommended changes to the Champion Lady Rider Title per below.

That effective 1 April 2024:

1. Section K.1 of the Rule Book will indicate there are eleven (11) championship categories, with the addition of Champion Open Lady Rider.
2. The current national Champion Lady Rider points calculation method will remain the same, including a campdraft at the National Finals each year.
3. The zone Champion Lady Rider points calculation method will use Open, Novice and Maiden drafts instead of Ladies campdrafts.
4. A national Champion Open Lady Rider will be introduced, the calculation method for which will be use Open, Novice and Maiden campdrafts.
5. There will be no zone Champion Open Lady Rider competition.
6. That all of these changes be trialed for a two year period.

Stephen Sheppard regarding that we should contact Cristina Jones for her opinion, as her sponsorship for the Champion Lady Rider title. Also, that it would cost potentially \$20,000 with changes to the website and Campdraft One and advertising in the Magazine to implement the trial.

Brian Elliott suggested that it is trialed for one year, minimising the costs involved.

Stephen Sheppard, regarding that a one year trial would then lose the ability to advertise the title, without a way to effectively track it.

The decision was held over to the following day of the meeting.



Code of Conduct Finals Sub Committee Report

Presented by Annie Williamson on behalf of Chairperson Fiona Radke.

General Sub Committee Update

Annie Williamson shared a general Sub Committee update.

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Animal Welfare Sub Committee Report

Presented by Rohan Marks on behalf of Chairperson, Sean Dillon.

General Sub Committee Update

Rohan Marks shared a general Sub Committee update including that consideration should be given to put forward funds to seriously look at proactively being in front of with Animal Welfare. This would mean to have policies in place to demonstrate the best practice strategies in what we do and promoting our cattle donors and safe cattle handling.

CONFIDENTIAL



High School Percentile Cup Sub Committee Report

Presented by Rohan Marks.

General Sub Committee Update

Rohan Marks shared a general Sub Committee update. Ian Atthow extended an offer of help for the Percentile Cup. Tony Prentice has been approached by Sean Dillon to pull the Sub Committee together. There is consideration to have the High School Percentile Cup more towards the June – July school holidays.

Peter Petty, regarding the work that was involved between the Executive and the Education Department, and that there are similar issues with the NSW government allowing schools to compete. It was put forward that Peter Petty and Gabrielle Franklin could work together to regarding letters of support to be written.

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Rules Sub Committee Sub Committee Report

Presented by Rohan Marks on behalf of Chairperson, Phillip Aikenhead.

N4N Event Points

At the August Management Committee Meeting, it was determined that the Rules Sub Committee would consider if N4N events should have a category of points established that is different to that of a normal Novice event.

ACARESNOV23-28 MOVED Greg Sibson SECONDED Scott Haley that no individual points category for N4N Events be established.

CARRIED UNANIMOUSLY

Refunds to Committees who did not hold an Event

At the August Management Committee Meeting, it was determined that the Rules Sub Committee would consider if ACA Affiliated Committees who did not hold an event within a financial year, could apply to have a refund, or credit, of a portion of their affiliation fees. The Sub Committee put forward a recommendation that no refund be provided.

Dane Bateman left the room at 4:09pm.

Jack Morris left the room and Dane Bateman returned to the room at 4:10pm.

Jack Morris returned to the room at 4:12pm.

Glenn Evans does not support the decision to not partially refund the affiliation if an event is not held.

Stephen Sheppard, that Gabrielle Franklin could get information from Gow Gates in relation to an event cancellation policy.

Peter Petty proposes that no credit or refund be given.

ACARESNOV23-29 MOVED Peter Petty SECONDED Glen Evans that the recommendation is amended to read that no credit for next year's affiliation, or refund, be provided to committees who did not run a campdraft during the financial year, or, under exceptional circumstances can apply to the Management Committee for a partial refund.

CARRIED UNANIMOUSLY

Tracking of Rule Changes And Historical Information

At the August Management Committee Meeting, it was determined that the Rules Sub Committee would consider the best way to track rule changes and historical information to best assist future decision makers. Gabrielle Franklin shared that the ACA Office maintain a Governance Register where all resolutions are stored and can be easily located. Another document called 'THE' Rule Book is also maintained in the ACA Office that annotates rules that have been considered.

Rule 8.2



The Sub Committee recommend that the words 'Maiden 4 Maiden' be added to rule 8.2, to better reflect that a Maiden 4 Maiden win will break a maiden horse's status.

The decision was held over until the next day of the meeting to confirm the wording in the recommendation.

Pete Comiskey left the room at 4:28pm.

Peter Petty left the room and Pete Comiskey returned to the room at 4:30pm.

Peter Petty returned to the room at 4:32pm.

Noel Chiconi left the room at 4:35pm.

Definition of an Open Age Event

There is confusion around the definition of an 'Open Age Event':

- Rule 10.4 (NCCA rule) says that an Open Age Event is 'Maiden, Novice, Open, Ladies, Associates'.
- Rule B.5.J (ACA rule) says that an Open Age Event is 'Maiden, Novice, Open' only.

The Sub Committee recommended that ACA: remove the parts of both rules that define what an Open age rider is (by way of suggesting to NCCA for rule 10.4 and changing directly for rule B) and suggest to NCCA that a rule be created that says 'Open age event is any event that is not a Mini, Junior, Juvenile or Futurity'.

ACARESNOV23-30 MOVED Wendy Wockner SECONDED Scott Haley that ACA recommends to NCCA that: Rule 10.4 have the following wording removed: '(ie Maiden, Novice, Open, Ladies, Associates,)' and a rule be created that says 'Open age event is any event that is not a Mini, Junior, Juvenile, Futurity or Encouragement .' Additionally, that the words 'ie Maiden, Novice, Open' be removed from ACA rule B.J.5.

CARRIED UNANIMOUSLY

Rule I.10: Open Judges from Other Associations

At the August Management Committee Meeting, it was determined that the Sub Committee would consider rewording rule I.10, to reflect the Open Judges from other Associations could join the ACA Open Judge Panel directly.

ACARESNOV23-31 MOVED Evan Acton SECONDED James McAuley that Rule I.10 is reworded to: 'Any person who is on the Open Judges Panel of any Association with whom ACA has reciprocal rights, may apply to the ACA Management Committee to be appointed to the ACA Open Judges Panel so long as they are an ACA financial member.'

CARRIED UNANIMOUSLY

Greg Sibson, regarding confusion around Rule 4.4 and that faults are being carried forward by some judges, and not all, and if this is appropriate. It was determined by the Management Committee that this rule is taken back to the Sub Committee for consideration with its wording for clarity.



National Finals Sub Committee Report

Presented by Chairperson, Dane Bateman.

General Sub Committee Update

Dane Bateman provided a general Sub Committee update. There were no new changes to the National Finals policy. Dalby preparations will be underway as soon as their Stock Horse Sale has been completed.

Dane Bateman and Gabrielle Franklin attended Goondiwindi to discuss the next National Finals following Dalby, in 2025. They met the Goondiwindi Committee as well as a representative for the local council. They convened discussions around what the committee need to consider in their preparations and the council also shared new ideas.

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Sponsors Sub Committee Report

Presented by Chairperson, Stephen Sheppard.

General Sub Committee Update

Stephen Sheppard shared a general Sub Committee update. All of the sponsorship agreements are due for renewal at the start of the next competition season in April 2024.

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Youth Camp and Starter Clinic Sub Committee Report

Presented by Peter Petty on behalf of the Chairperson Tania Moorhead

General Sub Committee Update

Peter Petty shared a general Sub Committee update. Since the last meeting, two (2) starter clinics have been held, one in Mayanup, and the other in Yaraka and Tambo held a youth camp. The total number of Youth Camps for the year were two (2) and total number of Starter Clinics for the year were two (2).

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NCCA Matters

Presented by Rohan Marks.

General NCCA Update

Rohan Marks shared a general update. There has been one (1) NCCA meeting since the last Management Committee Meeting.

Rohan Marks shared that he has been consulting with Laura Comiskey, Secretary of NCCA in regards to the Australian Sports Commission (ASC) NIF Policies around safeguarding kids. The ASC have put forward that persons between the ages of 13-17 participating in drafts with no parents, that the committee should nominate somebody to be the responsible guardian for the weekend.

Rohan Marks confirmed that the NCCA contribution, passed at the AGM, has risen from \$1.00 to \$2.00 per member.

Rohan Marks adjourned the meeting at 5:05pm.

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The meeting reopened at 8:03am on Sunday 19 November 2023 with business carried over from Saturday.

Business Arising from Previous Minutes Continued

Sunset Clause – Campdraft One

Rohan Marks shared that the general consensus of the room is that the Management Committee would prefer to encourage the use of Campdraft One and those committees that do not choose to use Campdraft One are charged an admin fee for the use of another nomination platform, to recover costs.

ACARESNOV23-34 MOVED Ben Hall SECONDED Stephen Sheppard that Campdraft One will be recognised as ACA's event nomination platform of choice from 1 January 2025 onwards, meaning that any ACA Affiliated Committee using a nominations platform other than Campdraft One for their events, will be charged a fee on a cost recovery basis, from 1 January 2025 onwards.

CARRIED UNANIMOUSLY

Norma Shannon regarding informing the members the reasons as to why this decision has been introduced.

Finance and Administration Sub Committee Report Continued

INT042 Allowances and Payments Schedule

Scott Haley, regarding he had spoken to Rules Sub Committee Chairperson Philip Aikenhead who confirmed there would be no exemptions for particular zones.

ACARESNOV23-35 MOVED Scott Haley SECONDED Peter Petty That *INT042 Allowances and Payments Schedule* be adopted for the 2024 year.

CARRIED UNANIMOUSLY

2024 Budget

ACARESNOV23-36 MOVED Ian Watson SECONDED Peter Petty that the 2024 Budget be adopted.

22 votes were received for the motion, and 17 votes against, including Tom Gleeson

CARRIED

2024 Fees & Charges

ACARESNOV23-37 MOVED Peter Petty SECONDED Evan Acton that the 2024 Fees and Charges be adopted.

22 votes were received for the motion, and 17 votes against, including Tom Gleeson

CARRIED

Rohan Marks shared a reading excerpt from the Management Committee Code of Conduct.

Awards, Promotion and Committee Liaison Sub Committee Report Continued

Proposed Changes To Champion Lady Title

Brian Elliott contacted Sponsor Cristina Jones of Teles One Moore, and confirmed she was happy for ACA to proceed with this recommendation.



It was determined by the Management Committee that the trial be put in place as a national award only.

ACARESNOV23-38 MOVED James McAuley SECONDED Brian Elliott that there will be an award for the Champion Open Lady Rider as a national award only, that would be taken out of the Open Rider Standings, to be trialed for 12 months.

CARRIED UNANIMOUSLY

Rules Sub Committee Sub Committee Report Continued

Rule 8.2

ACARESNOV23-39 MOVED Pete Comiskey SECONDED Brian Elliott that it be recommended to NCCA that rule 8.2 be reworded as follows: 'Rule 8.2 Novice Horse: A Novice horse is a horse that has won first prize in a Maiden 4 Maiden, Maiden, Novice, Ladies, Mens or a restricted campdraft and remains a Novice until the horse has had four wins, excluding the exemptions listed in rule 9.4. A horse that has won an Open campdraft ceases to be a Novice.'

CARRIED UNANIMOUSLY

Kelly Duncan left the room at 8:28am and Gabrielle Franklin assumed the role of minute taker.

Ian Watson arrived at the meeting at 8:31am.

Kelly Duncan returned to the room and reassumed the role of minute taker at 8:34am.



Judges Sub Committee Report

Presented by Glenn Evans, on behalf of Chairperson, Mac Shann

INT042 Allowances and Payments Schedule

The Sub Committee made the following late recommendation to be included in *INT042 Allowances and Payments* schedule:

Judges Seminar Daily Facilitators amount

2023 amount is \$200.00, 2024 recommended to be \$200.00.

Maximum amount paid to ACA Affiliated Committee per seminar

2023 amount is \$3000.00, 2024 amount is recommended to be \$3000.00.

Use of Rule 2.15

The Chairperson drafted a letter that was proposed to be sent to all ACA Affiliated Committees, supporting Judges to apply rule 2.15 per the Rule Book. Glenn Evans shared the letter with the Management Committee for approval.

ACARESNOV23-32 MOVED Wendy SECONDED Greg Sibson that a letter as written by the Judges Chairperson be sent to all ACA Affiliated Committees in regards to Rule 2.15.

CARRIED UNANIMOUSLY

Harvey Walters joined the meeting at 8:39am.

Rules I.8 and I.9

The Sub Committee recommend that rules I.8 and I.9 be worded as shown in the recommendations below. That rule I.8 be reworded as follows:

ACARESNOV23-40 MOVED Glenn Evans SECONDED Tom Gleeson that rule I.8 be reworded as follows: 'Any ACA Member desirous of becoming an ACA Trial Judge shall apply in writing to the ACA Management Committee, by submitting a fully completed application form within 12 months of attending a Judges Seminar. This form must include two signatures being either a Facilitator of the ACA Judges Seminar the member attended, or a current ACA Open Judge who was at the ACA Judges Seminar the member attended. The judge's application will be subject to a vote at the next scheduled Management Committee Meeting. If an application is rejected, the ACA Member may reapply no sooner than 12 months from the date of the meeting that the application was rejected.'

CARRIED UNANIMOUSLY

Noel Chiconi addressed the meeting thanking everyone for inviting him to be there. Noel Chiconi left the meeting at 8:45am.

That rule I.9 be reworded as follows:

ACARESNOV23-41 MOVED Glen Evans SECONDED Jack Morris that rule I.9 be reworded as follows: 'Any ACA Trial Judge desirous of being elevated to an ACA Open Judge shall apply in writing to the ACA Management Committee, by submitting a fully completed application form. This form must include the



signatures of two current ACA Open Judges. The judge's application will be subject to a vote at the next scheduled Management Committee Meeting. If an application is rejected, the applicant may reapply no sooner than 12 months from the date of the meeting that the application was rejected.'

CARRIED UNANIMOUSLY

ACARESNOV23-42 MOVED Glen Evans SECONDED Evan Acton that the Management Committee meeting move into committee.

CARRIED UNANIMOUSLY

Kelly Duncan and Emma Starkey left the room at 8:52am.

Trial & Open Judge Applications

The Management Committee determined that it is not a requirement that there is no minimum time to be a trial judge before applying to elevated to an Open Judge.

Brian Elliott and Dane Bateman were directed to count the votes of the judge applications and left the room at 9:09am.

ACARESNOV23-43 MOVED Jack Morris SECONDED Tom Gleeson that the Management Committee move out of committee.

CARRIED UNANIMOUSLY

ACARESNOV23-44 MOVED Ben Hall SECONDED Norma Shannon that the ballots be destroyed.

CARRIED UNANIMOUSLY

The meeting adjourned for a break at 9:15am.

The meeting resumed at 9:31am.

ACARESNOV23-45 MOVED Glen Evans SECONDED Dane Bateman that the trial judge applications for Aaron Willis, Alisha Allen, Amelia Rea, Brooke Stower Callum Cole, Cameron Bates, Cody Hill, Emily Brown, Emily Wallace, Emma Hanrahan, Hugh Griffin, Jordan McDowall, Jorja Luck, Larissa Black, Lucy Davison, Luke Neaton, Mark Lavender, Melissa Salmond, Monique Coles, Pat Luck, Royce Hanrahan, Tim Borg, Todd Hatfield, Tom Wallace, Tyler Ware, Zachary Wass be accepted and the trial judge application for Kristy Dmitrieff is unsuccessful. That the open judge applications for Ben Williamson, Brent O'Donnell, Cameron Wilson, Christopher Williamson, Curtis Cherry, David Reiter, James Moorhead, Kevin Ryan, Lloyd Davidson, and Trevor Richards are accepted and the open judge applications for Jack Southern, Mark Wonka and Narda Grover are unsuccessful.

CARRIED UNANIMOUSLY

Pete Comiskey returned to the room at 9:33am.



General Business

Ben Hall regarding communicating with the members about decisions made at the Management Committee.

Rohan Marks, regarding it is the shared responsibility of the Management Committee to share information proactively.

Norma Shannon, regarding the meeting venue being located in Brisbane.

Rohan Marks, confirmed the meeting venue is being looked into and considered.

Tom Gleeson, regarding asking members to confirm if they want to be on the judges panel.

Gabrielle Franklin confirmed that confirmed that the ACA Office team actively completed this task after the August 2022 meeting.

Conversation was held around the clean up of the horses in Campdraft One. Gabrielle Franklin confirmed she would look into options in relation to removing unregistered horses with no points or outstanding nominations annually.

Stephen Sheppard left the room at 10:10am.

Stephen Sheppard returned to the room at 10:12am.

Annie Williams, regarding sharing a comparison of other our membership fees in comparison to others in the ACA news. It was determined by the Management Committee that this would not be appropriate.

Ben Hall, regarding sharing that comparison within the Management Committee so that they can proactively talk to members about membership fee comparison.

Gabrielle Franklin confirmed that she will share the breakdown of fees comparison to the Management Committee.

Jack Morris, regarding supporting the opportunity to positively promote the decisions made in this meeting, despite those not voting for the resolutions in regards to fees and charges. The Management Committee need to work together. Wendy Wockner supports this.

Ian Watson, regarding it is timely to put in the magazine about what you get for your membership, including where the association as at with Campdraft One.

Glenn Evans, regarding that the incoming correspondence from Toni Webster be reviewed by the Rules Sub Committee. The Management Committee determined that this rule is regularly brought up and discussed within meetings that there are no changes. Glenn Evans, regarding that the rule relating to run restrictions is instead relevant to be reviewed by the Sub Committee.

Jenni Ivers left the room at 10:22am.



Brian Elliott, in regards to prize monies and if there are any checks completed by ACA to ensure the prizes given out are correct. The Management Committee determined that there were no checks that are completed.

Evan Acton, regarding sharing appreciation and thanks to the cattle donors and the large contribution they make. Evan suggested that there is a certificate of appreciation that committees can have access to. Rohan Marks confirmed that this is also considered from an Animal Welfare point of view.

Jenni Ivers returned to the room at 10:25am.

Tom Gleeson, regarding that the secretary teleconference have been successful and the Campdraft One team could look to involve more teleconferences instead of face to face meetings.

UNAPPROVED



Next Meeting Dates

Management Committee Meeting and Annual General Meeting

Dates for the next Management Committee Meeting and Annual General Meeting were determined to be on the 22 April 2024, the day prior to the start of ACA's 2024 National Finals, to be held at Dalby.

Rohan Marks thanked all of the Management Committee for their attendance and their healthy discussions in consideration of keeping the association moving forward.

Rohan Marks closed the meeting at 11:00am.

UNAPPROVED