



Australian Campdraft Association Inc. Minutes Of The Annual General Meeting

Held at Dalby Events Centre on 22 April 2024, commencing 6:28pm.

Attendance

Sixty one (61) members, and two (2) observers as per the Attendance Book, and five (5) staff were in attendance.

Welcome

President, Rohan Marks welcomed all in attendance and thanked everyone for attending the AGM in Dalby.

Notice Convening The Meeting

Rohan Marks read the notice convening the meeting.

Apologies

Read by Gabrielle Franklin.

MOVED Sean Dillon SECONDED Tom Gleeson that the apologies as received from Allister Butcher, Ben Stanger, Bill Carey, Brian Elliot, Charles Smith, Cheyne Williams, Dan Condon, Gayle Shann, Greg Sibson, Harvey Walters, Hugh Philp, Jack Harries, Jack Morris, Jack Southern, James Moorhead, Jenni Ivers, Jim Daley, Joshua Phelps, Kimberley Harries, Lynne Lucas, Mac Shann, Norma Shannon, Paul McKey, Phillip Aikenhead, Rod Carpenter, Scott Haley, Tania Moorhead, Wendy Wockner be received and accepted.

CARRIED UNANIMOUSLY

Confirmation of Previous Minutes

MOVED Rohan Marks SECONDED Jason Comiskey that the minutes of 2023 Annual General Meeting of the Australian Campdraft Association, as presented in Appendix A in the agenda, be confirmed.

CARRIED UNANIMOUSLY

President's Report

MOVED Rohan Marks SECONDED Stewart Wallace that the Presidents Report as presented in Appendix B, be received.

CARRIED UNANIMOUSLY

Vice President's Report

MOVED Peter Petty SECONDED Kay Radke that the Vice Presidents Report as presented in Appendix C, be received.

CARRIED UNANIMOUSLY

Vice President's Report

MOVED Sean Dillon SECONDED Simon Knight that the Vice Presidents Report as presented in Appendix D, be received.

CARRIED UNANIMOUSLY



Vice President's Report

MOVED Stephen Sheppard SECONDED Pete Comiskey that the Vice Presidents Report as presented in Appendix E, be received.

CARRIED UNANIMOUSLY

Treasurer's Report

MOVED Ian Watson SECONDED Evan Acton that the Treasurer's Report as presented in Appendix F, be received.

CARRIED UNANIMOUSLY

Secretary's Report

MOVED Annie Williamson SECONDED Dane Bateman that the Secretary's Report as presented in Appendix G, be received.

CARRIED UNANIMOUSLY

General Business

The President, Rohan Marks, asked for questions from the floor.

Tom Gleeson, regarding the appropriate time to add into the constitution, rules for electronic voting. Sean Dillon replied that it is within the Bylaws as to how the ballot paper may be conducted. A ballot paper does not in itself need to be presented as a single piece of paper. In relation to adding to the Constitution for an electronic vote, this may be brought forward at anytime, through the appropriate channels and within correct timeframes.

Tom Gleeson queried if the candidates see the number so votes cast Rohan Marks answered; yes, they can ask for any information regarding the vote. The company engaged is an impartial to conduct the vote. The voting process is per the Constitution and Bylaws.

Meeting Close

President Rohan Marks thanked members for their attendance and declared the meeting closed at 7:15pm.



APPENDIX A

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APPENDIX B

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ACA President Report – Rohan Marks

Good Evening to all of our esteemed guests this evening, including members, committee, volunteers and our patron, Ed McCormack

Welcome to the 2024 Annual General Meeting of the Australian Campdraft Association.

The past 12 months have been permeated with many realised successes for ACA. Before I speak on those, however, I would like to make mention of ethics.

Our campdrafting community is, on the whole, self governing, safe and moral. This is a testament to the character, and actions, our membership and volunteer base, many of whom have been, currently are, or will be, ACA Management Committee Members or ACA Staff.

Quality of character aside, there are a number of mechanisms that regulate the ethical standards, decision making processes and conduct of our Management Committee and staff members. For our Management Committee, these include a Code of Conduct, and opportunity at the outset of each Management Committee Meeting to declare personal interest. For our Staff, they include fit for purpose Employment Agreements and detailed operational policies and procedures.

Please be assured that the affairs of our Association are handled in a manner that is not only virtuous, but transparent. This includes the current lease on the Toowoomba Office.

On the subject of the Toowoomba Office, for anyone not aware, ACA relocated it's headquarters to Toowoomba in 2023, and in August, signed a three year lease on an office premises located on Mort Street. This lease allows for an early exit at the conclusion of years one or two, if required, an option which may be made use of should ACA purchase it's own property in due course.

In Roma, the house and office were both sold in 2023, the funds now sitting in term deposit arrangements until later this year. At future meetings, the Management Committee will consider the most appropriate investment for ACA in terms of an office building , and I look forward to discovering what opportunities their combined experience uncovers.

The move to Toowoomba has presented only benefits, and no disadvantages. It is evident now that ACA have a well resourced workforce, where a higher-than-ever-level of service to members and committees is maintained, operating out of a small city where resources for running a business are abundant. This was a critical step in not only future proofing ACA, but maintaining our pace as a progressive Association.

So with all of this realised; where to for the rest of 2024?

Well, as at today, we have just over 5,432 members, meaning another 2,800 (stated 2,00) members will see us reach budget for the year. No one can predict the future, but I have a high level of confidence that at the end of this financial year, our member numbers will be close to budget.

The principal metric I use in making this projection, is that from May to December last year, there were 1064 people who paid their membership. The late fee having been abolished this year would suggest membership renewals later in the year will be increased. For anyone wondering about the impact of the creation of another campdraft Association on this membership number, I would reply that I think this is unlikely, given that competitors will likely want to attend some ACA events, requiring an ACA membership.

It is with disappointment that I notice the magnificent work of ACA volunteers over the past fifty years has been hijacked and then used against ACA by a break away organisation (association mentioned). The many hours of deliberation when writing the Constitution, rules and bylaws, the time and effort put into attending meetings, the efforts in the protection of cattle donors, committees, judge and members, has been duplicated and used without consideration for, or consultation with, the authors of these well written documents. The insurance policies and our wages, which you, the members, have paid for, have been used



and copied to create the launching pad for this new organisation. It is proof of the exceptional job that ACA volunteers have done when one wants to follow them so closely.

So far this competition season, 70 percent of affiliated committees have used, or told us they are going to use, Campdraft One. The support from the platform, by way of use from committees, since it's inception has only continued to increase. This is truly a positive thing to see.

I am looking forward to the next five days of campdrafting, and even more so, to celebrating our horses and riders that have performed so well over the season, on Saturday night at the Presentation Dinner. Some titles will be hotly contended this week. Based on end of season points; the winners of the Novice Horse, Novice Rider, Maiden Rider and Juvenile Rider are unknown, and will make for some excellent campdrafting.

Thank you to my fellow Executive for your contributions over the past 12 months. To our outgoing Vice President, Stephen Sheppard, thank you. Shep has been an ACA Vice President for eight years; your dedication and service has been unwavering.

I move that my report be accepted.

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APPENDIX C

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ACA Vice President Report – Peter Petty

Good Evening Member, Committees, Guests, and Patron, Ed McCormack.

Tonight I would like to reflect on the benefits within the Australian Campdraft Association that we are all offered as a Member.

The ACA, over more than fifty years now, has grown into a huge membership base, one of the strongest horse organisations in the country. We have proven ourselves to be strong in many areas, including the following opportunities and benefits:

- Youth Camps.
- Starter Clinics.
- Campdraft Judging Seminars.
- Bimonthly Magazine; and.
- Round The Clock Committee Support.

The Campdraft One platform is a nomination platform which us as members own. It is what part of our membership fees goes toward the improvement and the strengthening of our sport. As Vice President, I would encourage all campdraft committees to take every opportunity to use this platform.

Our Youth Camps are provided by our association with experienced instructors. We are enabling our young members a good foundation, self confidence, horsemanship skills and the lifelong benefits of teamwork mateship.

Our Starter Clinics, once again with experienced instructors, provide helpful advice for competitors just starting out in the sport of campdrafting. These clinics are also available to those that want to fine tune their skills.

Our judging seminars are provided by our Association to improve and to raise the standard of judging right across the board. Over a number of years these seminars have proven to be the backbone of why judging have improved so much over the years. These seminars, once again provided to our members and upcoming judges by our association, show the commitment, time and effort given by the facilitators when holding these seminars.

Our Round The Clock Committee Support includes the availability for committees to head to our website, anytime, and book a phone support meeting with a Campdraft One Team Member at a time that suits them. Pre and post affiliation packs are sent directly to our committees each year; the feedback we have received is that these are fit for purpose, valued resources for our committees. Additionally, our Secretaries Only Facebook Group provides a private forum for Secretaries to interact with the office and one another. Our Customer Service Policy, since 2018, sets out that all enquires will be responded to on the same business day, or next business day at the latest – something I am very proud to say the team uphold rigorously. Furthermore, the Committee Tab on the ACA Website is a comprehensive resource for committees throughout the year.

Our code of conduct is an area which I need to speak on. Every organisation has rules and regulations which needs to be adhered to. There is an expectation of how competitors and judges conduct themselves while at a campdraft. This is an area which at times can be controversial and can raise differences of opinion and views; however, it cannot be denied that a fair system, based on best practice, is adhered to by all involved.

In order for us to have a professional, safe and fair association, remembering the commitment of those who established the ACA, we need to invest financially. We need to acknowledge the time and effort our instructors and facilitators invest in us as members, with much 'behind the scenes' work that may not be



acknowledged with no financial gain. The commitment is due to the love of campdrafting and the knowledge that with having legal structures and insurances like the public liability we offer affiliated committees, we are able to continue to provide a high standard to all involved.

In summary, if I was considering joining an association like the ACA, I would be looking for what we are currently offering. I would be secure in knowing that my membership fees are providing me protection, knowledge, learning skills, mateship and a sense of being.

I move that my report be accepted.

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APPENDIX D

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ACA Vice President Report – Sean Dillon

Good evening members, Mr President and Patron Mr Ed McCormack.

I would firstly like to acknowledge and thank Ed McCormack for his significant contribution over the many years he has been associated with ACA, not only in his role as Patron, but in years gone by as a member, leading the way in a supportive approach to our sport. It has not gone unnoticed how much you have given to our Association, and to our sport in general, you've filled that role to its capacity as you have with many other roles you've held. Thank you for everything you've done, I ask for a round of applause.

I would like to pay acknowledgment to outgoing Vice President Stephen Shepherd, in his time as a councillor but also as an executive member for eight years in the position of Vice President,

In your dedication Shep over this time, having served with three (3) Presidents, including myself as Acting President, you are to be commended on not only the work you've given to your position on many of the sub-committees you've been part of in the ACA but also to your dedication, commitment and diplomacy you've brought to the role as a delegate to the NCCA, one of the best I've seen in my time having served together. Your stewardship and ability to talk through an issue and be able to explain it in a way for others to understand it is a credit to you. A direct result of your diplomacy is the ACA being held in high regard and respect from people as south as Victorian organisations right through to Northern Queensland. So, thank you very much Shep.

Last year I mentioned the prevalence of the use of social media of unsavoury and negative comments, although this may not have abated, I would like to congratulate the vast amount of you for the positive social media interaction in the past 12 months, credit should be given to you the members for moving forward in a positive manner, not only in comments on posts, but creation of pages and events that promote our sport and events in a positive way.

Of major concern within our sport currently is the Code of Conduct, along with animal welfare, they both are the two biggest challenges for organisations moving forward.

Firstly, Code of Conduct; the hardest job for volunteers to undertake is the enforcement of the rules, for years since its inception it's been driven by the honesty of fellow competitors and the willingness to accept the judge's decision, as well as the committees.

When the sub-committee gets involved through the clear and transparent Code of Code procedures it due to a scenario that has made someone too uncomfortable or there is a situation around a rule that can't be ignored. I urge members to place considerable attention to their behaviour towards all volunteers and committees, as well as familiarise themselves with the rules and regulations of our sport, from either the Office, President or a Councillor. This is the only way you will receive the clarity and the protection you need to ensure that you don't get brought to the Code of Conduct Sub-Committee.

Animal Welfare has become a point of interest with a piece of legislation currently before the Victorian Parliament which forces users of animals for sporting events to consider the animal feelings. It documents processes for protecting them and their mental state, ensuring the animal is well cared for. It has not yet to be passed but is only a matter of time before it will be. As is the case with most new pieces of legislation, it won't be long before other states follow suit, if this is passed. The NCCA at the ACA instigation received a deputation twelve (12) months ago regarding the introduction of a "One Welfare" concept, which builds the standards and guidelines for the industry, for a sport, or for any other industry where animals are used, before Government imposes their regulations. Although it is progressing quietly, there will need to be considerable attention from the ACA towards ensuring that the One Welfare concept is approved over the next year, if we are to stave off a similar approach in the north. It will be very difficult for those in Victoria to document and account for both the cattle and the horses state of mind. It has been seen already in Rodeo



in Victoria, the cost involved in the protection of animals, be it a Vet, or “Doctor of Animal Behaviour” on the grounds or something similar. That would be a much greater cost than if our sport wrote the rules first, and then a Government in Queensland and/or New South Wales ask the industry what is believed by them to be acceptable, we would be able to hand over an industry adopted package.

So, if you are asked as a member, a committee, a cattle donor to partake in some simple exercises to ensure the safety of the sport, I urge you to do so. I’m aware of some cattle donors that are very proactive in the espousing the welfare benefits to the use of their livestock, and we will be working closely with a consultant in this space over the coming months.

Before I close I would like to acknowledge the sponsors of the association, whether they sponsor the ACA generally or the smallest committee, they all contribute in some way to the success of our sport, allowing members to participate at as lower cost as possible and I’d like to thank you very much for your support.

Thanks to Rick Young and DDASHS Branch for proceeding under the wet conditions, the never say die attitude of the Committee to make sure this event happens and to the best of your ability needs to be commended so I wish you, Nathan and the team all the very best for the week ahead.

Lastly, I would like to thank the members for the support you have placed in me for the last several years as Vice President and President, it’s been an honour to serve in this role. There’s nothing about the job that’s easy and often it’s the tough conversations that are the best to have as I’d sooner address a members, judges or committees concerns than to have it with someone else. I encourage you to seek out whoever the executive be post the election tonight, and begin those conversations, because we’d much sooner address them then not.

I asked that my report be accepted.

MOVE Sean Dillon SECONDED Simon Knight CARRIED

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APPENDIX E

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ACA Vice President: Stephen Sheppard

Good Evening Members, Guests and Patron Ed McCormack

I would like to present my final Vice President's Report for the ACA.

10 years ago, the ACA conducted a survey, and held a strategic view meeting to discuss the best way forward, during the rising popularity of campdrafting. The survey concluded that members wanted their own nomination platform. The other points discussed were reliant on the development of a suitable program, hence the development of Campdraft One. This is more than just a nomination platform. It can correlate points, maintain a horse and member database, allow membership renewals and link with the ACA accounting system.

The data gained from Campdraft One has enabled the Management Committee to make informed decisions. As with any program, it is only as good as the data entered into it, but the more committees use Campdraft One, the more accurate this data will become. I believe the development of Campdraft One has been a wise decision and will pay dividends in the future for the ACA. For a purpose built program of this sort, I believe the cost to be very reasonable, and I would like to thank all involved in the development of this program.

During my time on the ACA Management Committee, I have had the opportunity to meet many like-minded people and observe the way different people go about the decision-making process. I have learnt a lot in the last 10 years, and I believe my time on the Management Committee has helped me in my business and personal life. I would like to thank all Management Committee members both past, and present. It is no small effort to donate your time and travel at your own expense to meetings, and just spend the hours on the telephone that is sometimes required. There is a massive amount of work that goes on behind the scenes carried out by the ACA Office Team and Management Committee volunteers that contributes to the ongoing management of campdrafting. The development of various processes and procedures, whether we like them, or not, is paramount to the longevity of the sport. Policy surrounding such things as first aid, animal welfare, gymkhanas, and compliance with the National Sports Integrity Framework are essential to see that the sport continues into the indefinite future.

All members have invested in the ACA, and I feel that the Association is in a great position, as with any organisation, there are many overheads and costs, but I believe the Association to be in a good financial position, and with continued strong, and responsible financial management, will continue to be so for a long time.

I am proud to have been a part of this journey for the last ten years, and I am glad to have been able to contribute to the ACA. To the Presidents that I have worked with during my time as Vice President. Ian, Hugh, Sean and Rohan your dedication to the ACA is without question; the transparency and communication between the office and Executive during the decision-making process has been second to none. In an organisation such as this that covers such a large area and encompasses so many members, it is hard to get every decision correct, but I believe the decisions made have been for the betterment of the sport, and are to the benefit of the majority of members.

I would like to move that my Vice President report be accepted.



APPENDIX F

UNCONFIRMED



ACA Treasurer Report: Ian Watson

Good Evening to everyone in the campdrafting committee that has joined us here for tonight's Annual General Meeting.

Firstly, I would like to acknowledge Ed McCormack's contribution, and thank him for his Patronage.

I would also like to make special mention to Stephen Sheppard, and his contribution over eight (8) years as Vice President, thanks Shep.

It is with pleasure that I present the financials, and results of the audit, for the 2023 financial year. This year, the audit was completed by McConachie Steadman. At least year's AGM, Power Tynan were endorsed to complete this audit, however, a more suitable option was since identified in McConachie Steadman. A copy of the report has been made available on the ACA Website, for all members and committees to peruse. Alternatively, there are a couple of printed copies here with our office team this evening if you would like to look at them. And, as with every year, relevant parts of the financials, and the audit reports, will be printed in an upcoming ACA News magazine.

At the end of 2023, the Association liabilities were made up of just under \$450,000.00 cash at bank and approximately \$976,000.00 million in plant, property and equipment. The plant, property and equipment was made up of the ACA Office Building, the Campdraft One Software and the ACA Mobile Office Trailer, with the ACA House having been sold in August 2023 and the ACA Server having been disposed of, with the office moving to a cloud based IT infrastructure that will save the Association \$75,000.00 over the next 5 years. Therefore, total assets came to approximately \$1.4 million. Liabilities at the end of the year were minimal, totalling approximately \$79,000.00, and made up of staff leave liabilities, supplier payments, and statutory obligations such as superannuation and taxes.

This figure excluded the remaining commitment payable to NWC Holdings for the Campdraft One software. This commitment has also been removed from the asset side of Campdraft One on the balance sheet, meaning for the year ending 31 December 2023, the Campdraft One asset shows a value of \$584.

Cost of Labor is a significant cost in any industry these days and with that comes staff entitlements. These liabilities have been taken up in the balance sheet, and they will move across to payables as used.

Should you have further questions, I welcome you to submit them to the Operations Manager following the conclusion of this meeting, and I will reply to you in writing, within 10 business days. Thank you for your attention to the finances of the Association this evening.

In closing, I move that the 2023 Financial Report be accepted, and that the previous resolution to endorse Power Tynan as the 2023 financial year auditor be rescinded, that McConachie Steadman be retrospectively endorsed as the auditor for the 2023 financial year, as well endorsed as the auditor for the 2024 year.

I would like to move that the Treasurer's report be accepted.



APPENDIX G

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ACA Secretary Report On The Election Of The Management Committee Members

Mr President and Members, I advise that:

- A ballot was required for the three offices of Vice President.
- For this zone, a total of 1147 valid responses were received.
- There were no valid nominations for the following offices of the Management Committee:
 - Central Western New South Wales Zone.
 - Victorian Zone.
- Three nominees were appointed to a casual vacancy.

The names of candidates who are taken to be elected as the only nominees for the office, including those who nominated late, and those appointed to a casual vacancy, are stated below in Schedule A:

Schedule A

Office	Names of Candidates
President	Rohan Marks
Vice Presidents	Peter Petty, Robert Daly, Sean Dillon
Treasurer	Ian Watson.
Zone Management Committee Members (Councillors)	
Border Zone	Annie Williamson.
Central Zone	Gayle Shann, Mac Shann, Pete Comiskey, Norma Shannon, Rod Carpenter, Tony Kehl.
Central Western New South Wales Zone	Nil.
Eastern New South Wales Zone	James Moorhead, Tania Moorhead.
Northern Territory/Western Australia Zone	Kimberley Harries, Jack Harries.
Northern Zone	Ben Stanger, Evan Acton, Jenni Ivers, Wendy Wockner.
South East Zone	Glenn Evans, Jack Morris, Scott Haley, Shay Pratt.
Southern Zone	Brian Elliott, Mat Durkin.
South West Western Australia Zone	Jim Daley.
Tasmanian Zone	Nil.
Victorian Zone	Nil.
Western Zone	Jason Comiskey, Tom Gleeson.



- In accordance with the ACA Constitution and the Bylaw: Electing the Management Committee; the following three members were appointed to casual vacancies in Northern Territory/Western Australia Zone: Greg Sibson, Harvey Walters and Michael Dwan. One member was appointed to a casual vacancy in Border Zone: Les Hopkins. One member was appointed to a casual vacancy in Central New South Wales Zone: Shelley Curr.

Members of ACA Management Committee as at 22 April 2024 are:

Office	Names
President	Rohan Marks
Vice Presidents	Peter Petty, Robert Daly, Sean Dillon
Treasurer	Ian Watson.
Zone Management Committee Members (Councillors)	
Border Zone	Annie Williamson, Jack Southern, Les Hopkins*.
Central Zone	Gayle Shann, Mac Shann, Norma Shannon, Pete Comiskey, Tony Kehl, Rod Carpenter.
Central Western New South Wales Zone	Nil.
Eastern New South Wales Zone	James Moorhead, Tania Moorhead.
Northern Territory/Western Australia Zone	Greg Sibson*, Harvey Walters*, Jack Harries, Kimberley Harries, Michael Dwan*.
Northern Zone	Ben Stanger, Dan Condon, Evan Acton, Hugh Philp, Jenni Ivers, Wendy Wockner.
South East Zone	Charlie Smith, Dane Bateman, Glenn Evans, Jack Morris, Kay Radke, Scott Haley, Shay Pratt, Simon Knight.
Southern West Western Australian Zone	Allister Butcher, Jim Daley.
Southern Zone	Brian Elliot, Dale Chicken, Fiona Radke, James McAuley, Mat Durkin.
Tasmanian Zone	Lynne Lucas.
Victorian Zone	Nil.
Western Zone	Ben Hall, Jason Comiskey, Josh Phelps, Tom Gleeson.

Vacant Positions on the Management Committee as at 22 April 2024 are:

Office	Vacancies
President	Nil.



Vice Presidents	Nil.
Treasurer	Nil.
Border Zone	1 for a 2 year term.
Central Zone	Nil.
Central Western New South Wales Zone	1 for a 2 year term.
Eastern New South Wales Zone	1 for a 2 year term, 2 for a 1 year term.
Northern Territory/Western Australia Zone	Nil.
Northern Zone	Nil.
South East Zone	Nil.
Southern Zone	1 for a 1 year term.
South West Western Australia Zone	Nil.
Tasmanian Zone	Nil.
Victorian Zone	1 for a 2 year term.
Western Zone	Nil.

Gabrielle Franklin
Operations Manager