



Management Committee Meeting Minutes

Held Tuesday 30 and Wednesday 31 July 2024, at Royal on the Park, The Bristol Room Brisbane.

Welcome

8:00am Rohan Marks declared the Management Committee Meeting open. Rohan welcomed and thanked all for their efforts to attend.

Condolences

The Management Committee and observers, paid their respects to Charlie Gleeson a founding member and Graeme McKenzie, observing a minute's silence.



Apologies, Proxy Votes and Attendance

Apologies and Proxy Votes Received

Management Committee Member	Apology Received	Proxy
Ben Hall	Yes	Ben Stanger
Charlie Smith	Yes	Kay Radke
Dale Chicken	Yes	Josh Phelps
Fiona Radke	No	Glenn Evans
Gayle Shann	No	Dan Condon
Jack Harries	Yes	Glenn Evans
Jenni levers	No	Dan Condon
Jim Daley	Yes	Glenn Evans
Kimberley Harries	Yes	Glenn Evans
Lynne Lucas	Yes	Tom Gleeson
Mac Shann	No	Dan Condon
Mat Durkin	Yes	James McAuley
Shay Pratt	No	Josh Phelps
Simon Knight (Tuesday – after 3pm)	Yes	Tom Gleeson
Tony Kehl	No	
Wendy Wockner	No	Jack Morris
Simon Knight	Yes	Tom Gleeson

Attendance – Management Committee, Staff and Other Persons

Management Committee Member	Office/Zone
Rohan Marks	President
Peter Petty	Vice President
Robert Daly	Vice President
Sean Dillon	Vice President
Ian Watson	Treasurer
Allister Butcher	South West Western Australia Zone
Annie Williamson	Border Zone
Ben Stanger	Northern Zone
Brian Elliott	Southern Zone
Dan Condon	Northern Zone
Dane Bateman	South East Zone



Evan Acton	Northern Zone
Glenn Evans	South East Zone
Greg Sibson	Northern Territory/North West Western Australia Zone
Harvey Walters	Northern Territory/North West Western Australia Zone
Hugh Philp	Northern Zone
Jack Morris	South East Zone
James McAuley	Southern Zone
James Moorhead	Eastern New South Wales Zone
Jason Comiskey	Western Zone
Joshua Phelps	Western Zone
Kay Radke	South East Zone
Les Hopkins	Border Zone
Michael Dwan	Northern Territory/North West Western Australia Zone
Norma Shannon	Central Zone
Pete Comiskey	Central Zone
Rod Carpenter	Central Zone
Scott Haley	South East Zone
Shelley Curr	Central Western New South Wales Zone
Tania Moorhead	Eastern New South Wales Zone
Tom Gleeson	Western Zone
Staff and Other Persons Name	Position
Gabrielle Franklin	Operations Manager
Emily Castrigno	Campdraft One Lead
Siobhan Davison	Office Manager
Lloyd Davidson	Observer/Incoming Management Committee Member

ACARESJUL24-01 MOVED Sean Dillon SECONDED Jack Morris that the apologies and proxies as presented in the agenda be received and accepted.

CARRIED UNANIMOUSLY

Confirmation of Previous Minutes

Management Committee Meeting Minutes Tuesday, 23 April 2024

ACARESJUL24-02 MOVED Evan Action SECONDED Peter Petty that the minutes of the Management Committee Meeting, held Tuesday, 23 April 2024, as presented in Appendix A in the agenda be confirmed.

CARRIED UNANIMOUSLY



Declaration Of Interests & In Committee Discussions

Note To Management Committee

Management Committee were reminded of their duty to declare any interests prior to a topic of conflict being discussed.



Business Arising From Previous Minutes

Campdraft One Advertising

At the April Management Committee Meeting, it was determined that Annie Williamson and Tania Moorhead would pursue advertising opportunities on the ACA Website.

Annie proposed to use the existing spaces on the website for retailer advertising. A discussion was had in relation to the type of advertiser.

Glenn Evans suggested looking outside of our sponsors industries such as fuel companies, truck companies, rather than stockfeed and western apparel as potential advertisers.

Rohan Marks asked Dane Bateman to speak with sponsors about any concern of a possible conflict of interest in relation to other retail advertisement and the current sponsorship agreements ensuring these were upheld.

In relation to advertising on Campdraft One these spaces would need to be created.

The approximate cost of a Stallion Alley would be \$6,000.

The approximate cost of a Services Directory would be \$4,000.



General Business

Appointment To Casual Vacancy

The following ACA Members would like to join/rejoin the ACA Management Committee:

- Bill Carey – Bill is from South East Zone, however no vacancy exists, it is therefore proposed to appoint Bill to a casual vacancy in Eastern New South Wales Zone.
- Kylie Moffatt – Kylie is from Border Zone, where there is an available vacancy.
- Lloyd Davidson – Lloyd is from Southern Zone, where there is an available vacancy.

ACARESJUL24-03 MOVE Tom Gleeson SECONDED Jason Comiskey that, Bill Carey be appointed to a casual vacancy in Eastern New South Wales Zone, Kylie Moffatt to a casual vacancy in Border Zone and Lloyd Davidson to a casual vacancy in Southern Zone.

CARRIED UNANIMOUSLY

8:09am The Management Committee moved into Committee, Gabrielle Franklin, Siobhan Davison and Emily Castringo left the room, Sean Dillon took over as minute taker.

8:17am Pete Comiskey entered the room.

8:41am Scott Haley left the room.

8:43am Scott Haley returned the room.

8:59am Norma Shannon left the room.

9:00am Norma Shannon returned to the room.

9:09am MOVED Dan Condon SECONDED Ben Stanger to move out of committee.

9:10am The meeting moved to ACA Tribunal Members.

10:37am The Management Committee resumed after morning tea.

Campdraft One Update

Campdraft One Lead, Emily Castringo, provided an update, covering the following nine (9) topics.

- Nominations Platform Statistics
- Committees Using Campdraft One
- Secretary User Guide 3.0
- Campdraft One Secretary Line
- Travel
- NWC Bug Report
- Enhancements Lists
- Present Volunteer Statistics
- Campdraft One App Presentation

10:44am Greg Sibson entered the room.

A discussion was had covering the topics in Emily's presentation.



Regarding the creation of horses for volunteers would it not be easier to have generic horses in the system saving man hours of. In these circumstances if a horse was to be awarded points the Secretary and Campdraft One Team would need to follow up with the volunteer competitor confirming the details of the horse in order to allocate points.

Robert Daly asked how the Secretary User Guide was created and who has contributed to the updates.

Emily responded that the Secretary User Guide and updates; was a collaborative approach between secretaries, the Campdraft One Team, ACA Office and Operations Manager and now the Management Committee are asked to contribute.

Following on Robert asked if there were secretary forums or teleconferences held in to assist secretaries in using Campdraft One.

Gabrielle Franklin answered that online quarterly forums used to be held, however the Campdraft One Team saw a reduction to secretaries attending these as a direct result of the Campdraft One Team travelling to campdrafts to assist during the event.

Dane Bateman asked if secretaries were able to still access Campdraft One themselves and search competitors, confirming membership status, etc if using another nomination platform.

Emily responded that yes, all secretaries from affiliated committees are able to use Campdraft One in that way. However, it is important that secretaries still follow the steps as outlined in the document EXT050 Secretaries Using Other Nomination Platforms, provided to them in the Affiliation Pack. It's particularly important to send through the nominations list within three (3) days of nominations closing and the competitors list the Monday prior to the commencement of the event to the Campdraft One Team.

Dane asked if ACA should offer training to those secretaries that continue to use nomination platforms other than Campdraft One to check names in the database, to reduce the timeframe and assist in the transfer of data from one program to Campdraft One.

Emily replied they could do this, and all reports are available to them. Although the timeframe for the Campdraft One Team to check these lists, can be relatively quick if the details are exactly the same across both nomination platforms, it becomes time consuming if the data from the other nomination platform does not reflect what is held in Campdraft One. At times lists may move back and forth from the Campdraft One Team to the secretary numerous times before it can be confirmed all the data that is required is correct.

Ben Stanger asked if the volunteer list process could be made easier on secretaries.

Emily mentioned that if secretaries collated the information on the spreadsheets provided to them the Campdraft One Team creates all volunteer member and horse profiles. What the team has found is that when the secretary decides to add a volunteer on the day of the event some issues may arise.

Ben commented that Croydon secretary couldn't get hold of anyone when requiring assistance although they called ACA Office.

Emily responded that this particular event was investigated through the phone records. The number the secretary called was the Toowoomba Office, outside of office hours. When Steve responded he gave the secretary the after hours number to call, when needing assistance outside of office hours. This number is provided to all secretaries using Campdraft One on the email approving their programs.

Hugh Philips asked if the after hours line worked well.

Emily responded that there was a lot of positive feedback about the after hours and on call service, that the level of service received, being the same as if the Campdraft One Team were assisting in person at the event.



Emily asked all Management Committee to add the after hours number in to their contacts in order to assist committees when they are at a campdraft.

Dane asked if it was only the Campdraft One Team on call, Emily confirmed this was the case.

Gabrielle let the committee know that if requested the Office would be able to provide correspondence of the Campdraft One Team and committees.

Emily mentioned and showed data that the Campdraft One Team had adopted a conservative approach towards travel this year as committees are becoming more confident in the use of Campdraft One and with the on call, after hours service ACA were able to provide the same assistance remotely.

There was discussion held about making the volunteer process easier on secretaries, despite the Campdraft One Team creating all the member and horse profiles. Members noted that some secretaries won't use this option due to the data required for the volunteer profiles. It was asked if there was an option of opening up the database so horses could be added to the database and then deleted after the event.

Gabrielle responded that this could be done, however often volunteers don't ride their own horse and we would have to ensure that a financial members horse is not deleted inadvertently in the process. Although the Office are able to identify when a horse is registered in Campdraft One there is no way of identifying when a horse profile is added to the database.

The general comments from the Management Committee were that 'free' or volunteer memberships seem to be a lot of work for the Campdraft One Team to initiate.

Tom Gleeson mentioned that by removing the volunteer membership and offering day membership, ACA would recoup the costs associated with day members insurance removing the need for volunteer insurance.

Sean Dillon mentioned volunteer insurance does not have any consequence to the right to ride, Gabrielle Franklin confirmed that volunteer insurance covered the working capacity. Volunteer insurance would still be required as our Committees are almost entirely made up of volunteers.

Norma Shannon asked Emily if it volunteers were able to be added during the event, over the weekend and how many times someone could ride as a volunteer.

Emily confirmed the Campdraft One Team can be contacted over the weekend to add any volunteer at the secretaries request as long as all the details of the volunteer and the horse is emailed through to the Campdraft One Team at the time and that there was no limit to how many times someone can be a volunteer as it was at the committees discretion as to who they allowed to participate as a volunteer.

11:22 Jason Comiskey left the room.

Gabrielle welcomed the Management Committee to volunteer to work with Emily and the Campdraft One Team in order to make this a more streamlined process and that Emily could discuss with NWC to have this process more efficient for everyone.

11:23 Jason Comiskey returned to the room.

The Campdraft One App that Emily has been creating is currently working well in Apple devices, however a little more formatting in the Android devices is needed before it is offered to our members. With the cost of a \$25 Apple App console Emily has undertaken this herself with no external costs to ACA. This App will allow members offline access to Rules, Secretary User Guide and ACA Contacts, which is helpful to our members who are often without internet service.

Rohan Marks thanked Emily for her presentation, and that her efforts in assisting members is appreciated.

11:29am Tania Moorehead asked for the clarification of who holds the Duty of Care in relation to allowing known confirmed injured members to continue to participate at events. After some discussion amongst



members, it was determined that although a member needs to be onerous for their actions, if a committee and or judge allowed a member to participate with a known injury and subsequent injury occurred, resulting in a negligence claim, ACA provides public liability insurance to committees for this reason.

Sean Dillon commented that committees and judges needed to determine such things carefully ensuring that discrimination couldn't be claimed.

Hugh Philips stated that although it would be difficult to make the decision not to allow a member to compete there would definitely be support for the judge in their decision if that was the case.

Josh Phelps would like a positive discussion around ACA Committees bringing forward suggestions of what ACA offers them as an ACA Affiliated Committee. He is passionate member of the Management Committee who all volunteer time for the love of the sport of campdrafting.

Rohan Marks opens the discussion up to the members asking firstly around the table for reasons of why Committees have not affiliated this year.

The general consensus was that those committees who decided not to affiliate was due to a free option being available. Some committees feel that their ideas or suggestions are not being taken on board with ACA.

There was much discussion about the possibility of different types of membership, and to abolish the current volunteer membership option, as it was perceived as time consuming for secretaries to gather the information needed to have the Campdraft One Team create the volunteer profiles in order for them to nominate. It is possible that with further instruction from the Campdraft One Team secretaries would have a clearer understanding of the volunteer process.

Although many felt there was merit in a restructure of the type of memberships, Sean Dillon stated this would lead to an inequality in relation to nominations, would committees be advised to accept full yearly paid nominations first over event membership nominations. The Management Committee considered that there would be associated costs to create a different membership structure, it was noted that some of these have already been scope by the ACA Office Team and are available.

Members were in agreement that there are committees that will affiliate with ACA again after not having a positive experience elsewhere, and ACA should offer as much assistance to these committees, with the potential to hold clinics and judge's seminars. ACA should be promoting the uniqueness of what affiliated committees receive; the possibility of holding youth clinics and judge's seminars, that judges have the support of our Management Committee through Code of Conduct, the Rules and Regulations are upheld at affiliated campdrafts with all financial members being held to account on these. With no Sunset Clause in effect for 2025 it was commented that committees will come back to affiliate with ACA having the choice of the nomination platform they wish to use. In time all affiliated committees will move across to Campdraft One with the majority of secretaries giving positive feedback in its use.

The subject of the Sunset Clause was brought up and that next year is not the right time to bring this into effect. Committees would be more confident in ACA if the Sunset Clause was no longer a consideration.

ACARESJUL24-06 MOVED Jason Comiskey SECONDED Tom Gleeson the Management Committee resolves that there would be no additional charge to committees irrespective of the nominating platform used.

CARRIED UNANIMOUSLY

The Meeting moved to Outward Correspondence.

ACA Tribunal Members

The existing ACA Tribunal Members need to be ratified every twelve (12) months. Additionally, it is proposed to add two (2) new members to the Tribunal, being Jane Lee and Jason Wanstall.



ACARESJUL24-04 MOVED Glenn Evans SECONDED Annie Williamson that, Berry Shann, Jane Lee, Jason Philp, Jason Wanstall, John Arnold, Lorna Fanning, Nicholas Markwell and Stewart Wallace be appointed to the ACA Tribunal as Members, and that Bill O'Toole be appointed to the ACA Tribunal as Chairperson for a period of twelve (12) months.

CARRIED UNANIMOUSLY

Update to *COR002 Disciplinary Bylaw*

The Disciplinary Bylaw has had changes made to the Tribunal format, as indicated in **Appendix B**. Yellow indicates proposed new wording, and red indicates wording that is proposed to be removed.

Sean asked to come back to this tomorrow, as there were a few amendments to the wording in Appendix B he'd like to make prior to the document is considered for adoption.

8:55am 31st July Sean Dillon presented the amended wording of Appendix B to the Management Committee, with the edited wording shown in green.

The editing allows for easier readability and clarification around panellist's roles and the timeframes within the process.

A suggestion was made would if it be possible to appoint a second chairperson to the tribunal.

Sean replied it was possible, however couldn't be done at this point as we would need to approach suitable qualified people on their availability and if they would be prepared to act in such a role. However, it is something the Sub Committee could investigate. If ACA were to appoint a second chairperson.

9:02 Norma Shannon left the room.

9:04am Gabrielle Franklin left the room, Norma Shannon returned to the room.

ACARESJUL24-22 MOVED Dane Bateman SECONDED Kay Radke that *COR002 Disciplinary Bylaw Version 2.00*, as presented to the Management Committee Wednesday 31 July, be adopted.

CARRIED UNANIMOUSLY

Update On Tenterfield Campdraft 140 Year Celebrations

Peter Petty addressed the Management Committee giving an update on Tenterfield Campdraft Committee's 140 Year Celebrations in place for next year. Jaye Hall has agreed to create a new plaque that will commemorate the beginning of Campdrafting in Australia. The Tenterfield Committee has decided on a Grand Entry on the Saturday with all NCCA Campdraft Associations invited to attend and to participate in the celebrations. The support shown by the ACA is very much appreciated. The upcoming celebrations has already generated a lot of media interest with Outback Magazine agreeing to be cover the weekend, and an interview already conducted with Macca, which will air on his Sunday morning radio program Australia wide.

9:44am Simon Knight left the room.

Rohan thanked Peter for his update.

Evan Acton commented that ACA should look at how we can support our committees, retaining them and therefore the member base would lift coincidentally.



Scott Haley would like Rule D.4.E to be reviewed as this place’s great burdens on committees in the event a Campdraft event is cancelled after commencing.

Glenn Evans stated that only those nominations fees from events that have not begun, or first rounds completed are to be refunded, committees can elect to keep a cattle levy.

Rohan Marks red the rule for clarification and suggested that it could go to the Rules Sub Committee for review.

9:48 Simon returned to the room.

ACARESJUL24-05 MOVED Scott Haley Moved SECONDED James Moorehead the Rule D.4.E be reviewed by the Rules Sub Committee.

CARRIED UNANIMOUSLY

Jack Morris asked if the status of a horse could be viewed by all members.

Emily Castringo replied that the owner, rider and secretaries and the ACA Office Team can view the status of a horse, it is not open to the public.

Tania Moorehead in relation to a potential Grade 3 Offence under the Code of Conduct; could the mentioned member be sidelined from competition, whilst the offence was being investigated and an outcome reached.

Sean Dillon responded, this would not allow the member the right of natural justice. Legal precedence is that you can’t suspend without a hearing and is one reason why ACA should have an accelerated timeframe around the Tribunal process.

Rohan concurred with Sean.

Discussions were had regarding the penalty structure, and that perhaps this could be reviewed by the Code of Conduct Sub Committee at a later date.

10:01am The Management Committee recessed for morning tea.

Outward Correspondence

General Correspondence

Outward Correspondence sent as of last meeting, held Tuesday, 23 April 2024, is outlined in the table below.

Reference	Date	Description/Received From
GF1083	2024 04 18	Letter To Australian Show Ribbons From ACA Office Team Re National Finals Ribbons
GF1084	2024 04 12	Letter To Guyra Campdraft Committee - Judges
GF1085	2024 04 16	Letter To Abby Dingle From OM Re ACA National Finals 2024 Flag Bearer
GF1086	2024 04 16	Letter To Georgia Mulcahy From OM Re ACA National Finals 2024 Flag Bearer
GF1087	2024 04 16	Letter To Clare Humble From OM Re ACA National Finals 2024 Flag Bearer
GF1088	2024 04 16	Letter To Jayme Sommerfield From OM Re ACA National Finals 2024 Flag Bearer
GF1089	2024 04 16	Letter To Kora Williams From OM Re ACA National Finals 2024 Flag Bearer
GF1090	2024 04 16	Letter To Claire Davison From OM Re ACA National Finals 2024 Flag Bearer



GF1091	2024 04 16	Letter To Cheyanne Whalley From OM Re ACA National Finals 2024 Flag Bearer
GF1092	2024 04 16	Letter To Annabelle Pierce From OM Re ACA National Finals 2024 Flag Bearer
GF1093	2024 04 16	Letter To Carly Domrow From OM Re ACA National Finals 2024 Flag Bearer
GF1094	2024 04 16	Letter To Maddie Albrecht From OM Re ACA National Finals 2024 Flag Bearer
GF1095	2024 04 18	Letter To Les Hopkins From OM Re Appointment to ACA Management Committee
GF1096	2024 04 18	Letter To Michael Dwan From OM Re Appointment to ACA Management Committee
GF1097	2024 04 24	Letter To NCCA From OM Re Update of ACA Delegates
GF1098	2024 04 29	Letter To Stephen Sheppard From OOTP Re Retiring Management Committee Member
GF1099	2024 04 29	Letter To Bill Carey From OOTP Re Retiring Management Committee Member
GF1100	2024 04 29	Letter To Brett McCamley From OOTP Re Retiring Management Committee Member
GF1101	2024 04 29	Letter To Paul McKey From OOTP Re Retiring Management Committee Member
GF1102	2024 04 29	Letter To Cheyne Williams From OOTP Re Retiring Management Committee Member
GF1103	2024 04 29	Letter To Phillip Aikenhead From OOTP Re Retiring Management Committee Member
GF1106	2024 05 01	Letter To Warwick Show & Rodeo From OM Re Application For Funding
GF1107	2024 05 16	Letter To Robbie Hicks From OM Re Campdraft Nomination in 2024
GF1108	2024 05 24	Letter To Kelly Duncan From OM Re Employment Confirmation

Judges Correspondence

Judges Correspondence sent as of last meeting, held Tuesday, 23 April 2024, is outlined in the table below.

Successful Trial	Unsuccessful Trail	Successful Open	Unsuccessful Open
Ashley Harrison		Brant Ernst	
Ash Potter		Brett Hall	
Ben Whip		Kate Townsend	
Bill Gordon		Luke Bennett	
Bradley Comiskey		Peter Raleigh	
Brodie Hurley			
Chelsie Voss			
Cody Smith			
Craig Ellrott			
Donna Pointon			
Gavin Ware			



Jack Fairbairn			
Jaimie Kriesch			
Jason Lindley			
John Turvey			
Joshua Scott			
Les Hopkins			
Marty Barbour			
Matt Rynne			
Melissa Gilbert			
Mert Graham			
Michael Dwan			
Mick Southern			
Mitch Franz			
Olivia Harrison			
Rory Brown			
Sam Greenup			
Sam Warby			
Scott Edwards			
Sean Rynne			
Tim Duggan			
Trent Sheppard			
Trevor Combs			

ACARESJUL24-07 MOVED Evan Acton SECONDED Simon Knight the Outward Correspondence and Judges Correspondence, as presented in the agenda, be approved.

CARRIED UNANIMOUSLY



Inward Correspondence

Inward Correspondence

Inward Correspondence received as of last meeting, held Tuesday, 23 April 2024, is included as **Appendix C**.

Ref	Date	Description/Received From
INC379	2024 04 03	Letter From Tayla Noll To OM Re Resignation
INC381	2024 04 18	Letter From Dr Carlin White To OM Re ACA Medical Policy Review 2024
INC382	2024 05 09	Letter From <i>Concerned Competitor</i> To OM Re Concerns Regarding Nominations
INC383	2024 06 11	Letter From Allister Butcher To OM Re ACA SWWA Zone Finals 2023/24 Season
INC386	2024 07 11	Letter From Paradise Lagoons Campdraft Committee To OM Re 2026 National Finals EOI
INC387	2024 07 16	Letter From Paul McKey To OM Re Letter Of Appreciation

INC379 Letter From Tayla Noll To OM Re Resignation

Tayla Noll sent a letter resigning from the position of Receptionist.

FOR NOTING

INC381 Letter From Dr Carlin White To OM Re ACA Medical Policy Review 2024

Dr Carlin White reviewed the ACA Medical Services Policy. The outcome of this review will be discussed in the Finance and Administration Sub Committee report.

FOR NOTING

INC382 Letter From Concerned Competitor To OM Re Concerns Regarding Nominations

This letter was received in the post. The ACA Office Team is unsure of the sender.

FOR NOTING

The Management Committee was unified that when correspondence was received by ACA Office, if it does not have the name of a sender, the correspondence should not be added to inward correspondence for mentioning at a meeting.

INC379 Letter From Allister Butcher To OM Re ACA South West Western Australia (SWWA) Zone Finals 2023/24 Season

Allister Butcher sent a letter thanking ACA for their support of the South West Western Australia Zone Finals and asking for consideration to be given to supporting the event again this year.

FOR CONSIDERATION

INC386 Letter From Paradise Lagoons Campdraft Committee To OM Re 2026 National Finals EOI

Paradise Lagoons Campdraft Committee have submitted an Expression of Interest to host the 2026 National Finals.



FOR CONSIDERATION

Peter Petty mentioned that Paul McKey would like to thank the Management Committee, and that he was humbled to be added to the Honour Board.

ACARESJUL24-08 MOVED Les Hopkins SECONDED Peter Petty that, the Inward Correspondence, as presented in the agenda, be received.

CARRIED UNANIMOUSLY



Officers' Reports

ACA Office Report

Operations Manager, Gabrielle Franklin gave an update to the Management Committee on ROM & ACH, the DMS (Document Management System) and went through the refreshed Website which went live a few weeks ago. Gabrielle invited questions from committee members.

12:39pm Simon Knight left the room.

12:40 Kay Radke left the room.

12:41 Peter Petty left the room.

Finance Reports

Financial reports of ACA are included for the Management Committee as Appendix D and will be presented by the Sean Dillon on behalf of the Treasurer, Ian Watson.

ACARESJUL24-09 MOVED Rod Carpenter SECONDED Evan Acton that, the payment of accounts (nil cheques) and the Direct Debits, Electronic Funds Transfers and Credit Card Payments from 1 April 2024 to 30 June 2024 be ratified.

CARRIED UNANIMOUSLY

12:43pm Simon Kight and Kay Radke returned to the room.

ACARESJUL24-10 MOVED Sean Dillon SECONDED Greg Sibson that, the Financial Report as of 30 June 2024 showing a Credit Balance of \$1,464,659.49 as presented by the Treasurer, be approved.

CARRIED UNANIMOUSLY

Tom Gleeson noted the balance sheet of the Campdraft One asset and liability.

Gabrielle Franklin responded that the current scope of work, three (3) undertaken by NWC at present was viewed by the auditors as more maintenance rather than capital, hence there has been an audit journal pass to show this in the balance sheet.

Sean Dillon stated that the current value of the Campdraft One is shown correctly.

Tom Gleeson queried the shown 2023 expenses paid in 2024.

Gabrielle replied that these were November and December invoices from NWC, and other December supplier invoices paid in January.

12:46pm Peter Petty returned to the room.



Animal Welfare Sub Committee Report

Presented by Chairperson, Sean Dillon.

ACA is proceeding with an Animal Welfare Policy, and as such are now registered as an animal ethics committee, which enables animals for scientific purposes and use with care for scientific purposes. This registration gives ethics approval in order for ACA to proceed with any theoretical study or a publication, whilst retaining the rights to publications.

The cost is approximately \$50,0000, the majority of this could be sponsored by companies that have an interest without bias, such as Zoetis who have agreed to an initial contribution. Agricultural companies could potentially be interested in supporting this project. There is a draft plan which outlines the three (3) pillars of the One Welfare, which is available to anyone to approach their contacts for funding.

Robert Daly mentioned that ACA could approach other similar sporting organisations such as cutting that would also benefit from such research for funding, with ACA retaining ownership of the research undertaken for policy.

Sean Dillon would welcome other Management Committee to participate in this and asked members to approach their contacts who may offer potentially be able to assist with funding. There is support from the Queensland and Northern Territory governments.

Josh Phelps was very interested in this and commented that there are real social, economic and environmental implications this could have on small rural areas in the future.

Rohan Marks reiterated the importance of the research and that ACA need adopt this once all the consultation work and research is complete, as it may protect the sports from persecution and possible disablement in the future.

It was determined that Sean Dillon with the support of other Management Committee actively seek funding in order to proceed the research.

1:10pm The Management Committee recessed for lunch.

1:48pm The Management Committee Meeting resumed.

Awards, Promotion and Committee Liaison Sub Committee Report

Gabrielle Franklin presented a report on behalf of Chairperson, Jenni Ievers.

Classic Ladies Foundaton has asked ACA to put forward an entrant for the current Youth Ambassadors Quest. ACA we be running a campaign for interested women between the age of 17-25 years old. All nominations will be considered by the Sub Committee with the successful nominee being the ACA Youth Ambassador Quest entrant.

The Sub Committee will be meeting to choose ACA 2025 National and Zone Finals Prizes for the Rider and Horse Titles.

National Finals Sub Committee Report

Presented by Chairperson, Dane Bateman.

The 2024 Darling Downs ASHS Branch National Finals event was challenged with a significant rain event prior to its commencement. However, after revising the schedule of events into a four (4) day program it proved to be a successful event.



Dane, Gabrielle Franklin and Glenn Evans attended a meeting with the 2025 National Finals hosts Goondiwindi Committee on Wednesday 24th July, it was very constructive, with ACA delegates working through the policy and answering all questions.

An application was received by the Paradise Lagoons Committee to Host the 2026. The Sub Committeewere impressed by the attention to detail in the application and was in favour of accepting the application, with the committee use to holding large events.

Evan Acton and Sean Dillion declared their interest the Paradise Lagoons 2026 Finals application.

ACARESJUL24-11 MOVED Dane Bateman SECONDED Simon Knight that Paradise Lagoons be endorsed as the 2026 Host Committee

CARRIED UNANIMOUSLY

Allister Butcher would like to mention what a great success the Zone Finals at Darndenup were, the committee found ACA especially helpful and were grateful for the financial contribution towards the event. Darndenup would like to hold the Zone Finals again with support from ACA. Allister mentioned currently there are only two (2) ACA affiliated committees in the South West Western Australia there were committees looking to move to ACA.

Dane asked if this contribution was in the revised budget.

Rohan Marks replied that although it was not currently in the budget it was important to continue to financially support the committee in hosting this Zone final.

Peter Petty commended Allister on the application and thanked him for the important work he continued to do in that Zone.

ACARESJUL24-12 MOVED Allister SECONDED Brian Elliot that ACA would offer financial support to the value of \$5,000 for Darndanup to host the South West Western Australia Zone Finals.

CARRIED UNANIMOUSLY



Sponsors Sub Committee Report

Presented by Chairperson, Dane Bateman.

Dane commented that the Sub Committee will meet to discuss sponsorship options for this year and moving forward.

Dane will contact Annie Williamson and Tania Moorehead to update her on the outcome of the discussion with current sponsor in relation to any Campdraft One and Website advertising from retailers which may pose a conflict of interest in regard to the sponsorship agreements in place.



Code Of Conduct/Incident Review Sub Committee Report

Presented by Sean Dillon on behalf of Chairperson, Fiona Radke.

With the current case the tribunal date has been set for August, with the Sub Committee doing everything to ensure the process is being followed correctly.

Peter Petty commented that this is why as an association we have rules and regulations in place, in order to investigate complaints with due process.

Rohan Marks stated that the current case had tested the tribunal process, hence the need to review and update the policy for the benefit of all.



Finance and Administration Sub Committee Report

Presented by Chairperson, Rohan Marks.

ACA News

Per previous resolutions, the Management Committee are asked to pass the below three (3) recommendations in relation to the design, distribution and printing of the ACA News:

Rohan asked the committee that in light of the current budget constraints they move to General Business concerning the Amended Budget to discuss expenditure savings.

ACARESJUL24-14 MOVED Dan Condon SECONDED Les Hopkins that the following be endorsed for the design of the ACA News for six (6) editions commencing with edition 271.

- That IVE Group be endorsed for the printing of the ACA News for three (3) editions, inclusive of edition 271, 272, 273.
- That Australia Post be endorsed for the postage of the ACA News for three (3) editions, inclusive of edition 271, 272, 273.
- That MVP Design be endorsed for the design of the ACA News for six (6) editions, commencing with edition 271.

CARRIED UNANIMOUSLY

Payment To Host Committee - Donation

The Management Committee are asked to endorse payment of the donation to the 2024 National Finals Host Committee.

ACARESJUL24-15 MOVED Dane Bateman SECONDED Jack Morris that, the payment for \$16,500 including GST, dated 30 April 2024, be endorsed.

CARRIED UNANIMOUSLY

Office and House Proceeds

The house and office sale proceeds are situated as follows:

- \$400,000 from house in Bendigo Term Deposit, maturing 31 August 2024.
- \$225,000 from office sale in Bendigo Term Deposit, maturing 8 October 2024.
- \$122,000 from office sale in Westpac Cash Reserve account.

To keep all of the funds together, the Sub Committee Recommend putting the above funds into a new term deposit after the 8 October 2024.

Rohan Marks assured the committee that the proceeds of the sale of the house and the office at Roma would not be used and were never intended to be used in the running costs of the Association. The decline in budgeted income has prompted committee to adapt some cost savings and review the budget, accordingly.

Allister Bucher asked about the possibility of keeping some of the funds separate from each other in order to be able to access these quickly if an investment opportunity was presented.



Robert Daly commented that he would like all members to be able to clearly see where the funds for the real estate committee funds were coming from, hence the request to rill them together into one account. Robert commented he'd prefer not to have the proceeds of sale accounts not in the Profit and Loss report.

ACARESJUL24-16 MOVED Robert Daly SECONDED Tom Gleeson that, the balance of the term deposit ending in 2353 (including interest), and the balance of the term deposit ending in 0126 (including interest), as well as \$122,000 from the Westpac Cash Reserve, be deposited into a new term deposit account after the 8 October 2024.

CARRIED UNANIMOUSLY

2:37pm Sean Dillon returned to the room; Peter Petty left the room.

Privacy Policy and Phone Recording

Appendix E contains the following completed documents:

- COR024 ACA Call Recording Version 1.00 (new document),
- COR025 Collection Notification Statement Version 1.00 (new document),
- COR021 Privacy Policy 2.00, and
- EMP003 Information Technology, Telephone and Customer Service Policy Version 1.07.

These have been put together with heavy input from, and final approval by, Hopgood Ganim. The documents are to address the collection of personal details, and the recording of calls.

Rohan Marks asked Gabrielle Franklin to speak on this policy amendment in relation to make these recordings legal if required.

Gabrielle replied that last year we started recording all incoming calls and emails, we need to be able to legally record, store and access if we need to access them in the future for any complaints or investigations that may arise.

2:39pm Peter Petty

Peter Petty mentioned that this ensures that if we need to use any recorded or stored information for legal or tribunal purposes that we could do so legally.

Rohan stated that these mechanisms allow people to understand how we use this material.

Tom Gleeson asked what the cost of the input from Hopgood Ganim was.

Gabrielle replied that ACA were charged \$6,000 by Hopgood Ganim for their services.

Rohan Marks commented that this gives ACA Code of Conduct Sub Committee the confidence in legally recording those difficult conversations when going through the complaints process, and the advantage that employees are attending and responding to calls, emails, and messages as they are required to do per the Customer Services Policy.

ACARESJUL24-17 MOVED Jack Morris SECONDED Scott Haley that, COR024 ACA Call Recording Version 1.00, COR025 Collection Notification Statement Version 1.00, COR021 Privacy Policy 2.00 and EMP003 Information Technology, Telephone and Customer Service Policy Version 1.07, as presented in the agenda, be adopted.

CARRIED UNANIMOUSLY



3:10pm The Management Committee recessed for afternoon tea.

2024 Amended Budget

The 2024 Amended Budget is shown in Appendix F.

The Management Committee were asked to review the amended budget.

Rohan Marks asked Sean Dillon to act as chairman.

One saving that is posed for consideration is that of an electronic version of the magazine, with approximate savings to this year's budget of roughly \$60,000.

Rohan Marks stated that due to budgetary constraints the Finance and Administration Sub Committee are in favour of trialling an electronic version of the ACA News for the last half of this year, with expectations of review and feedback from members.

Sean stated that this option is a level of service which can be retained but we could change the dynamics of as a cost saving measure.

Gabrielle mentioned that the Management Committee had been sent an example of what the magazine would look like electronically.

Scott Haley asked if there was any governance issue in receiving the magazine.

Gabrielle responded that yes, the magazine is the way that rules and subsequent updates are shared with all members.

Shelley Curr agrees with the proposal of an electronic version but queried the impact on advertising and that revenue stream.

Gabrielle replied that the ACA News is very advertisement heavy and that moving to an electronic version we would be able to offer our advertisers real feedback about the views on the page by capturing the 'clicks' per page.

2:13pm Rod Carpenter left the room.

Simon Knight agreed that this can only be a good cost saving measure.

Rohan commented in relation to this level of service, referring to covid, the consensus of members was at least they were still getting the ACA News and that sponsors were still being promoted to our members.

Allister Butcher commented that it was essential that ACA drive a strong marketing campaign to the benefits of receiving ACA News electronically, to get this over the line with the majority of members.

2:15pm Rod Carpenter returned to the room.

2:16pm Simon Kight left the room. Tom Gleeson acts as proxy for Simon Knight for the remainder of the meeting.

Gabrielle mentioned that other than financial considerations, ACA would shave weeks off the printing and mail out timeframe, there is potential to possibly go monthly distribution.

Ben Stanger asked if there was an option for members to elect a hard copy version still.

James Moorehead commented that there would have to be a minimum print for the hard copy to be available.



Gabrielle confirmed this and Rohan mentioned to add an option into Campdraft One would be an added cost of \$25,000. The opt in option for a hard copy would not be viable due to the additional costs.

Jack Morris understands that the electronic version is the way to move forward, as all printed media is now offering this.

In summary moving to an electronic version of the ACA News could have potential savings of \$120,000/year and if this was adopted at this meeting, we could save \$60,000 this year in the associated printing and distribution costs of the next three editions for this year.

Gabrielle Franklin addressed the committee answering questions around the costs of going electronic and subsequent impact on sponsors and advertising revenue opportunities. Gabrielle mentioned that with an electronic version ACA News would not have a page restriction on it, as there is now. With the current page restrictions at times, we have to turn away advertisers as there just isn't the space in the printed version of ACA News. Therefore, ACA could potentially generate more advertising income by moving to an electronic version. This has a follow on effect of being able to capture the viewing of the ACA News and individual pages thereby offering real figures to advertisers and sponsors of the traction they receive by using ACA News as a platform for promoting their business. With the ability to have extra pages more committee reports would be able to be published, which currently only a select few can be published due to the page limit. The current costs of publication of ACA News in its current form is \$215,000/year; to move to an electronic version it would cost \$93,388/year, saving approximately \$120,000/year.

Michael Dwan asked what the savings were to wages in relation to moving electronically.

Gabrielle replied there may be a small saving, but it would be very minimal, as the change to an electronic version directly relates to publishing and postage costs, ACA News would still need to be compiled, edited and designed.

It was asked if there would be further costs if ACA News were to add to the sender database.

Gabrielle replied there would not be any additional charge as ACA would pay for a subscription to Mailchimp this would cover the current distribution to members and any potential increase in the future.

Brian Elliot asked if it would add to ACA Office team workload or reduce it.

Gabrielle responded it would likely be less, if there was any impact here.

Brian Elliot understands that this would eventually happen but is in support of its current version.

Rohan believes that there will be a certain percentage of members who would agree with Brians sentiments, hence the importance of receiving feedback from members to gauge the response to the six (6) month trial.

ACARESJUL24-13 MOVED Annie Williamson SECONDED Les Hopkins that ACA move the ACA News to an electronic version for distribution to members for a period of six (6) months for the next three (3) editions 274, 275, 276.

CARRIED

2:42pm The meeting moves back to the Finance and Administration Sub Committee recommendations.

3:30pm the Management Committee resumed for the afternoon session.

Peter Petty mentioned that the committee will need to discuss how ACA should best use the Active Kids and Women grant that ACA has received from the Queensland Government.

Gabrielle Franklin responded that the grant outlines how the funds should be assigned and to be the education and training of kids and women to promote active lifestyle.



Peter Petty asked if the Campdraft One team travel allowance was inclusive of the ACA ute.

Gabrielle responded that the lease approximately \$2,300 plus fuel of the ACA ute, was included in the Campdraft One travel allowance. Employees are paid an allowance of \$0.96/km up to 400km/week when travel is required.

Peter Petty asked what costs does ACA cover for Youth Camps.

Tania Moorehead replied that most committees request a contribution to ACA to cover the medical costs, and that this cost varies depending on the medical services in the area and where they may have to travel from to provide the service.

Tania Moorhead asked how the 132 committees and 7,000 members were determined in the revised budget.

Gabrielle replied that it was determined from how many committees that are to still hold an event this year, using the current uptake we have seen this year already. The member number came from the average new financial memberships per month last year from August to November, this was then added to our current figures.

A question was asked if the 2024 National Finals host committee had submitted the finals profit and loss. Gabrielle responded that it had not, and it was unlikely ACA were not going to receive this.

Shelley Curr noted that the budgeted income shows funds from the sale of the office at Roma being \$389,000 which will be used for a real estate investment in the future, therefore a reduction in expenditure for this budget revision needs to be approximately \$160,000.

Rohan commented that when this budget was approved in November 2023 the reduction in revenue of nearly \$500,000 was not foreseen. The budget review figures show an income of \$1.8m with expenditure of \$2m, attributing the \$500,000 loss to revenue.

Rod Carpenter asked if some of the grant could be assigned to the Classic Ladies Foundation YAQ.

Peter Petty asked if then High School Campdraft Percentile Cup would be considered under the grant guidelines and possibly use a portion the funds for this event.

Tom Gleeson asked Emily Castringo her opinion on whether the Campdraft One Team need to continue to travel this year, if they can offer the service remotely, in order to save costs.

Emily replied that ACA can offer the same level support to committees and secretaries, however travelling to a campdraft in support of their event is unique to ACA with some committee's expecting the Campdraft One Team to be available if using Campdraft One for the first year.

Dane Bateman asked if the Livestream costs were offset by the sponsorship packages that were offered.

Gabrielle explained the cost shown in the budget was what was invoiced for the 2024 Finals, however with over \$9,000 worth of packages sold it was almost recovered.

Dane asked when the ACA ute, the Ford Ranger lease was due to expire.

Gabrielle Franklin replied it will be finished by March 2025, it was a two year lease.

Tania Moorehead asked if the ACA ute was owned, Gab replied no it is under a lease agreement.

Norma Shannon asked if there was a breakdown of employee overtime.

Gabrielle replied that overtime was managed at 5%, it was historically found that employees would prefer this over an increase in salary to account for any overtime worked.



Hugh Philips asked if the Office managed the overtime, so employees didn't go over the budgeted 5%.

Gabrielle replied that yes it was all managed by the Team Leads, who ensured that wages were true to budget.

Shelley asked if the Executive felt that the shortfall in the budget was being managed as best it could be.

Rohan replied that generally when the next years budget is approved at the November meeting it is meet within thousands of dollars, however it no one could foresee that there would be \$500,000 loss in revenue.

Sean stated there have been other years that ACA faced unforeseen expenditure increases such as the insurance increased by nearly half as much again, causing a shortfall that year. This year ACA are dealing with a decrease in budgeted revenue, we need to focus on expenditure savings for this year.

Tania asked the Executive in light of the discussion around the drop in revenue how does ACA manage the revenue stream going forward into 2025.

Sean responded that the November meeting is when the Management Committee are asked to adopt the following years budget, and therefore maybe some decisions will need to be made to balance the 2025 budget.

Shelley could see offering committees free affiliation and remove the volunteer member offer as well as looking at the discount offered to members for family and couple discounts.

Offering the event membership we could lose the full membership aspect, balancing the discrepancy between the two forms of memberships, revenue pool needs to be investigated.

Tom felt that committees is where ACA needs to direct its attention.

Peter Petty through the Chair called a Point Of Order that the Management Committee are asked to consider and adopt the Amended Budget as presented for the remainder of this year, not revenue stream options for the 2025.

Shelley suggested employing or hiring as marketing specialist as a means of identifying how ACA can market itself to committees and members.

Gabrielle Franklin responded that ACA had previously hired someone whose speciality was marketing however there was no benefit but suggested that if were to do so it be done with performance based results around it.

Shelley sees a large area for opportunity to utilise marketability.

Annie Williamson commented that this leads directly back to the Sire's and Service's Registry on Campdraft One.

Sean stated that the framework needs to be established now for next year's budget prior to November in order to work through the constraints we currently have.

Sean asked the Management Committee how ACA retain or regain committees.

Tom suggested that consideration be given to halving the committee affiliation fee.

Dane feels it could be removed entirely.

The Management Committee discussed many different options regarding the membership fee structure. With options to consider being a Day, Weekend, Event, Tiered, Run Based or User Pay in lieu of the current structure. Many commented that retaining or gaining committees was more important than a restructure of the fee as Affiliated Committees brings to ACA a member base. Discussion was had around the administration



in relation to how points are awarded if ACA offered a casual type of membership. Sean stated that only those paying for a full membership would be awarded points, hence the nature of the structure as it is now, all members are competing on equal grounds per membership.

Sean asked the Management Committee what contributes you to become a member in the event of a casual style of membership if this type doesn't offer the same level of service or 'say' in the Association. This would lead the Association be geared towards the top tier of the sport and thereby not involving the largest portion of the membership. Grading or a tiered style of membership doesn't allow for a holistic approach in a unified Association.

Shelley suggested that there was merit in a user pay structure of membership.

Sean responded that he did not support a user pay structure, one fee allows an all members to compete on an equal footing, and the members who attend more drafts already pay more and give more to the sport through their nominations, which goes directly to the committees. Hence why volunteer membership is important as very few committees pay people to run their event, thereby offering volunteer memberships should entice local competitors to help out at their local events.

Shelley commented that a higher user competitor that should pay more towards the Association than the station worker who may attend only three (3) campdrafts in the year.

Sean replied that Associations were there to administer the rules and regulations of the members.

Shelley stated the insurance is a non issue in relation to expenditure, that the Management Committee should attend to the to the revenue issue.

Sean agreed however mentioned that ACA has faced greater challenges financially in past years, which can be learned from when bringing the budget into a contemporary position.

Dane asked that is the aim for revenue strategies \$2m gross, Rohan confirmed this was correct.

Rohan asked that that real figures were needed to discuss the strategies for the 2025 Budget. Management Committee Members are asked to come together for a strategies meeting whereby the ideas can be workshop and discussed. This would need to be done well before the November meeting is held in time for the Budget to be created for the November Meeting.

The discussion around a 'user pay' or 'levy' structure gained some momentum however Sean stated in relation a levy per run system ACA would be sending an invoice to committees after the event which would be larger than the current affiliation fee.

Dan Condon has seen the direct result of a committee affiliating with an Association which adopts the user pay system with levies, resulting in more than three (3) times ACA current affiliation fee.

Pete Comiskey stated that not only the top tier competitors pay in this system but all other members and committees as well.

Ben Stanger asked would a run based approach have an added cost to wages,

Gabrielle Franklin yes there are more man hours with a user pay structure.

Ben commented that a reduction in the affiliation fee would see ACA regain some committee, and as such the member base.

Shelley commented that sponsorship was low, that there was an opportunity to explore opportunities here for revenue raising, with the likes of a Sponsor given the opportunity to select a team of competitors dependant on the level of sponsorship provided and that teams compete at various events.



Shelley thought consideration could be given for employees to work from home instead of leasing office space.

Josh Phelps thought the conversation was positive, although asked if ACA would consider investing the proceeds of sale of the Roma premises into a higher yielding investment other than a bank term deposit, which would generate a high yielding yearly income stream.

Robert welcomed Josh's input and said all suggestions brought forward would be considered by the Real Estate Investment Sub Committee.

Rohan commented that all options suggested today should be investigated further by the Management Committee Members, and that the onus is not placed upon the office.

Tania agreed that it is up to Management Committee Members to bring forward strategies without expecting the office to do so.

Gabrielle replied that the office would assist in retrieving the data and in some cases already has costed options, these can be made available to those requesting it.

Norma commented that the plan should be to incorporate multiple revenue options.

Robert reiterated that members of the committee need to bring this forward and not to expect the office to undertake the work.

5:00pm Gabrielle Franklin left the room.

Peter Petty would like it clarified that a special meeting will be called for Management Committee Members to bring forward different strategies of revenue streams to in order to create the 2025 Budget which will be presented in November this year.

Sean suggested that a date be set at the end of the meeting as there may be other items that determine the date moving forward.

5:05 pm Gabrielle Franklin returned to the room.

Moving back to 16.5 the Amended Budget.

ACARESJUL24-18 MOVED Peter Petty SECONDED Tania Moorehead that, the 2024 Amended Budget, as shown in Appendix F, be adopted.

CARRIED

Tom Gleeson asked for it to be noted he did not accept the amended budget in Appendix F.

Sean hands the chair to Rohan Marks.

5:09pm Rohan closes the Management Committee Meeting to convene at 8:00am tomorrow morning.

2025 Budget

A discussion was held, noted above in relation to fees, charges and expenses for next year. The Management Committee Members will bring strategies to a meeting prior to the November meeting in preparation of the 2025 Budget.



8:07am 31 July 2024 Rohan Marks declared day two of the Management Committee Meeting open.

High School Cup Sub Committee Report

Presented by Peter Petty

Peter Petty is in discussion with the NSW Department of Education to have the same approvals granted in order for students to compete as a member of a school team at the High School Campdraft Percentile Cup. He will keep the Management Committee updated as to the progress on this.

The 2024 High School Campdraft Cup is set for the first weekend in October now starting Friday 4th October through to Sunday 6th September 2024 at Pittsworth.



Judges Sub Committee Report

Presented by Ben Stanger on behalf of Chairperson, Mac Shann.

8:10am MOVED Tom Gleeson SECONDED Evan Action that the Management Committee move into Committee and Sean Dillon assumed the role of Minute Taker. Gabrielle Franklin, Siobhan Davison, Emily Castringo and Pete Comiskey left the room.

Open Judge Applications

Name	Proposer	Seconders	Seminar Attended	Events Judged
Gary Maguire	Sean Dillon	Morgan Marks	Moranbah 2004?	Maiden Duaringa <i>Date Unknown (Runs Unknown)</i> , Novice Middlemount <i>Date Unknown (Runs Unknown)</i> , Maiden Moranbah <i>Date Unknown (Runs Unknown)</i> , Maiden & Novice St Lawrence <i>Date Unknown (Runs Unknown)</i> , Maiden & Novice Winton <i>Date Unknown (Runs Unknown)</i> , Maiden & Novice Gin Gin <i>Date Unknown (Runs Unknown)</i> , Novice Alpha <i>Date Unknown (Runs Unknown)</i> , Novice Capella <i>Date Unknown (340)</i> , Maiden & Novice Camooweal 2014 <i>(Runs Unknown)</i> , Novice Gin Gin <i>Date Unknown (Runs Unknown)</i> , Maiden & Novice Julia Creek <i>Date Unknown (Runs Unknown)</i> , Novice Dawes Hall <i>Date Unknown (Runs Unknown)</i> , Novice & Restricted Open Charters Towers <i>Date Unknown (Runs Unknown)</i> , Novice & Ladies Injune <i>Date</i>



				<i>Unknown (Runs Unknown)</i> , Maiden Clermont 2022 (130), Maiden Clarke Creek 2022 (140), Novice Dingo 2023 (265), Ladies Comet 2023 (80), Ladies Clermont 2024 (60), Novice Clermont 2024 (150)
John Cross	Lachlan Thomson	Tom Gleeson	Grass Hut 2014/15/16 (<i>Unsure</i>)	Maiden Barcaldine 2019 (258), Futurity Muttaborra 2019 (32), Novice Barcaldine 2020 (375), Ladies Powlathanga 2023 (35), Novice Powlathanga 2024 (244), Ladies Gold City 2024 (59)
Meagan MacIntosh	Terry Hartman	Terry Hall	Charleville 2017	Maiden & M4M Nindigully 2021 (250), Maiden Dalby 2021 (385), Novice Bollon 2021 (200), Maiden Glenmorgan 2022 (200), Maiden & M4M Karara 2023 (309), Maiden B Hannaford/The Gums 2023 (170)
Reade Radel	Gus McCormack	Stephen Sheppard	Allora 2017	Maiden Augathella 2018 (200), Maiden Saxby 2018 (200), Novice Glenmorgan 2023 (180), Novice Glenmorgan 2024 (160)
Jane Lee	Dane Bateman	Fiona Radke	Taroom 2011	Maiden Goondiwindi 2014 (<i>Runs Unknown</i>), Juvenile Glenmorgan 2015 (40), Junior Glenmorgan 2015 (22), Maiden A Glenmorgan 2016 (157), Maiden A Bollon 2021 (170), Maiden B Roma 2021 (185), Maiden B Mitchell 2023 (163), Novice Callide Dawson ASH



				2023 (218), Novice & 5 YU Incentive 2024 Nutrien Toowoomba (311)
Matthew Markwell	Tom Gleeson	Daryl Hurley	Millmerran 2005	Novice Gatton 2006 (120), Maiden Eidsvold 2007 (140), Novice Bauhinia 2009 (150), Junior Saxby 2015 (26), Mini Saxby 2015 (13), Mini Julia Creek 2022 (8), Junior Julia Creek 2022 (15), Juvenile Julia Creek 2022 (45), Encouragement Adavale 2023 (15), Ladies Adavale 2023 (31), Local District Adavale 2023 (20), Juvenile Barcaldine Show 2023 (12), Junior Barcaldine Show 2023 (5), Mini Barcaldine Show 2023 (3), Maiden B Barcaldine 2023 (136), Ladies Warrego 2024 (70), Novice A Warrego 2024 (169)
Jessiah Arnold	Sean Dillon	Jason Comiskey		Novice Caldervale 2023 (238), Novice Muttaborra 2023 (170), Novice Winton 2022 (110), Hughenden 2022 Novice (180), Maiden (180), Maiden Alpha 2021 (180), Winton 2021 Maiden (220), Futurity (20), Encouragement Winton 2019 (30)

Ben Stanger and Dan Condon were appointed to count the judges' votes.

ACARESJUL24-19 MOVED Ben Stager SECONDED Jason Comiskey that the following Open Judge applications be accepted, Gary Maguire, Jane Lee, Jessiah Arnold, John Cross, Matthew Markwell, Meagan MacIntosh and Reade Radel.

CARRIED UNANIMOUSLY

MOVED Ben Stanger SECONDED Jason Comiskey that the meeting move out of Committee.



CARRIED UNANIMOUSLY

8:18am Siobhan Davison, Gabrielle Franklin return to the room.



Real Estate Investment Sub Committee Report

Presented by Chairperson, Robert Daly.

There is a potential opportunity to purchase a property for use in Toowoomba, a information memorandum was given to all to peruse, all questions to be directed to Robert Daly or Michael Dwan.

Tania Moorehead asked if this is the right time to be purchasing property, given the financial status.

Michael Dwan replied that commercial real estate currently remains fairly stable as opposed to domestic, however it is likely to climb in the coming year or so. Michael mentioned that the presented property has everything ACA would need. There is opportunity to rent out space that ACA would not use.

Rohan has done some research in relation to purchasing property in the Toowoomba area and it appears that commercial real estate in Toowoomba, id due to gain momentum and that an asset will be of great value in capital gain over the next few years, as industries start to migrate out of Brisbane to Toowoomba to due to the potential disruption of the 2032 Olympics.

Sean Dillon commented that investment in the right type of property may generate more income than what it costs ACA to continue to rent office space. ACA wouldn't necessarily need to occupy the property that is purchased.

Hugh Philps asked Robert's opinion on the proposed property.

Robert replied that it is in the price range ACA is looking at, and sees the potential to generate rental income, however putting that aside there will definitely be capital gain in Toowoomba being an industrial area.

Discussion was had in relation to cost of purchasing the property regarding ACA budget, stamp duty required and yearly outgoings of the property.

Michael asked the Management Committee to give direction in relation to whether the Real Estate Investment Sub Committee place an expression of interest and if so to what value.

The Management Committee suggested that the Sub Committee budget for approximately \$750,000 for a proposed expression of investment of the shown property.

ACARESJUL24-20 MOVED Rod Carpenter SECONDED James McAuley that the Real Estate Sub Committee present an expression of interest on the property shown in the Information Memorandum.

CARRIED UNANIMOUSLY



Rules Sub Committee Report

Presented by Chairperson, James McAuley.

Proposed Change To Rule 10.4

NCCA have asked ACA to provide feedback on the proposal to change rule 10.4 from:

10.4. Encouragement Rider: An Encouragement campdraft rider shall be 17 years or over. An Encouragement campdraft rider is one who has not won an Open age draft (ie Maiden, Novice, Open, Ladies, Associates) or a restricted draft as in 9.3 and 9.4. A win will not alter the status of the horse. Riders cease to be eligible to compete after winning one (1) Encouragement or one (1) Open age campdraft or placing three times in an Open age campdraft.

To:

10.4 Encouragement Rider: An Encouragement campdraft rider shall be 17 years or over. Encouragement campdraft rider is one who has not won an Open age draft (i.e. Maiden, Novice, Open, Ladies, Associates) or a restricted draft as in 9.3 and 9.4. A win will not alter the status of the horse. Riders cease to be eligible to compete after winning one (1). Encouragement or one (1) Open age campdraft or placing three times in an Open age campdraft. An open age event is any event that is not a Mini, Junior, Juvenile, Futurity, or Encouragement.

ACARESJUL24-21 MOVED James McCauley SECONDED Jack Moirris that, NCCA be advised that ACA endorse altering rule 10.4 to read:

- 10.4 Encouragement Rider: An Encouragement campdraft rider shall be 17 years or over. Encouragement campdraft rider is one who has not won an Open age draft (i.e. Maiden, Novice, Open, Ladies, Associates) or a restricted draft as in 9.3 and 9.4. A win will not alter the status of the horse. Riders cease to be eligible to compete after winning one (1). Encouragement or one (1) Open age campdraft or placing three times in an Open age campdraft. An open age event is any event that is not a Mini, Junior, Juvenile, Futurity, or Encouragement.

CARRIED UNANIMOUSLY

The meeting moved back to ACA Tribunal.



Youth Camp/Starter Clinic Sub Committee Report

Presented by Chairperson, Tania Moorhead.

Taroom held a Youth Clinic with great success, they did not require any contribution from ACA.

Esk Campdraft Committee also held a successful Youth Clinic, an expense claim is yet to be submitted to the Office. Scott Haley on behalf of the Esk Committee read a letter of thanks to the ACA for supporting this clinic.

Injune Campdraft Committee has expressed interest in holding a clinic this year.



General Business

Rohan addressed the Management Committee Members in consideration of his position as President and has decided to resign effective immediately.

Sean Dillon thanked Rohan for his time and commitment coming on as Acting President and his support given to him as President. Under Rohan's Office ACA has come through some extremely hard times, and he has offered the Association strong leadership during this.

Peter Petty agreed with Seans comments and thanked Rohan for his time as President in handling some very tough decisions during his time.

9:10 Rohan and Gabrielle Franklin left the room.

MOVED Tom Gleeson SECONDED Brian Elliot that the meeting moves into Committee.

9:11am Siobhan Davison left the room.

9:27am Robert Daly Left the room.

9:36am Robert Daly returned to the room.

9:48am Gabrielle Franklin, Siobhan Davison and Emily Castringo returned to the room.

ACARESJUL24-23 MOVED Brian Elliot SECONDED Michael Dwan to call for nominations for President.

First Nomination: Robert Daly, accepted.

Robert was unopposed.

CARRIED UNANIMOUSLY

ACARESJUL24-24 MOVED Josh Phelps SECONDED Tom Gleeson to call for nominations for Vice-President.

First Nomination: Jason Comiskey, accepted.

Jason was unopposed.

CARRIED UNANIMOUSLY

Robert Daly took the chair as President.

9:53am The Management Committee recessed for morning tea.

10:13am The Management Committee Meeting resumed.

Ben Stanger would like to discuss the grant money and proposed to spend it to run 'Women in Campdraft' clinics, combining a Clinic with a Judges Seminar over two days. The idea is to hold one of these clinics in each Zone, in early 2025 before the season really got under way. There would be no outlay to the ladies for the clinic however it all would need to be a financial member of ACA to attend. ACA would covert eh cost of the facilitators for the clinic.

The Management Committee were all in agreement to this proposal, identifying that it would be greatly support in all Zones by our female competitors and to offer a Judges Seminar as part of the clinic is a point of difference from other such campdraft clinics. Many made the comment how many women had previously expressed interest in attending a Judges seminar, so felt this would be well received.



ACARESJUL24-25 MOVED Ben Stanger SECONDED Peter Petty that ACA the grant for Active Kids and Women be used to facilitate a Women in Campdraft Clinic in each ACA Zone in 2025, for Committees to host.

CARRIED UNANIMOUSLY

Tom Gleeson asked Gabrielle Franklin why the financial year changed to January – December which now does not fall in line with the ACA Campdraft Season as it used to.

Gabrielle referred to Sean Dillon to respond.

Sean replied that there were a few reasons as to why, the main one being that bringing the AGM in line with the requirements of the Office of Fair Trade, which is six (6) months, it prudent to be able to present audited financials at the AGM. The previous financial year ending in March would not allow for audited financials to be prepared in time for an April AGM, which ACA hold at the Finals in order to have enough Management Committee Members to form a quorum. Sean noted that ACA were paying a small fee yearly to hold the AGM outside of the six (6) month requirement. The present turn around of under four (4) months is still a very short window in order to have the financials audited.

Sean mentioned that there was no financial reason why the Campdraft Season and the Financial Year should align.

Rod Carpenter allows commented that it was beneficial for insurance premiums, being able to collect membership at the beginning of the year allows for better determination of premiums.

It is also beneficial to have revenue early in the year.

10:21am Greg Sibson entered the room.

10:25am Peter Petty left room.

Allister Butcher asked the Management Committee Members to consider redirecting \$5,000 of the Clinics budget towards the ACA contribution of the South West Western Australian Zone Finals to be held at Darndanup, thereby having a zero effect on the revised budget.

Tania Moorehead supports this as it's likely the budget won't be used this Financial Year, with only Esk and Injune clinics due to claim expenses.

10:27am Peter Petty returned to the room.

ACARESJUL24-26 MOVED Allister Butcher SECONDED Les Hopkins that \$5,000 of the clinics budget be moved to fund the South West Western Australian Zone Finals.

CARRIED UNANIMOUSLY

Josh Phelps suggested that ACA could do more to advertise or promote what we provide to committees in particular Starter and Youth Clinics, Judges Seminars, and Campdraft One support, this makes ACA unique in the sport of campdrafting. Josh stated for Management Committee Memebers to make themselves to all committees and members and be encouraging and positive in what ACA have to offer.

Allister Butcher agreed that definitely in Western Australia ACA clinics and judges seminars offer a point of difference from other associations and may be the reason a committee would affiliate with ACA.

Tania Moorehead would like to confirm a date for an interim 2025 Budget Analysis Meeting.

Les Hopkins asked why a horse loses status win they win a Maiden 4 Maiden, but no points are awarded.

Sean Dillon clarified it was correct that a horse that wins a Maiden 4 Maiden loses status, but no points are awarded. This had been brought to the Management Committee previously and it was determined that it would remain as it is.



Hugh Philps asked the Management Committee to consider the financials and the preparation towards a 2025 budget, discuss and bring forward costed solutions.

Robert Daly would like to ask the Management Committee Members to state the three (3) things that ACA needs to address. This would give an indication of where efforts need to be directed.

Gabrielle Franklin suggested a clicksend by which everyone would be able to respond, and the Office could collate the data into a spreadsheet.

Shelley Curr asked to clarify if this was budget related or the Association as a whole.

Robert replied to respond as to what is important as an Association.

Evan suggested to speak with our committees to ascertain what it is they would like ACA to give attention to.

James McAuley asked if a casual membership was decided on how long would it take to build.

Gabrielle Franklin answered approximately two (2) to four (4) weeks.

Ben Stanger brings a question on behalf of Mac Shann. In relation to a for and against pertaining to changes to the judges rating system.

Gabrielle Franklin three (3) changes individually priced

- Add the ability to the survey to option DID NOT SEE \$1,600 plus gst.
- Add Comment for all ratings regardless of ratings selected \$1,200 plus gst.
- Dual rating system where there is a rating and also a description \$3,000 plus gst.

Dane Bateman asked what was the response rate of the judges survey system.

Gabrielle replied for week ending 30 June the total number that received the survey YTD was 358 with 81 completing the survey.

Ben supports Mac's passion for the judges rating system, would like a for and against.

Brian Elliott doesn't support it as there a few failings in it. It's felt some judges that are not competent to judge others, and if competing the whole event would not be able to be surveyed effectively as it wouldn't be watched in its entirety.

Jack Morris agreed that not witnessing the whole campdraft would be an issue.

10:44 Dane left the room.

Hugh Philps commented that it was developed to give responses through the office for the Sub Committee to attain the information in order to provide respectful yet constructive feedback to judges when required to allow them to address concerns to become a better judge.

Shelley Curr asked would it be simpler to add it into the App thereby not having to log in Campdraft One.

10:45 Sean Dillon left the room.

Emily Castringo responded that at present it is sent out as a text message, however not all secretaries have the correct information in the Campdraft One in order for a correct response to be returned, therefore there wouldn't be much value in adding it into an App.

Ben asked for everyone to please consider this until the next meeting.

Ben mentioned that there are numerous committees particularly in Northern Zone, which would use Campdraft One if it allowed for challenges, and that this was a major factor as to why affiliated committees



aren't changing over to Campdraft One when they are running a challenge program. Ben asked what the associated cost of building is this into Campdraft One.

Emily Castringo recently had this scoped with NWC at 150hrs at \$110/hour, for a total of \$16,500.

It was asked what the cost benefit in building this was and how many committees would actually use it.

Emily said it removes the need for a cross checking for financial members and the need to secretaries to send in the dats post the event as well. There are many added benefits in using Campdraft One. Emily said although ASCA had been approached they have declined to collaborate on this.

Emily mentioned that Jenni levers had recently used Campdraft One for a challenge program and ACA would likely adopt her suggestions in using Champdraft One for challenges as it seem to work well.

Jason Comiskey stated that Paradise Lagoons used Campdraft One.

Robert stated we are constrained with budgets at this time to build this enhancement.

Sean entered room 10:55am

Dan Condon suggested that if committees put up the money would it be able to be built, as the 5 largest Programs in the North would use it.

Robert Daly would entertain that, even if there was a co contribution between committees and ACA.

Discussion was had around the option for an interim meeting between now and November for Management Committee Members to bring forward budget strategies.

Peter Petty mentioned that all proposals need to be presented correctly for all to review at the interim meeting.

Robert Daly agreed that the strategies needed to be presented with real figures.

Shelley Curr asked if it was possible to receive the current budget in an excel format in order to prepare strategies in line with the current accounts.

Gabrielle Franklin replied that it will be sent to all Management Committee Members.

After much discussion Evan Acton proposed that a one day meeting be held on the Thursday the 10th October the day prior to Condamine Campdraft commences.

ACARESJUL24-27 MOVED Peter Petty SECONDED Ben Stanger that a budget strategies meeting be held on the Thursday the 10th October 2024 at Condamine.

CARRIED UNANIMOUSLY

The Office will provide further details on venue and agenda closer to the meeting.



National Campdraft Council of Australia (NCCA) Matters

Peter Petty provided an update on behalf of the NCCA Delegates.

NCCA is now Incorporated, with over 15,000 members across the four (4) Associations.

No submissions for any other campdraft organisations have been made to NCCA and it is unlikely that this will occur.

It was asked if there was the opportunity for NCCA to provide Associations with a cheaper insurance alternative, by offering a National membership to NCCA rather than members paying to the four (4) Associations.

Sean Dillon replied that this was discussed and identifying the unique memberships would take some work in collecting and collating this data. However, there was a spirit of intent between the delegates, and this may be something that will be offered in the future. At an NCCA level further discussion would need to take place in determining how this membership would work in relation to distribution to the Associations, it wouldn't be for a few more years and could potentially take a few years to roll out if this was brought it.



Next Meeting Dates

Dates for the next Management Committee Meeting will be determined at the meeting to be held in Condamine.

Peter Petty addressed the room, in relation to a President resigning and the election of Robert Daly as President. In order to move forward he'd like to offer Robert Daly his full support as President and that we leave the meeting in a positive light. Be prepared to bring strategies forward to the October meeting, it's also important that we support our Treasurer and Office for the future of the Association.

Evan Acton would like to reiterate Peter's sentiment and that in Robert Daly will have the support of the Northern and Western members, and for the Management Committee Members come together to help with the current budgetary constraints in October, and the importance of supporting our committees to retain our members.

11:18am Robert Daly closed the Management Committee Meeting.

Confirmed 9 October 2024 in Condamine.