



### **Management Committee Meeting Minutes**

Held Tuesday 23 April 2024 at the Dalby Events Centre, Dalby Showgrounds.

#### **Welcome**

8:04am Rohan Marks declared the Management Committee Meeting open. Rohan welcomed all for attending and thanked everyone for their flexibility, with special thanks to Tom & Kathleen Gleeson for staying, considering the short turnaround of change of date of the meeting.

Rohan welcomed Bill Carey, Michael Dwan and Tony Kehl to their first meeting.

#### **Condolences**

The Management Committee Members and observers, paid their respects to Bill Keene, observing a minute's silence.

UNCONFIRMED



## Apologies, Proxy Votes, and Attendance

### Apologies and Proxy Votes Received

Name	Proxy
Allister Butcher	Pete Comiskey
Ben Stanger	Ben Hall
Dan Condon	Ben Hall
Gayle Shann	Ben Hall
Greg Sibson	Rohan Marks
Harvey Walters	Rohan Marks
Hugh Philp	Rohan Marks
Jack Harries	Glenn Evans
Jack Morris	Ben Hall
Jack Southern	Robert Daly
Jenni levers	Sean Dillon
Jim Daley	Glenn Evans
Kimberley Harries	Glenn Evans
Lynne Lucas	Tom Gleeson
Mac Shann	Ben Hall
Norma Shannon	Tom Gleeson
Rod Carpenter	Pete Comiskey
Scott Haley	Kay Radke
Wendy Wockner	Ben Hall

ACARESAPR24-01 MOVED Sean Dillon SECONDED Mat Durkin that the apologies and proxies as presented in the agenda be received and accepted.

CARRIED UNANIMOUSLY



## Attendance – Management Committee Members, ACA Office Team, and Other Persons

Name	Executive Position or Zone
Rohan Marks	President
Peter Petty	Vice President
Sean Dillon	Vice President
Stephen Sheppard	Vice President
Ian Watson	Treasurer
Annie Williamson	Border Zone
Bill Carey	Border Zone
Ben Hall	Western Zone
Brian Elliott	South East Zone
Charles Smith	South East Zone
Dale Chicken	Southern Zone
Dane Bateman	South East Zone
Evan Acton	Northern Zone
Fiona Radke	Southern Zone
Glenn Evans	South East Zone
James McAuley	Southern Zone
James Moorhead	Eastern New South Wales Zone
Jason Comiskey	Western Zone
Joshua Phelps	Western Zone
Kay Radke	Southern Zone
Les Hopkins	Central Zone
Mat Durkin	Southern Zone
Michael Dwan	South East Zone
Pete Comiskey	Central Zone
Robert Daly	Southern Zone
Shay Pratt	Southern Zone
Simon Knight	South East Zone
Tania Moorhead	Eastern New South Wales Zone
Tom Gleeson	Western Zone
Tony Kehl	Central Zone
<b>ACA Office Team and Other Persons</b>	<b>Staff &amp; Other Persons Position</b>
Gabrielle Franklin	Operations Manager
Siobhan Davison	Office Manager
Emily Castrigno	Campdraft One Lead
Emma Starkey	Administration Assistant
Greta Keene	Magazine Coordinator
Andy Paine	Observer
Chris Hall	Observer
Kathleen Gleeson	Observer
Stewart Wallace	Observer



**Confirmation of Previous Minutes**

**Management Committee Meeting Minutes held 18 and 19 November 2023**

ACARESAPR24-02 MOVED Peter Petty SECONDED Annie Williamson that the minutes of the Management Committee Meeting, held Saturday 18 November and Sunday 19 November 2023, as presented in Appendix A in the agenda be confirmed.

CARRIED UNANIMOUSLY

UNCONFIRMED



## **Declaration Of Interests & In Committee Discussions**

### **Note To Management Committee Members**

Management Committee Members were reminded of their duty to declare any interests prior to a topic of conflict being discussed.

The meeting moved to the Treasurer's Report.

UNCONFIRMED



## Business Arising from Previous Minutes

### Confirmation of Flying Minute – Rule B (ii)

The Management Committee were asked to confirm the Flying Minute, circulated 25 January 2024, whereby it was voted twenty six (26) for and twelve (12) against to 'Reduce the minimum number of first round runs from 8 to 6 for a draft conducted on 2 or more days.

Discussion was had, as requested by various Management Committee Members, regarding changing this from a rule to a guideline. Comments made by Management Committee Members at the time of voting for the Flying Minute, as presented in Appendix B in the agenda.

ACARESAPR24-05 MOVED Sean Dillon SECONDED Mat Durkin, that the Flying Minute circulated 25 January 2024, whereby it was voted twenty six (26) for and twelve (12) against to 'Reduce the minimum number of first round runs from 8 to 6 for a draft conducted on 2 or more days' be confirmed.

CARRIED UNANIMOUSLY

Discussions were held regarding moving from a rule to recommendation. Management Committee Members raised concerns regarding committees reducing competitor runs back to one (1) run if it became a recommendation. Recommendations leaves it open to committees to restrict how they wish, which could lead to unintended bias towards competitors with large nominations and discriminate those with only a few runs. Competitors need the assurance that any restriction applied would be equitable for all, without bias. Many Management Committee Members felt it should become a recommendation and commented that committees should be allowed to proceed and run their campdraft how they choose to, as they take into consideration the cattle numbers, accepted nominations, time limits, and their community wishes. If programs state, the runs/competitor the competitor can elect to nominate or not depending on their circumstances.

Comments were made about the current restriction, which stands to allow competitors to nominate their now six (6) runs in which event suits them, would a recommendation then allow committees to dictate where the six (6) runs could then be placed. The possibility of looking at creating a rule around the events, eg. that only Novice horses allowed to nominate in the Novice, alleviating nomination pressure on events. Restricting events creates issue for different zones, whereby not all committees run a campdraft with all events. Currently the committee can elect to create the event, using historical knowledge of what best suits. Rules are established to protect competing members, creating fair events for everyone, such as Ladies and Juvenile events.

Trying to accommodate all committees is difficult, Ben Hall suggested that consideration should be given to the number of nominations in the event. He suggested bringing the numbers from 500 back to 300 runs in the event, giving the committee the option to restrict to a minimum of two (2) runs if required for their campdraft. This would include split events, for eg. Where a committee has elected to split the Maiden into an A and B event, it would be the total number of nominations inclusive of A and B. The Management Committee Members agreed to this idea. A show of hands was taken.

- A. If there are more than 300 nominations the committee has the right to reduce the number of runs to a minimum of 2. IN FAVOUR 24.
- B. If there are more than 250 nominations the committee has the right to reduce the number of runs to a minimum of 2. IN FAVOUR 18.

Further discussions were then had that the 300 runs threshold would be too high for smaller committees to adopt. It was decided that this matter be put aside until after lunch.

Rohan acknowledged that if Tom Gleeson needed to leave early that his vote and proxies would be accepted. Tom was in favour of the threshold to be 250 runs per event.



9:12 am Mat Durkin left the room.

Returning after lunch Rohan Marks asked the Management Committee for a show of hands for the number of starters in a single event per Rule E.1. B. be amended to 250. The committee was unanimous.

A motion to change Rule E.1. B.(ii)

ACARESAPR24-18 MOVED Ben Hall SECONDED Michael Dwan that in extreme circumstances committees have the right to make a change to run restrictions, (i.e. where the number of starters exceeds 250 in a single event or an event to be split riders may be restricted to minimum of 2 first round starts for that event).

CARRIED UNANIMOUSLY

### **Rescind Resolution - Term Deposit for Funds From Sale of 134 Northern Road, Roma (House)**

Due to changed circumstances, ACA did not proceed with depositing the \$100,000.00 in January 2024. Therefore, the Management Committee were asked to rescind the existing resolution and pass a new resolution to reflect the changed circumstance.

ACARESNOV23-02 MOVED Harvey Walters SECONDED Ian Watson that the following resolution was rescinded that it be confirmed that twenty nine (29) Management Committee Members were for, and zero (0) against, the following flying minute recommendation: that a term deposit account be opened with Bendigo Bank, and that \$400,000.00 be initially deposited, and a further \$100,000.00 deposited in January 2024.

ACARESAPR24-04 MOVED Ian Watson SECONDED Evan Acton That a term deposit account was opened with Bendigo Bank, and that \$400,000.00 was deposited.

9:15am Mat Durkin returned to the room.

CARRIED UNANIMOUSLY

### **Confirmation Of Flying Minute - Term Deposit for Funds From Sale of 136-138 Northern Road, Roma (Office)**

Tom Gleeson asked if Kelly Duncan was still available as a signatory, Gabrielle Franklin replied, Kelly was currently on Parental Leave, however only two out of the three signatories are required.

9:24am Les Hopkins entered the room.

ACARESAPR24-06 MOVED Sean Dillon SECONDED James Moorehead that the Flying Minute, circulated 19 February 2024, whereby it was voted thirty one (31) for and zero (0) against, 'that \$350,000.00 be deposited into a six (6) month term deposit with Bendigo Bank, and that Rohan Marks, Gabrielle Franklin and Kelly Duncan be delegated the powers to act as authority on the account'.

CARRIED UNANIMOUSLY

9:31am Charles Smith left the room.

### **Potential ACA Headquarters Location – Toowoomba Showgrounds**

9:32am Peter Petty left the room.

9:32am Stewart Wallace entered the room.

Rohan Marks noted that the Royal Agricultural Society of Queensland, Royal Toowoomba Show, who owns the grounds were approached and would not consider providing an office space for ACA use.

9:35am Emily Castringo left the room.

9:35am Sean Dillon left the room.

9:35am Jason Comiskey left the room.



## Nominations Scratchings

9:37am Charles Smith returned to the room.

9:38am Sean Dillon left the room.

9:38am Jason Comiskey left the room.

9:39am Evan Action left the room.

Discussion was had by the Management Committee on what ACA could do to alleviate the financial costs of pre-payment scratching's for committees. It was agreed that NCCA was the correct body to take up this matter. However, recommendations came from the floor that the cattle levy should be set to cover the cost of the movement of unused cattle and that this payment could be made at the time of nominating, this would deter offending members from scratching. It was posed that if Campdraft One held members credit card details as part of their profile committees would have the ability to re-coup the associated costs of scratching's. Although this could be done, it would mean a significant security upgrade to Campdraft One. ACA Office Team can provide data from Campdraft One relating to this matter.

9:43am Emily Castringo returned to the room.

9:43am Emma Starkey left the room.

ACARESAPR24-07 MOVED Ben Hall SECONDED Tom Gleeson that ACA take to the NCCA upcoming meeting a recommendation from the ACA for the NCCA to address the amount of pre-event scratching's that occur and produce a resolution that is satisfactory for associations and affiliated committees.

CARRIED UNANIMOUSLY

Meeting moved to Award, Promotions and Committee Liaison Sub Committee Report.





## General Business

### Campdraft One Update

Campdraft One Lead, Emily Castrigno, provided an update on Campdraft One.

Emily passed out a questionnaire to be completed by Management Committee Members asking them to complete the relevance of Campdraft One updates and enhancements that have been sent from committee secretaries and members for consideration.

Emily invited questions.

No questions were submitted.

Peter Petty regarding the volunteer system being unique to Campdraft One, is this promoted enough, whereby committees are aware this is there to use.

Rohan replied that the amount of information in relation to volunteers, as opposed to having a day membership for those local volunteers to compete at zero cost to them has been well distributed through the councillors to committees.

### Campdraft One Advertising

Further to conversations at the November Management Committee Meeting, Management Committee member, Annie Williamson, presented a proposal for various advertising incentives on Campdraft One, to create a classifieds link for members to be able to advertise items that are associated with our sport. This could be done using a subscription platform for payment of classifieds, which would also be a deterrent to scammers.

Annie Williamson regarding the Campdraft One platform should now be generating an income. Adding a tile that has a link that has retailers that is relevant to our sport, would be an option. Retailers would pay a fee to ACA to have the ability to advertise. Horses and truck advertisements, a subscription be offered that may be within a set period. This would also prohibit scamming advertisements.

9:53am Emma Starkey returned to the room.

Rohan Marks confirmed with Gabrielle Franklin that the ACA home page still can turn on advertisement banners which were created in 2019. Andrew Stallman was originally involved in this. Annie thought this seemed to be a similar platform being proposed for Campdraft One.

Robert Daly questioned what the approximate cost would be, Gabrielle replied for classifieds approximately \$4,000.00 and a Stallions section approximately \$6,000.00, excluding GST.

Many agreed that the opportunity was viable and needed further investigation, Tania wondered what the cost is to scope the idea. Gabrielle Franklin explained the two tier agreement with NWC that the estimate would be free, then if ACA moved forward with the project, it would be \$110.00/hour, excluding GST.

Sean Dillon commented that the classifieds needed to be self-administered, that the ACA Office is not having to manage these matters on a day to day basis. Essentially that the revenue made is not consumed by administration costs. The Office Team would ensure that advertisement is relevant, and no vulgar content is added.

Simon Knight mentioned this it has the potential to gain more members as people visit the site for advertising opportunities.

Tania Moorhead proposed that she work with Annie Williamson to scope this out further, to identify the associated costs of establishing an advertising platform on Campdraft One and to extend on the Website already established advertising banners.



### Unsanctioned Use of NCCA and ACA Rules

ACARESAPR24-08 MOVED Peter Petty SECONDED Brian Elliot that ACA NCCA delegates ask NCCA to consider possible implications of the unsanctioned use of NCCA and ACA rules and policies by other associations.

CARRIED UNANIMOUSLY

10:09am Robert Daly left the room.

10:11am Robert Daly returned to the room.

### Notice of Motion

Management Committee Member, Jason Comiskey, submitted the following Notice of Motion for discussion:

*'I would like the management committee to discuss the penalty to any committee wishing to use another platform for nominations other than Campdraft One.*

*As per previous email and various correspondence with the ACA Office, there are several committees that are comfortable using other platforms. These volunteer groups give up much of their time to run community events which should be supported not penalised.'*

Jason Comiskey stated that committees are unhappy with the proposed fee attracted to those committees who elect not to use Campdraft One but rather another nomination platform next year. Some committee members are reluctant to switch to Campdraft One because of having to learn a new platform.

Rohan Marks understood this, and this will be a major consideration in relation to the budget. We do not want to alienate committees, there is an option to look at accepting revenue options in relation to sponsored sites.

Ian Watson mention that it is not an imposed penalty or fee but rather a cost recovery to bring data from other platforms into Campdraft One.

10:13am Bill Carey left the room.

Jason Comiskey did not believe that committees are going to be happy to pay for this when it is currently done at no cost. He felt Campdraft One needed to be easier to use for all, and that we do not want committees to walk away from ACA until it is.

Ian Watson replied to Jason that there have been many updates and enhancements done over the past three (3) years in relation to the ease of use.

Joshua Phelps said that Jason Comiskey and he rang numerous committees, with very highly educated women and committee users, 6/10 are happy to move forward with Campdraft One, the other four will not move over at all. For committees to be fined for not using Campdraft One was taken very badly from those women.

Simon Knight, we do not want to be penalising committees for not using Campdraft One, it is important we retain our committees and work with them.

10:15am Bill Carey returned the room.

Tom Gleeson said that with 30% of committees deciding to use Campdraft Central, our income is going backwards, we need to soften the motion, otherwise they will all leave to other associations.

Gabrielle Franklin understands the seriousness of the feedback, and communication needs to be better from ACA. If the data comes across correctly from secretaries that following instructions, there would be no cost incurred to committees electing to use another nomination platform. If the data is not correct, then ACA Campdraft One Team needs to correct it to bring that back into Campdraft One after the event. It is not a penalty being imposed, but rather the costs associated with having to clean incorrect data.



10:16am Simon Knight left the room.

Robert Daly said that the perception is it is a charge or penalty. What is the lesser of two evils, ACA to carry the cost of the data clean up or the potential of committees dis-affiliation from ACA. How many may leave ACA thereby losing affiliation fees.

Rohan Marks regarding committee fees budget wise this needs to be determined, as we will have more details regarding committee affiliation by the next Management Committee Meeting in August.

Kay Radke agrees with Robert Daly comment above pertaining to the cost of data cleanse as opposed to loss of affiliated committees.

Evan Acton observed that the ABCRA nominations has a difficult nomination process, ACA are on the right track with our committees and our members.

10:18am Simon Knight returned to the room.

Shay Pratt commented that a portion of ACA member base that have moved across may become dis-satisfied with other associations and realise the benefits of being a member of ACA. We need to have clear communication to members and in particular committees to retain them in the first place and not have them leave, without open dialogue.

Rohan Marks noted on the point made by Shay that all that councillors should be actively discussing and promoting ACA and the benefits of affiliation in terms of insurance and the associated benefits, such as using Campdraft One. With the issue of committees electing not to accept and use Campdraft One, the need for councillors to communicate with their committees and members in their zones is now. With the emergence of other associations, it is necessary for Management Committee Members to proactively discuss with all their committees and members for all to collectively be on the same page. ACA need to give the reasons why decisions are made, with clear concise explanations.

10:24am Michael Dwan left the room.

Charlie Smith believed that committees need to be left alone, to run their own event as they choose.

Tom Gleeson agrees with Jason Comiskey about committees choosing not to use Campdraft One. Tom stated that as a Councillor he has been promoting younger new participants for years, stressing the importance of a day membership, supporting new young maiden riders. He voiced concerns regarding the possibility of declining membership.

Tania Moorhead was pleased to be able to watch the AGM on Livestream it was of excellent quality and the sound was clear. Tania wondered if we should be Livestreaming the Management Committee Meetings, as she feels the Minutes do not capture the essence of the discussion had throughout the meeting.

Sean Dillon fundamentally agreed with this, for transparency. However, for it to work the technology involved is expensive to do this, regarding the sound quality and what type of microphones would be needed.

Rohan Marks stated a quote from a few years ago when it was brought up came in at approximately \$16,000.00. Sean felt this would be about correct still.

10:28am Michael Dwan returned to the room.

Annie Williamson mentioned that she had a letter to submit, however has noted it is on the agenda, so will leave it for then.

Glenn Evans wanted it made clear what determines a Split Campdraft, committees need to understand that it is ONE event and NOT two, would like it to be encouraged more for committees to use this option.

James McAuley spoke in favour of Councillors are doing their part in their zones. On the point of promotion James mentioned that with over 20,000 followers we should all be proactively sharing and commenting on



our Social Media platforms, to gain traction in this space, promoting our association, benefits and highlighting current events. We need to utilise this tool more, it needs to be shared, liked, and viewed.

Fiona Radke regarding retiring councillors and whether they receive a letter of appreciation from the President. Gabrielle Franklin replied yes this is normal process from the President's Office.

Fiona felt that all letters should be read and for each of them to be addressed accordingly, as members and committees have taken the time to write and submit them, giving assurance that they are addressed substantially.

Rohan Marks mentioned that there are time constraints to be considered, but all letters are added as an Appendix, we need to ensure that we follow the agenda and move through things.

Fiona wanted clarification in relation to how the ACA would address a committee which was known to have multiple falls or incidents, suggesting the grounds were unsafe. How as a councillor would we bring this forward. Is there a duty of care as a councillor to bring this back to the next Management Committee Meeting.

10:31am Emma Starkey left the room.

Rohan Marks noted that it should be brought to ACA and Management Committee for it to be addressed.

Sean Dillon regarding certain grounds that are known to be 'unsafe' that ACA liaise with the committee advising that they should address the issues of concern before there is an official complaint and it goes before the Code of Conduct Sub Committee.

Rohan Marks said a general conversation was the best way to approach such circumstances with committees to bring to the attention to the committee that ACA are aware action needs to be taken, prior to an event is run.

Peter Petty regarding 140 years of campdrafting at the next Tenterfield Show Draft. The committee wish to upgrade the carving that is done on the rock and will be asking for financial support from ACA, for the funding of this.

Christine Hall regarding Goondiwindi Committee letter has been covered by what had been discussed but noted that the Committee are not pleased with being told that they will incur a fee for not using Campdraft One.

10:37am meeting adjourned for morning tea.

11:04am meeting resumed.

### **Appointments To Casual Vacancies**

The following ACA Members were appointed to Casual Vacancies on the Management Committee, following the 2024 Annual General Meeting (AGM):

- Greg Sibson.
- Harvey Walters.
- Michael Dwan.
- Selley Curr.

ACARESAPR24-09 MOVED Dale Chicken SECONDED Fiona Radke that, after the 2024 Annual General Meeting (AGM), Greg Sibson, Harvey Walters, Michael Dwan, and Shelly Curr be appointed to casual vacancies on the Management Committee.

CARRIED UNANIMOUSLY



## Outward Correspondence

### General Correspondence

Outward Correspondence sent as of last meeting, held Saturday 18 November and Sunday 19 November 2023, is outlined in the table below.

Ref	Date	To, From, Re
GF1030	2023 11 07	Letter Of Support For Bollon Charity Rodeo Association Inc Grant Application
GF1031	2023 11 08	Letter To Sally Eggleston From OM Re Beverage Sales
GF1032	2023 11 08	Letter To Royal Agricultural Society of NSW From OM Re Invite Notice
GF1034	2023 11 13	Letter To Jessica Spoor From OM Re COC
GF1035	2023 11 20	Letter To Kate Southern From OM Re ACA Youth Ambassador Program Discontinued
GF1036	2023 11 20	Letter To Jack Southern From OM Re ACA Youth Ambassador Program Discontinued
GF1037	2023 11 20	Letter To Luci Cunningham From OM Re ACA Youth Ambassador Program Discontinued
GF1038	2023 11 20	Letter To James Moorhead From OM Re ACA Youth Ambassador Program Discontinued
GF1039	2023 11 20	Letter To Lachlan Durkin From OM Re ACA Youth Ambassador Program Discontinued
GF1040	2023 11 20	Letter To Bessie McNamee (Ford) From OM Re ACA Youth Ambassador Program Discontinued
GF1041	2023 11 20	Letter To Darcy Flamsteed From OM Re ACA Youth Ambassador Program Discontinued
GF1042	2023 11 20	Letter To Dean Radke From OM Re ACA Youth Ambassador Program Discontinued
GF1043	2023 11 20	Letter To Samantha Kerr From OM Re ACA Youth Ambassador Program Discontinued
GF1044	2023 11 20	Letter To Bridget Jamieson From OM Re ACA Youth Ambassador Program Discontinued
GF1045	2023 11 20	Letter To Grace Jamieson From OM Re ACA Youth Ambassador Program Discontinued
GF1046	2023 11 20	Letter To Georgie Horsely From OM Re ACA Youth Ambassador Program Discontinued
GF1047	2023 11 20	Letter To Jack Southern From OM Re ACA Management Committee Member - Border Zone
GF1048	2023 11 21	Letter To Committees From The ACA Management Committee
GF1049	2023 11 21	Letter To Ed McCormack From OM Re Resignation As ACA Patron
GF1050	2023 11 21	Letter To NCCA From OM Re Recommendations From ACA
GF1051	2023 11 21	Letter To Toni Webster From OM Re Request for Rule Change
GF1052	2023 11 21	Letter To Members and Committees From OOTP Re 2024 Budget
GF1053	2023 11 21	Letter To Peter Ellis From OM Re Inappropriate Photos on Social Media
GF1055	2023 12 20	Letter To All ACA Judges Re ACA Judge Status Exercise
GF1057	2023 12 20	Letter To Sarah Wells From OM Re Horse Status
GF1030	2024 01 04	Letter To Peter Black From OM Re 2024 National Champion Rider Title Competition
GF1031	2024 01 04	Letter To Ben Hall From OM Re 2024 National Champion Rider Title Competition
GF1032	2024 01 04	Letter To Pete Comiskey From OM Re 2024 National Champion Rider Title Competition
GF1033	2024 01 04	Letter To Will Durkin From OM Re 2024 National Champion Rider Title Competition
GF1034	2024 01 04	Letter To Bryony Puddicombe From OM Re 2024 National Champion Rider Title Competition
GF1035	2024 01 09	Letter To Steve Comiskey From OM Re 2024 National Champion Rider Title Competition
GF1036	2024 01 09	Letter To WIMC From Kelly Duncan Re Jo Thieme
GF1037	2024 02 28	Letter To Warwick Show and Rodeo Society From OM Re Campdraft Grounds
GF1038	2024 02 05	Letter To Allister Butcher From OOTP Re South West Western Australia Zone Finals
GF1039	2024 02 09	Letter To Catherine Smith ASHS From OM Re Proposed Opportunities Between ACA and ASHS
GF1040	2024 02 13	Letter To Jodi Withers From OM Re Lucy Withers Rider Results
GF1041	2024 02 15	Letter To Mike's Campdraft Supplies From ACA Office Team RE ACA News Advertising
GF1046	2024 04 02	Letter To Supafloats From OM Re Conclusion of Sponsorship Agreement
GF1047	2024 03 06	Letter To Pinkett Sports Club From OM Re Courtesy Letter - Results
GF1048	2024 03 14	Letter To Evan and Kim Acton From OOTP Re Top 30 Shoot Out Contribution Conclusion
GF1054	2024 04 08	Letter To Drew & Sally Stevenson From ACA Office Team Re ACA Sire's Progeny Competition



GF1055	2024 04 08	Letter To Nathan Wilson From ACA Office Team Re ACA Sire's Progeny Competition
GF1056	2024 04 03	Letter To Peter Petty From OM Re Nomination For Vice President
GF1057	2024 04 03	Letter To Phillip Aikenhead From OM Re Nomination For Vice President
GF1058	2024 04 03	Letter To Robert Daly From OM Re Nomination For Vice President
GF1059	2024 04 03	Letter To Sean Dillon From OM Re Nomination For Vice President
GF1061	2024 04 08	Letter To Huon & Colleen Smith From ACA Office Team Re ACA Sire's Progeny Competition
GF1062	2024 04 08	Letter To Margit Nezold From ACA Office Team Re ACA Sire's Progeny Competition
GF1063	2024 04 08	Letter To Nick & Stephanie Hancock From ACA Office Team Re ACA Sire's Progeny Competition
GF1064	2024 04 08	Letter To Berry & Kelly Shann From ACA Office Team Re ACA Sire's Progeny Competition
GF1065	2024 04 08	Letter To Kylie Graham From ACA Office Team Re ACA Sire's Progeny Competition
GF1066	2024 04 08	Letter To Geoff & Wendy Wallen From ACA Office Team Re ACA Sire's Progeny Competition
GF1067	2024 04 08	Letter To Kara & Jamie Gray From ACA Office Team Re ACA Sire's Progeny Competition
GF1068	2024 04 08	Letter To Rob & Wendy Durkin From ACA Office Team Re ACA Sire's Progeny Competition
GF1069	2024 04 08	Letter To Belinda Ellrott From ACA Office Team Re ACA Sire's Progeny Competition
GF1070	2024 04 08	Letter To David & Raelene Smith From ACA Office Team Re ACA Sire's Progeny Competition
GF1071	2024 04 08	Letter To Warren Thompson From ACA Office Team Re ACA Sire's Progeny Competition
GF1072	2024 04 08	Letter To Rob Leach From ACA Office Team Re ACA Sire's Progeny Competition
GF1073	2024 04 08	Letter To Holly Hall Perrin From ACA Office Team Re ACA Sire's Progeny Competition
GF1074	2024 04 08	Letter To Jack & Kimberley Harries From ACA Office Team Re ACA Sire's Progeny Competition
GF1075	2024 04 08	Letter To Codie & Natalie Law From ACA Office Team Re ACA Sire's Progeny Competition
GF1076	2024 04 08	Letter To Rick Young From ACA Office Team Re ACA Sire's Progeny Competition
GF1077	2024 04 08	Letter To Darren & Danni Palmer From ACA Office Team Re ACA Sire's Progeny Competition
GF1078	2024 04 08	Letter To Evan & Kim Acton From ACA Office Team Re ACA Sire's Progeny Competition
GF1079	2024 04 08	Letter To Lloyd Neilsen From ACA Office Team Re ACA Sire's Progeny Competition
GF1080	2024 04 08	Letter To John & Lisa Scott From ACA Office Team Re ACA Sire's Progeny Competition
GF1081	2024 04 08	Letter To Robert Acton From ACA Office Team Re ACA Sire's Progeny Competition
GF1082	2024 04 08	Letter To Steven Hart From ACA Office Team Re ACA Sire's Progeny Competition

Annie Williamson regarding the letter from Goondiwindi Committee stated that it will stay with Campdraft One as it will be hosting the 2025 Finals. They ask ACA to consider the following points.

1. The increase in fees.
2. The Sunset Clause.
3. Campdraft One being a more user friendly platform.

Rohan Marks noted that Christine Hall feels the letter had been discussed, aside from the question of waiving or a reduction on cost to affiliation fees. A letter will be sent to the Goondiwindi Committee in response.

Tom Gleeson was happy that this matter has now been covered.

Mention of the letter from Chinchilla Committee was made, although this had not been brought to the meeting, the Executive are discussing with the committee the details of the letter and waiting on further information, which will be brought forward to the next meeting.

Peter Petty regarding the relationship between the ASHS and ACA.

Gabrielle Franklin commented that Dane Bateman initiated both organisations could promote each other's main events, through magazines and social media. ASHS were receptive, hence there is a link on our main page and promotion over the finals and they will do same for ACA at their finals, a positive outcome.





11:15am Pete Comiskey left the room.

11:15am Kay Radke left the room.

### Judges Correspondence

Judges Correspondence sent as of last meeting, held Saturday 18 November and Sunday 19 November 2023, is outlined in the table below.

Successful Trial	Unsuccessful Trial	Successful Open	Unsuccessful Open
Aaron Willis	Kristy Dmitrieff	Ben Williamson	Jack Southern
Alisha Allen		Brent O'Donnell	Mark Wonka
Amelia Rea		Cameron Wilson	Narda Grover
Brooke Stower		Christopher Williamson	
Callum Cole		Curtis Cherry	
Cameron Bates		David Reiter	
Cody Hill		James Moorhead	
Emily Brown		Kevin Ryan	
Emily Wallace		Lloyd Davidson	
Emma Hanrahan		Trevor Richards	
Hugh Griffin			
Jordan McDowall			
Jorja Luck			
Larissa Black			
Lucy Davison			
Luke Neaton			
Mark Lavender			
Melissa Salmond			
Monique Cole			
Pat Luck			
Royce Hanrahan			
Tim Borg			
Todd Hatfield			
Tom Wallace			
Tyler Ware			
Zachary Wass			

11:17 am Pete Comiskey returned to the room.

11:17am Kay Radke returned to the room.



## Inward Correspondence

### Inward Correspondence

Inward Correspondence received as of last meeting, held Saturday 18 November and Sunday 19 November 2023, as presented in Appendix C in the agenda.

Referenc	Date	Description/Received From
INC352	2023 11 14	Letter From Brett McCamley To OM Re Proposed 2024 Budget Review <b>FOR NOTING</b> <i>Brett wrote a letter to the Management Committee regarding a number of budget considerations. Receipt was confirmed by the ACA Office.</i>
INC353	2023 11 20	Email From Dawn Solomon To OM Re Sponsorship Feedback <b>FOR NOTING</b> <i>An email of thanks was received from Dawn the SWWA Zone Finals. Receipt was confirmed by the ACA Office.</i>
INC354	2023 11 17	Email From Glen Elgin Federation Sports To OM Re Campdraft One Feedback <b>FOR NOTING</b> <i>An email of thanks was received from Glen Elgin regarding the use of Campdraft One and the Top 7 Shoot Out. Receipt was confirmed by the ACA Office.</i>
INC355	2023 11 13	Email From Malcolm Ryan To Tayla Noll Re Letter Of Support <b>FOR NOTING</b> <i>An email was received from Malcolm Ryan requesting that ACA write a Letter Of Support from ACA for Cody's Ryan's school, regarding his absences from school to attend campdrafts. The ACA Office advised that this was not able to be done.</i>
INC356	2023 11 22	Email From Esk Campdraft Committee To OM Re Request For Rule Change <b>FOR NOTING</b> <i>An email was received from Esk Campdraft Committee, requesting that Rule E.1 be altered. The ACA Office was directed to advise that the rule was not able to be changed.</i>
INC360	2023 12 18	Email To OM From Jody O'Brien Re Membership Prices <b>FOR CONSIDERATION</b> <i>An email as received Jody O'Brien requesting a two tier membership. Receipt was confirmed by the ACA Office.</i>
INC361	2023 12 19	Letter To OOTP From Sarah Wells Re Horse Status <b>FOR NOTING</b> <i>A letter was received from Sarah Wells regarding her horse status concerns. The ACA Office sent a detailed reply with information.</i>
INC362	2023 12 20	Email From Chinchilla Campdraft Committee To Management Committee Re Affiliation <b>FOR NOTING</b> <i>An email was received from Chinchilla Campdraft Committee advising they would be affiliating with ABCRA. Receipt was confirmed by the ACA Office.</i>
INC363	2024 01 08	Email From ASCA To NCCA Secretary Re Affiliation <b>FOR NOTING</b> <i>An email was received from ASCA, proposing that ACA reach out to NCCA to encourage allowing ASCA to become affiliated with NCCA. Receipt was confirmed by the ACA Office.</i>
INC365	2023 12 15	Letter From ASHS To OOTP Re Letter of Proposal <b>FOR NOTING</b> <i>Following a request from ACA on ideas as to how we could better support and promote ASHS; ASHS sent a letter with suggested ideas. Receipt was confirmed by the ACA Office and many of these requests were implemented.</i>
INC366	2023 02 19	Letter From Emily Curr To OM Re High School Campdraft Percentile Cup <b>FOR NOTING</b> <i>A letter was received from Emily Curr requesting to reassume the responsibility for coordinating the High School Percentile Cup. ACA agreed to this.</i>
INC367	2023 02 14	Letter From EMT Medical Services To OM Re Medical Provider Comments <b>FOR NOTING</b> <i>A letter was received from EMT Medical Services with suggestions around clarifications/improvements to ACA's Medical Services Policy. Receipt was confirmed by the ACA Office. A review of the policy is being undertaken by Dr Carlin White.</i>





INC370	2024 02 26	Letter From Charlie Staite To OM Re Resignation From Judges Panel <b>FOR NOTING</b> <i>A letter was received from Charlie Staite, advising his desire to resign from the AC Judges Panel. Receipt was confirmed by the ACA Office. Management Committee Member, Jim Daley is currently liaising with Charlie to determine the reason for the resignation, and if there may be any circumstances under which he would withdraw his resignation.</i>
INC377	2024 03 25	Email From Allister Butcher To OM Re ACA SSWA Zone Finals <b>FOR NOTING</b> <i>An email was received from Management Committee Member, Allister Butcher, thanking ACA for the support of the SSWA Zone Finals. Receipt was confirmed by the ACA Office.</i>
INC378	2024 03 28	Letter From Goondiwindi Campdraft Association To OM Re Concerns <b>FOR CONSIDERATION</b> <i>A letter was received from Goondiwindi Campdraft Association, regarding membership fee and Campdraft One concerns. Receipt was confirmed by the ACA Office. The Management Committee are asked to consider.</i>

ACARESAPR24-10 MOVED Peter Petty SECONDED Evan Acton the Outward Correspondence, Judges Correspondence, and Inward Correspondence, as presented in the agenda, be approved, and received.

CARRIED UNANIMOUSLY

11:18am Observer entered the room.

UNCONFIRMED



## Officer's Reports

### Operations Manager

A report was provided by the Operations Manager, Gabrielle Franklin. Management Committee Members were invited to submit questions or queries to Gabrielle.

Gabrielle Franklin thanked Rohan.

Following up on three separate matters that were raised at the November Management Committee Meeting.

Evan Acton had asked if the Stallion Containment Ad could be featured in the ACA News, to remind competitors of the requirements for containing stallions at events. Gabrielle spoke to Greta, ACA Magazine Coordinator, about this, who advised that the full page Stallion Containment Ad is featured in the ACA News once in every 12 month magazine cycle and will continue to be into the future. The last time that this was published was in the February/March edition. Additionally, a QR code with a link to the Stallion Containment Policy on the ACA website, is printed in every Stallion Edition of the ACA News – the stallion edition is the August/September magazine.

Another follow up from the November Management Committee Meeting was the matter of ACA's proposal to donate and/or lend ACA memorabilia to the Australian Stockman's Hall of Fame. ACA had submitted five Development Collection Plans to the Hall of Fame, suggesting we could donate and/or loan some ACA memorabilia to their facility. Since the meeting, the Hall of Fame have advised they are interested in and agreeable to pursuing this. They are, however, concerned about the limited space they have available, and have advised that in the coming months, they will come back to ACA with a proposal for the type and amount of memorabilia that they would like from ACA. Gabrielle will keep the Management Committee updated on the progress of this.

Finally, at the November Management Committee Meeting, Annie Williamson mentioned that some members were unfamiliar with the zone boundaries. In the April/May edition of the ACA News that just came out, an updated Zone Map and Zone Boundary Description had been featured. Additionally, this document is being featured on social media from time to time.

Gabrielle shared an update of what is currently happening at the Toowoomba Office.

For the month of April, the average time talked on the phone collectively amounts to 4.8 days, and so far for the month of April, the office had sent and received a total of 8302 emails. It is expected, based on previous year's trends, that call, and email volumes will increase as we get further into the competition season. Our Customer Service Policy, adopted by the Management Committee in 2018, sets out that all calls and emails will be responded to on the same business day, or the next business day at the latest.

Call and email volumes, as well as adherence to the Customer Service Policy, are monitored and reported on to the Executive on a six monthly basis. The last time it was checked our adherence to the Customer Service Policy, it was found we were abiding by it at a rate of 99.98%. Gabrielle believed this responsive Customer Service is what sets ACA apart from other organisations.

Looking to other policies, in November 2022, the Management Committee adopted the Live Streaming of Campdraft Events Policy. In conjunction with this policy, we set out to establish a Preferred Supplier Panel of approved Live Streaming businesses, for committees to choose from if they wanted to Live Stream their campdraft. We have undertaken the process of looking for, vetting, and endorsing suitable businesses, and now have six Preferred Suppliers on the panel.

Another topic that has been monitored in the office is the *Privacy Act 1988*. At present, small businesses, of which ACA is one, are exempt from complying with the Act, however, a legislative review is underway that will require small businesses to comply with the act in due course. This will impact how we collect and store members, committee, and other information. Regardless of the legislative changes, we are always striving to



adopt best practice, and over time we will be reviewing our processes for handling member requests to best balance practicality and convenience for our clientele with proper handling of information and requests.

Gabrielle brought to the attention of the Management Committee some of the work that Emma, our Administration Assistant, has done to increase the number of entries into the Sire's Progeny Award. Emma collated a list of around 35 campdrafting sires, and contacted all of them, to ask if they would like to join the competition. So far, some of the letter recipients have signed up for the competition, and we hope to hear from more in the near future. Great work from Emma.

Before wrapping it up Gabrielle explained a handout for distribution to the Management Committee. There is a 104 page document from the Australian Institute of Company Directors that's called Not for Profit Governance Principles. Gabrielle collated the most helpful ten (10) pages and made a copy for all. The ten (10) pages are simply questions for Directors, or, in our case Management Committee Members, to ponder and discuss with one another in considering and gauging our performance and actions in governing ACA. It is some food for thought and she welcomed anyone to contact her to discuss.

ACARESAPR24-14 MOVED Sean Dillon SECONDED Joshua Phelps that the office report be received.

CARRIED UNANIMOUSLY

### Finance Reports

Financial reports of the ACA were submitted to the Management Committee as shown in Appendix D in the agenda, and presented by the Treasurer, Ian Watson.

ACARESAPR24-03 MOVED Sean Dillon SECONDED Jason Comiskey that the payment of accounts (nil cheques) and the Direct Debits, Electronic Funds Transfers and Credit Card Payments from 1 November 2023 to 31 March 2024 be ratified.

CARRIED UNANIMOUSLY

Ian Watson noted that the asset of Campdraft One will be reduced as per the Auditors notes, thereby reducing the liability in the Balance Sheet. The outstanding balance of the NWC Contract (4.5 years remains) will be shifted to payables and as such will be expensed moving forward rather than capitalised. Only true enhancements of Campdraft One will be capitalised from now on.

Ian noted that Campdraft One as a platform was gaining momentum, shown by the high volume of traffic that comes across it. The focus is to grow revenue and as such Management Committee Members should actively be promoting the use of Campdraft One to our Campdraft Committees.

ACARESAPR24-04 MOVED Ian Watson SECONDED Simon Knight that the Financial Report as of 31 March 2024 showing a Credit Balance of \$1,612,952.74 as presented by the Treasurer, be approved.

CARRIED UNANIMOUSLY

8:21am Pete Comiskey entered the room.

The meeting moved back to Business Arising from Previous Minutes.



## Animal Welfare Sub Committee Report

### Presented by Chairperson, Sean Dillon.

Sean stated considering legislation is being presented to the Victorian Parliament for animals' feelings, being their state of mind, be considered, that ACA should consider moving forward with the One Welfare documentation in consultation with Jamie Knox. Sean proposed that the cost of this project be spread over two financial years, this need to be considered in the current year's budget. The threat of governments imposing guidelines on associated animal industries, if the Victorian legislation is passed would be the largest the industry had seen in a long time. As part of the animal industry, one that uses the animals for recreational benefits it is important that national and international standards and guidelines are created, approved, and adopted. This would then be able to be presented to governments that ask for our industries standards and guidelines for government policy to be created from. Having the documentation ready to pass onto to governments could stop them from imposing unwarranted and unrealistic policy on the industry if it were to be created through parliament and their consultative platforms. If asked by government for the industry standards and guidelines we would be able to provide them with the documentation, which would then be put out to public comment, once that is presented and the public comment date is closed, it is generally adopted as Government policy.

If ACA create and write this document, it will legitimately be the intellectual property of ACA and not able to be copyright. This needs to be brought forward to the next meeting fully budgeted.

Rohan Marks stated that ACA needs to be proactive rather than reactive, to have something ready to present to governments when the time comes.

Sean stated that there are real benefits, and we have the resources to use via James Cook University (JCU) PHD students researching such matters, which will underpin the documentation with research. One of the three pillars of significance is that sport provides an economic and social aspect for communities, which goes straight to the point of mental health. Using JCU researchers allows ACA to work with those in our favour rather than those working against us.

Not only will ACA Animal Welfare Policy benefit our members, committees, and cattle donors, but also other associations in our sport, as well as other sports that use animals for recreational use and could extend right through to industry such as feedlots and the like.

ACARESAPR24-11 MOVED Sean Dillon SECONDED Peter Petty that an Animal Welfare policy be more thoroughly investigated and commence elements of process that may not be injurious on a cost or time basis.

CARRIED UNANIMOUSLY

12:20 Tom Gleeson appointed his proxies Lynne Lucas, Norma Shannon and himself to Kay Radke and left the meeting.

Meeting moved to Code of Conduct Finals Sub Committee.



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**Awards, Promotion and Committee Liaison Sub Committee Report**

**Presented by Gabrielle Franklin on behalf of Chairperson, Jenni Ievers.**

2024 Classic Ladies Foundation Youth Ambassadors; three applications, Charlotte Ernst.

Charlotte Ernst was ACA's successful ambassador, and although not winning the campaign Charlotte, displayed a very professional attitude, created a great deal of social media coverage, and raised much needed funds for the chosen charities.

Meeting moved to Judges Sub Committee Report.

UNCONFIRMED



## Code of Conduct Finals Sub Committee Report

### Presented by Chairperson, Fiona Radke.

Fiona welcomed Les Hopkins, to the sub-committee.

Fiona noted that there are currently a few cases pending outcome, with one heading to tribunal soon. Results of which will be published in the magazine once it has been finalised.

Sean Dillon added to that if councillors believe that if there are elements to Bylaws that could be reviewed and consideration given such as tightening up timeframes for example then the sub-committee are more than happy to have that brought forward, being something other than having to address cases.

Bill Carey asked if there was the potential to impose a monetary fine rather than a time restriction from competing, for those found to be in breach of a rule. Sean mentioned this had been discussed in the past and was found not to be a viable option.

It was noted that to have a meeting via video link had been a good addition for cost efficiency.

Rohan Marks thanked Fiona.

UNCONFIRMED



## Finance and Administration Sub Committee Report

Presented by Chairperson, Rohan Marks.

### MAN002 Style Guide Version 2.01

The Style Guide had a major revision, which was presented as a part of the Office Report at the November 2023 Management Committee Meeting, as presented in Appendix E in the agenda. The Sub Committee recommend that *MAN002 Style Guide Version 2.01* be adopted.

ACARESAPR24-12 MOVED Peter Petty SECONDED Tony Kehl that *MAN002 ACA Style Guide Version 2.01* be adopted.

CARRIED UNANIMOUSLY

### EMP008 Training Policy Version 1.00

A Training Policy has been prepared, to complement, and as an addition to, the current suite of ACA Team Member Policies, as presented in Appendix F in the agenda. The Sub Committee recommend that *EMP008 Training Policy Version 1.00* be adopted.

ACARESAPR24-13 MOVE Mat Durkin SECONDED Les Hopkins that *EMP008 Training Policy* be adopted.

CARRIED UNANIMOUSLY

### COR022 Business Continuation Plan Version 1.01

The Business Continuation Plan has made minor updates to reflect:

1. That ACA no longer has a physical server, and
2. Changed actions in the result of a Campdraft One outage.

As presented in Appendix G in the agenda, the Sub Committee recommend that *COR002 Business Continuation Plan Version 1.01* be adopted.

ACARESAPR24-14 MOVED Sean Dillon SECONDED Dale Chicken that *COR002 Business Continuation Plan Version 1.01* be adopted.

CARRIED UNANIMOUSLY

### COR020 Financial Activities Policy Version 1.01

The Financial Activities Policy has had minor updates made to it. As presented in Appendix H in the agenda, the Sub Committee recommend that *COR020 Financial Activities Policy Version 1.01* be adopted.

ACARESAPR24-15 MOVED Michael Dwan SECONDED Kay Radke that *COR020 Financial Activities Policy Version 1.01* be adopted.

CARRIED UNANIMOUSLY

### Lease Payments For 134 Mort Street, Toowoomba City

Signing of the lease for 134 Mort Street, Toowoomba City had previously been approved by the Management Committee. Further to this, the monthly lease invoice payments require approval (the total per annum being \$50,000.00 in the first year, plus 4% on the second and third anniversaries of the lease, excluding GST).

ACARESAPR24-16 MOVED Ben Hall SECONDED James McAuley that the Finance and Administration Sub Committee recommend to the Management Committee that the recurring monthly lease payment to John F Barron, being for 134 Mort Street, Toowoomba City, in accordance with the terms of the executed lease, be approved.

CARRIED UNANIMOUSLY



### **NCCA Member Contribution**

The NCCA Contribution for year ending 31 December 2024, was \$2.00 per member, an increase of \$1.00/membership. In readiness for the upcoming NCCA AGM, where the contribution for year ending 31 December 2025 will be determined, the Management Committee are asked what is considered an appropriate proposed contribution.

12:23pm Kay Radke left the room.

12:25pm Kay Radke returned to the room.

12:25pm Charlie Smith left the room.

NCCA lost sponsorship and with extra contribution from ACA was looking at establishing a “fighting fund” of sorts, to deal with unforeseen incidences such as a disease outbreak. However, ACA delegates felt that if such funds were needed then all associations would contribute accordingly, without question. It was noted that there are many competitors who hold numerous campdraft association memberships, which are part of the NCCA.

12:26pm Observer from the Gallery left the room.

12:27pm Charlie Smith returned to the room.

It was stated that the NCCA owns the National recognition of these policies and rules by which associations abide by. By having one organisation that covers the sport across Australia, it creates a unified governing body from which associations can be assured that the policies, such as insurance and animal disease outbreak will protect its members.

Evan Acton commented that he was there at the first NCCA meeting, at Warwick, and the associations form across the country had worked together to create the rules and regulations that we all run by.

12:35pm Jason Comiskey left the room.

ACARESAPR24-17 MOVE Tania Moorhead SECONDED Annie Williamson that the ACA will be paying \$1.00 per membership contribution to the NCCA for the year ended 31 December 2025.

CARRIED UNANIMOUSLY

Gabrielle Franklin will write a letter to notify NCCA of this.

12:38pm Jason Comiskey returned to the room.

### **Establishment Of New Sub Committee**

A Real Estate Investment Sub Committee will be formed at the August Management Committee Meeting. This Sub Committee will be responsible for purchasing an office space for ACA. Management Committee Members who would like to join the Sub Committee are asked to inform the Operations Manager or President, prior to the August Management Committee Meeting.

Robert Daly would like a cost analysis on renting versus buying, Rohan replied that the sub committee would be looking at all angles including that moving forward and will be transparent with all options to be considered and brought to the Management Committee.

12:45pm Joshua Phelps left the room.

12:47pm Joshua Phelps Returned to the room.

12:47pm Stephen Sheppard returned to the room.





## High School Percentile Cup Sub Committee Report

### Presented by ACA President, Rohan Marks.

The date is set for the 5 and 6 October at Pittsworth, with Emily Curr chairing the committee, supported by Lisa Wallace they are moving forward well with it.

12:51pm James Moorhead returned to the room.

Pete Comiskey mentioned that he had been asked to judge the event and thought it may be an idea to run a small clinic prior to the event, putting in safety measures for the less experienced riders to have prior the event. Stephen Sheppard, that he would like to discuss this as he had also been asked to judge. Sean Dillon stated it would be a beneficial to offer this to pre-empt any safety issues that could potentially rise from inexperienced competitors, ensuring the event was safe and enjoyable for all.

Tania Moorhead wondered if there was the possibility to run a Youth Clinic the day before the event which would be beneficial to all.

Rohan Marks mentioned that changes that have come into place with Education Queensland, being that a staff member will be present at any event where children are representing the school. With these changes comes constraints of staff giving up their free time to attend such events, and that we are unsure how many schools would take the opportunity to send their competitors to a Youth Camp just prior to the event.

12:58pm Brian Elliott left the room.

Glenn Evans mentioned that the opportunity can be offered to the Committee who can liaise with the schools, leaving the decision with the school as to whether they take up the opportunity or not.

1:00pm The meeting adjourned for Lunch.

Pete Comiskey left the Meeting prior to reconvening after lunch.

1:44pm the meeting resumed.

Meeting moved to previous discussion regarding limiting the run restrictions from 500 to 250.



### Judges Sub Committee Report

**Presented by Kay Radke, on behalf the Chairperson, Mac Shann.**

ACA has held two successful Judges Seminars since the November meeting.

The first one was held at Westmar on the weekend of the 9 & 10 December, in total there were 28 participants and of those, 19 submitted Trial Judge Applications. The seminar was facilitated by Rohan Marks and Stephen Sheppard. The seminar was organised by Curtis Cherry and the Westmar Committee. A great weekend was had by all. ACA have reimbursed the committee for \$1,030.00.

There was also a seminar held in Ridgeland on the weekend of 13 & 14 January this year. There were 34 participants and of those, 16 submitted Trial Judge Applications. The seminar was facilitated by Jason Wanstall and Mac & Gayle Shann. The seminar was organised by Jaclyn Titmus, Les Hopkins, and the Ridgeland Committee. By all accounts, the weekend was a great success. ACA have reimbursed the committee for \$1,012.00.

If anyone knows of a committee that is willing to host an upcoming Judges seminar, ask them to contact the ACA Office for an EOI form.

#### Where A Draw Is Required

The Sub Committee asked the Management Committee to consider creating a rule that sets out that where a draw to determine a Cut Out Winner is required, that the judge be required to conduct the draw, as the scrutineer.

ACARESAPR24-19 MOVED Charles Smith SECONDED Simon Knight that in the event of a draw being required for the cutout that the judge be the scrutineer of the draw.

CARRIED UNANIMOUSLY

1:45 pm The Management Committee moved to Committee and Gabrielle Franklin assumed the role of Secretary. Siobhan Davison, Emma Starkey, Greta Keene, Stephen Sheppard, and the gallery left the room.

1:50pm Les Hopkins declared an interest and left the room.

1:55pm Jason Comiskey declared an interest and left the room.

#### 16.2 Trial Judge Applications

Trial Judge Applications have been received from:

Name	Proposer	Seconded	Seminar Attended	Facilitators
Ashley Harrison	Stephen Sheppard	Rohan Marks	Westmar December 2023	Rohan Marks & Stephen Sheppard
Ben Whip	Rohan Marks	Stephen Sheppard	Westmar December 2023	Rohan Marks & Stephen Sheppard
Bill Gordon	Stephen Sheppard	Rohan Marks	Westmar December 2023	Rohan Marks & Stephen Sheppard
Brodie Hurley	Rohan Marks	Stephen Sheppard	Westmar December 2023	Rohan Marks & Stephen Sheppard
Cody Smith	Stephen Sheppard	Rohan Marks	Westmar December 2023	Rohan Marks & Stephen Sheppard
Heath Shrimp	Rohan Marks	Stephen Sheppard	Westmar December 2023	Rohan Marks & Stephen Sheppard
Jack Fairbairn	Rohan Marks	Stephen Sheppard	Westmar December 2023	Rohan Marks & Stephen Sheppard



John Turvey	Rohan Marks	Stephen Sheppard	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Marty Barbour	Rohan Marks	Stephen Sheppard	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Matt Rynne	Stephen Sheppard	Rohan Marks	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Melissa Gilbert	Stephen Sheppard	Rohan Marks	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Michael Dwan	Rohan Marks	Stephen Sheppard	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Mick Southern	Rohan Marks	Stephen Sheppard	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Mitch Franz	Stephen Sheppard	Rohan Marks	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Olivia Harrison	Rohan Marks	Stephen Sheppard	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Sam Greenup	Stephen Sheppard	Rohan Marks	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Sam Warby	Rohan Marks	Stephen Sheppard	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Sean Rynne	Rohan Marks	Stephen Sheppard	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Trent Sheppard	Rohan Marks	Stephen Sheppard	Westmar 2023	December	Rohan Marks & Stephen Sheppard
Ash Potter	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Bradley Comiskey	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Chelsie Voss	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Craig Ellrott	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Donna Pointon	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Gavin Ware	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Jaimie Kriesch	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Jason Lindley	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Joshua Scott	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Joshua Smith	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Les Hopkins	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Mert Graham	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Rory Brown	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Scott Edwards	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Tim Duggan	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall
Trevor Coombs	Mac Shann	Jason Wanstall	Ridgeland	January 2024	Mac Shann & Jason Wanstall

### 16.3 Open Judge Applications

Open Judge Applications have been received from:

Name	Proposer	Seconder	Seminar Attended	Events Judged
Brant Ernst	Angus McCormack	Glenn Evans	Allora 2019.	Encouragement Glenmorgan 2019 (80),



				<p>Encouragement/Maiden Condamine 2019 (250), Novice Dalby 2019 (380), Maiden Westmar 2020 (100), Maiden/Novice Allora 2020 (300), Novice Hannaford 2021 (350), Novice Wandoan 2021 (260), Novice Mundubbera 2021 (300), Novice Condamine 2022 (150), Novice Allora 2022 (160), Maiden Westmar 2022 (160), Novice Dalby 2023 (180), Novice Dirranbandi 2023 (215), Novice Glenmorgan 2023 (200), Novice Hannaford 2024 (220)</p>
Brett Hall	Rick Hopkins	Lloyd Stranks	Twin Hills 2017	<p>Ladies Ridgелands 2018 (60), Encouragement Ridgелands 2018 (41), Maiden St Lawrence 2018 (180), Maiden B Nebo Slouch Hat 2018 (136), Ladies Nebo Slouch Hat 2018 (61), Maiden Moranbah Bronze Title 2019 (277), Novice Bowen River 2022 (350), Ladies Ridgелands 2022 (61), Encouragement Ridgелands 2022 (39), Novice Ridgелands 2023 (185), Ladies Ridgелands 2023 (58)</p>
Monica Tasker	Ian Hoare	Stephanie Griffiths	Brunette Downs 2020	<p>Encouragement Daly Waters 2021 (132), Encouragement Borrooloola 2021 (93), Jack/Jill Encouragement Barkly Goldrush 2021 (90), Junior (ACA Approval) Mataranka 2022 (34), Mini (ACA Approval) Mataranka 2022 (10), Maiden B Brunette Downs 2022 (131), Encouragement Borrooloola 2022 (99), Maiden B Brunette Downs 2022 (137), Maiden B Barkly Goldrush 2022 (128), Maiden A Daly Waters 2023 (152), Encouragement Daly Waters 2023 (148), Maiden B Brunette Downs 2023 (139), Maiden B Borrooloola 2023 (132), Novice B Brunette Downs 2023</p>



				(135), Novice A Barkly Goldrush 2023 (165)
John Robinson	Peter Cookson	Lindsay Duff	Ben Rossiter ABCRA March 2024	Open Bingara 2021 (90), Maiden Barraba 2022 (180), Novice Walcha 2022 (207), Maiden Upper Horton 2023 (180), Encouragement Barraba 2023 (75), Novice Barraba 2023 (215), Junior & Juvenile Bingara 2023 (80), Novice Glen Innes 2024 (240) (ABCRA)
Peter Raleigh	Jack Morris	Ben Stanger	Brunette Downs 2020	Novice Saxby 2021 (190), Novice Borroloola 2021 (160), Novice Brunette Downs 2021 (180), Novice Tennant Creek 2021 (180), Novice Daly Waters 2022 (170), Novice Camooweal 2022 (180), Maiden Brunette Downs 2022 (200), Novice Borroloola 2022 (150), Novice Brunette 2022 (170), Maiden Tennant Creek 2022 (170), Novice Saxby 2023 (180)

2:02pm Les Hopkins and Jason Comiskey returned to the room.

2:17pm Mat Durkin and Dane Bateman were appointed to count the judges' votes.

Judges votes were counted and the results were as follows: The following Trial Judge applications be accepted; Ashley Harrison, Ash Potter, Ben Whip, Bill Gordon, Bradley Comiskey, Brodie Hurley, Chelsie Voss, Cody Smith, Craig Ellrott, Donna Pointon, Gavin Ware, Jack Fairbairn, Jaimie Kriesch, Jason Lindley, John Turvey, Joshua Scott, Les Hopkins, Marty Barbour, Matt Rynne, Melissa Gilbert, Mert Graham, Michael Dwan,



Mick Southern, Mitch Franz, Olivia Harrison, Rory Brown, Sam Greenup, Sam Warby, Scott Edwards, Sean Rynne, Tim Duggan, Trent Sheppard, Trevor Combs.

CARRIED UNANIMOUSLY

Judges votes were counted and the results were as follows: The following Open Judge applications be accepted, Brant Ernst, Brett Hall, Kate Townsend, Luke Bennett and Peter Raleigh.

CARRIED UNANIMOUSLY

MOVED Robert Daly SECODNED Les Hopkins that we move out of Committee.

CARRIED UNANIMOUSLY

2:23pm Siobhan Davison, Emma Starkey, and Greta Keene return to the room.

2:24pm Stephen Sheppard returned to the room.

2:29pm Mat Durkin & Dane Bateman returned to the room.

Meeting moved to the Rules Sub Committee Report.

UNCONFIRMED



## National Finals Sub Committee Report

Presented by Chairperson, Dane Bateman.

### EXT021 National Finals Policy Version 3.01

The Sub Committee recommend the following minor changes be made to *EXT021 National Finals Policy*, as presented in Appendix I in the agenda:

1. Addition of the wording: 'Juvenile competitors shall be included in all events' – this is to ensure that committees do not attempt to restrict juveniles out of the Restricted Open, Open, Novice or Ladies events.
2. Removal of the wording: 'and Super Quest ribbons' – to indicate that the Super Quest competition has been discontinued.

Dane thanked ACA Office member Emma Starkey for all her work in the organisation and attention to detail in pulling together everything relating to the Finals, always done with a smile, and never faulted. Thank you, Em. The Management Committee applauded Emma.

ACARESAPR24-20 MOVED Dane Bateman SECONDED Robert Daly that *EXT021 National Finals Policy Version 3.01*, as presented in the Agenda, be adopted.

CARRIED UNANIMOUSLY

UNCONFIRMED



## Rules Sub Committee Report

Presented by Chairperson, Kay Radke.

### Reruns - Faults Carried Forward

Rule 4.4 says: *The competitor is allowed two attempts at any one objective.*

At the November 2023 Management Committee Meeting, Greg Sibson raised that there was confusion from judges about whether faults from a competitor's initial run carried forward to their second run, in instances where the competitor had been issued a rerun. It was determined that the Rule Sub Committee would consider and make a recommendation to the April Management Committee Meeting.

The Sub Committee have discussed this and recommend that ACA Judges receive clarification/direction that faults do not carry forward into a second run, where competitors have been issued a rerun. The Management Committee are asked to discuss.

A discussion was had among members, and it was determined that when a rerun was issued no consideration should be granted to faults or credits from the initial run.

ACARESAPR24-21 MOVED Dane Bateman SECONDED Glenn Evans that the rule remain unchanged.

CARRIED UNANIMOUSLY

2:34pm Charles Smith left the room.

### Update to COR012 General Information Competition Rules and Guidelines

The current medical services policy is called *Medical Services Policy*. However, in *COR012 General Information Competition Rules and Guidelines*, there are two (2) areas where the old name of the policy is used, as follows:

*B.4 Medical Service requirements at ACA events meet the standards set in The Provision of First Aid, Ambulance and Medical Services in Australian Campdraft Association Events Policy.*

*R.11 As per Rule B.4, Medical Service requirements at ACA events must meet the standards set out in The Provision of First Aid, Ambulance and Medical Services in Australian Campdraft Association Events Policy.*

ACARESAPR24-22 MOVED Kay Radke SECONDED James McAuley that the 'Provision of First Aid, Ambulance and Medical Services in Australian Campdraft Association Event Policy' references in rules B.4 and R.11 of COR012 General Information Competition Rules and Guidelines be changed to 'Medical Services Policy'.

CARRIED UNANIMOUSLY

2:36pm Charles Smith returned to the room.

2:37pm Fiona Radke left the room.





### Sponsors Sub Committee Report

**Presented by Chairperson, Stephen Sheppard.**

A general update of the current Sponsorship Agreements for the 2024/2025 season was given.

ACA are currently awaiting confirmation on the below to renew sponsorship:

Champion Lady Rider - Teles One Moore.

Champion Rookie Horse - One Moore Daddy

For the 2024/2025 Season we are currently looking to fill the following:

Champion Maiden Rider.

Champion Master Rider.

Sire's Progeny Award.

Champion Open Lady Rider.

Bill Carey confirmed in the meeting that Fully Loaded Performance Horses would not be renewing their sponsorship of the Sire's Progeny Award.

NAPCo will retain the Nominations Page sponsorship but have not renewed the Champion Master Title Rider.

2:40pm Fiona Radke returned to the room.

UNCONFIRMED



## Youth Camp and Starter Clinic Sub Committee Report

### Presented by Chairperson, Tania Moorhead.

An expression of interest from Twin Hills Campdraft Association to hold a Youth Camp over the weekend of 28 & 29 June 2024, has been made. The facilitators for this are Hugh Philp, Jason Philp, and Ross McKeering. The committee also have the Clermont Vets coming to talk to the participants about Nutrition, Hoof Care, general horse health and dentistry. Sue Salmond will facilitate the Dry Work component.

2:43pm Sean Dillon left the room.

The committee are expecting 60 participants for the weekend.

The Youth Camp Sub Committee and Executive have agreed to reimburse the committee \$6,000.00 for their Medical Services Provider.

ACA had also received an expression of interest from Yaraka Campdraft and Rodeo Association to hold a Starter Clinic over the weekend of 10, 11 & 12 September 2024. The facilitators for this are Rick Hopkins, Sue Salmond and Tom Gleeson. The committee have asked Ray Langdon to talk about General Horsemanship. The committee are expecting 30 people over the three days. The committee has asked for financial assistance with the Medical Services Provider costs of \$4,394.95. This is still being considered.

2:50pm Sean Dillon returned to the room.

UNCONFIRMED



### General Business

Any general business items will be revisited if required.

Glenn Evans wanted it clarified that the Office would explain to committees that a 'Split' draft was to be held as one (1) event, that sponsorship and prize money are to be equally split between A & B, and not to be defined as two single events.

Peter Petty reiterated that at the upcoming Tenterfield Show Draft 140 years of campdrafting in Australia will be celebrated and that the committee would like to refurbish the commemoration statue on the rock and will be seeking a financial contribution from ACA towards it.

### NCCA Matters

A general update was provided by the NCCA Delegates Rohan Marks, Peter Petty, Sean Dillon, and Stephen Sheppard, with discussion held shown in the Finance and Administration Sub Committee Report - NCCA Contribution.

This year ACA membership contribution was \$2.00.

Gabrielle Franklin will write a letter to notify NCCA that for the year ending 31 December 2025, ACA contribution will be \$1.00/membership.

### Closing

Rohan Marks read a letter on behalf of Hugh Philp to Stephan Sheppard, thanking Shep for his contribution to campdrafting as a competitor, 10 years serving as a Councillor on the Management Committee and for the past 8 years as Vice President. Hugh wished Shep, Susie and the family all the best for the future.

Rohan also personally thanked Stephen Sheppard stating that he will be sorely missed not only on the Management Committee but as a Vice President, Rohan mentioned that Shep is highly regarded within the sport, as a competitor and as a Committee member and as an Executive member, he was exemplary in his time and efforts in the way he has led for ACA, *'Thanks Shep'*, The Management Committee applauded Stephen Sheppard with a standing ovation.

### Next Meeting Dates

The next Management Committee Meeting will be held in Brisbane on Saturday the 10 & Sunday the 11 August 2024.

3:00pm Rohan Marks closed the meeting.